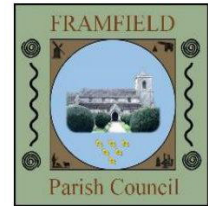


## FRAMFIELD PARISH COUNCIL

[www.framfieldcouncil.org.uk](http://www.framfieldcouncil.org.uk)

Parish Clerk: ANN E NEWTON (Mrs)  
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### **ACTING AS SOLE TRUSTEE TO THE BLACKBOYS VILLAGE HALL, RECREATION GROUND AND ALLOTMENTS TRUST INCORPORATING PALEHOUSE COMMON RECREATION GROUND CHARITY REGISTRATION NO: 305225**

23 July 2024

Dear Councillor

May I please remind you that two meetings of the Trust (the AGM and an ordinary meeting) will be held in the Village Hall, Blackboys, on Tuesday, 30 July 2024 on the rising of Full Council.

Yours sincerely



#### **AGM AGENDA**

- 1. Apologies for Absence.**
- 2. Election of a Chairman.**
- 3. Election of a Vice-Chairman**
- 4. Declarations of Interest –** Councillors to give notice of declarations of personal, prejudicial and pecuniary interests in respect of items on this agenda.
- 5. Approval of the minutes for the AGM held on 26 July 2023.**
- 6. Agreement to the accounts – 2023/24 – detailed in attached finance pack.**
- 7. Any other business at the discretion of the Chairman.**

## **ORDINARY MEETING AGENDA**

### **1. Apologies for Absence.**

### **2. Declarations of Interest –** Trustees to give notice of declarations of personal, prejudicial and pecuniary interests in respect of items on this agenda.

### **3. Ongoing items.**

#### Village Hall

- Kitchen refurbishment – quote for discussion.
- External cladding.
- WIFI provision.
- Bookings:
  - Ratification of the decision not to permit the use of the Hall by a nursery school.
- Fire and H&S risk assessment – agreement to go-ahead with the H&S and FRA of all three premises (including Framfield Memorial Hall) for a total cost of £1,047.00 + VAT.
- Update on the bees.

#### Pavilion

- Fire and H&S risk assessment – as above.

#### Blackboys Recreation Ground

- Repairs to the gate and replacement fence at entrance from the B2102 - £540.00.
- Play area inspection – works to be collated to see what can be done in-house/externally.
- Woodchip to be sourced to last until any progress with funding for a new safety surface is known.
- Replacement litter/dog bins – update.
- Tree survey.

#### Allotments

- Plots are available.
- Tidy plot survey – update.

#### Palehouse Common Recreation Ground

- The padlock to the gate has disappeared – a new one to be purchased.
- Replacement litter/dog bins – update.
- Tree survey.

### **4. Finance – for noting and agreement.**

- a) Ratification of the cost of a new kitchen floor - £1,685.00
- b) Ratification of the expenditure to repair the play area fencing - £300.00.
- c) Bank reconciliation, balances and accounts – attached (finance pack).
- d) Resolve to agree the payments/disbursements since the March 2024 Parish Council meeting as detailed on the report as circulated – (finance pack).
- e) Any other financial/general purposes matters.

### **5. Any other Trust matters for reporting at the discretion of the Chair**

### **6. Date of Next Meeting – 24 September 2024 – potential change in date to 1 October 2024.**