

FRAMFIELD PARISH COUNCIL
Minutes of the Meeting of Framfield Parish Council held at the Memorial Hall,
Framfield, on Tuesday, 27 July 2021 at 10.30 am.

Present (Councillors): Keith Brandon (Chairman) Maria Naylor
Peter Friend Tony Hall (Vice Chairman)

Councillor Ann Newton (WDC)
Councillor Chris Dowling (ESCC) [part]

In attendance Ann Newton - Clerk Members of the Public – none.
Marie Owen - RFO

(The minutes are detailed in the order in which they appeared on the agenda but not necessarily the order in which they were taken at the meeting).

Councillor Chris Dowling (ESCC) [CD] made the following report:

- Application to the Traffic Commissioners for storage of HGV's – Palehouse Common. ESCC have formally objected to the applications and asked if approved that a condition be added to ensure that the applicant places a directional sign at the junction of the Eastbourne Road and Palehouse Common indicating that from the Eastbourne Road there is no access for HGV's to the industrial estates although CD was unsure whether this would be granted. Discussion arose as to whether as ESCC have now admitted that there is a problem during a formal consultation process that they should be responsible for erecting a sign. Instead ESCC were once again offering surveys to the Parish Council to ascertain if there was a problem – at the Parish Council's expense. CD offered a meeting with the Chairman/Clerk and representatives of ESCC to discuss.
- Framelle Mount – the pavement has been repaired after a complaint from a resident.
- Framfield Place – there had been a request for a lower speed limit on that section of the B2102 which had been refused.
- Holleys, Squires Farm Industrial Estate. CD reported that the appeal had been delayed and escalated to an Informal hearing in October. All residents would be informed.
- Uckfield UKPN works are still causing disruption in Uckfield.
- Maria Naylor and the Chairman commented that the water leak had once again opened up in Brookhouse Lane. Keith reported to CD that he had measured a 25 cm deep hole with a receding verge some 40 cm deep. He went on to say about the unsatisfactory speed in which a manhole still hasn't been replaced on the pavement at Hammonds Green – the replacement is out of stock! He also measured holes up to 60 cm in Etchingwood Lane and Pound Lane. CD asked that he pass the details onto him.

Councillor Ann Newton (WDC) [AN] stated that the Local Plan was still in its production stage with a draft going out for consultation early 2022. A meeting had been held with fellow representatives from East Sussex Boroughs and Districts with the Housing Minister, Christopher Pincher. High/inappropriate housing numbers were discussed, along with the unfairness of the way in which housing numbers are calculated and the fact that many developers/land owners 'bank' any approvals. Dialogue is to continue.

The Chairman asked AN for an update on the site for fifty houses in Blackboys. AN stated that she has a pecuniary prejudicial interest in the site as the adjacent neighbour and cannot enter into any detail. However, she anticipated a Reserved Matters application would be submitted this year with the detail of the development which will hopefully include a speed reduction through the village with traffic calming.

Keith followed this up with the same query on the site for fifty-eight houses in Framfield. Again, ANN stated that she has a pecuniary prejudicial interest in the site as a family property backs onto the site and cannot enter into any detail. However, she believed that the application is still current awaiting determination but that there were issues with the access.

1. Apologies for Absence

There were none.

2. Declarations of Interest

Councillors to give notice of declarations of personal, prejudicial and pecuniary interests in respect of items on the agenda. There were none.

3. To accept the Minutes of the last meeting (6 May 2021 – the AGM)

It was resolved to accept the minutes of the meeting held on 6 May 2021, having been circulated, as a true and accurate record of the meeting as proposed by Keith Brandon and seconded by Maria Naylor.

4. Matters Arising from the Minutes (ordinary meeting and AGM)

To receive updates or agree any further actions – all detailed elsewhere on the agenda.

- Parish streetlighting – the Clerk stated that she was waiting to hear from ESCC for a date for a meeting as a result of the survey.
- Damaged finger post update – the Clerk reported that she has received a quote from JAKK for their repair but was still waiting to hear from ESCC on their licencing procedure to enable the Council to add the posts to their asset register and insure them.
- Replacement bench update – Framfield recreation ground. The Clerk said she had obtained three quotes. The meeting were happy to accept the lowest quote once examples have been seen and if not satisfactory the middle quote of the three.
- Litter bin update – the meeting agreed to the replacement of four new bins. A contractor has been found to remove the old ones and install the new ones.
- Bus shelters – works/improved storage for books. The works were underway, and improved storage could now be put in place for the books etc.
- Tree survey. The meeting agreed that the Clerk should go out for quotes for the works to include the extra works on both Framfield and Blackboys recreation grounds and Framfield Allotments. A programme of re-planting for Framfield recreation ground has also been received which could be scheduled in for the Autumn.
- Play area inspections – future works. The Chairman has drawn up a list of works much of which can be done in-house, with the rest outsourced if necessary.

5. Correspondence received since the last meeting

Letters for noting/discussion (Including items that have been received after this agenda has been published) – most items were from pending matters and dealt with under separate headings.

- Applications to the Traffic Commissioners for storage of HGV's – Palehouse Common. As detailed above.

6. Covid-19 – any relevant items.

- Any relevant issues.
 - Ratification of the decision to cease the use of Zoona on the Parish play areas from the end of June 2021. This was agreed unanimously.
 - Emails have been sent to both Framfield School and Blackboys Pre-school since the restrictions have been lifted stating that any precautions are now the responsibility of the individual hirers/organisations.

7. Finance and General Purposes:

- a. Renewal of the Parish Council insurance policy. The Clerk reported that the premium had increased by approximately £1,000 but that it had actually been reduced by the same amount a couple of years previously. The Parish Council agreed to accept the quote for the long term (three year) agreement stating that it would be difficult to change insurers at the current time with a live claim. (MN/TH).

Consideration of exempt information and exclusion of the public. *To give consideration under the Local Government Act 1972, Section 100 (A) (4) to the public being excluded from the meeting for the following item ('b') of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act. This was agreed (KB/MN).*

- b. Review of the duties/hours undertaken by the Caretaker/Groundsman. A report had been presented by the Groundsman to the Chairman based on eighteen months work. This included the extra works needed to all premises to make sure they are in line with regulations and which have been carried out for several years on a voluntary basis. Following discussion the meeting agreed to amalgamate the roles of Caretaker and Groundsman and total the hours at twenty per week split between the Parish

Council and Trusts fifty fifty, ie 25% to each Trust. This was proposed by Maria Naylor, seconded by Tony Hall and agreed by all present.

- c. Bank reconciliation, balances and accounts – all Councillors were in receipt of a copy of the financial sheets for comparison and agreement. The accounts were verified as correct by the Council. (MN/TN).
- d. Resolve to agree the since the May 2021 meeting the payments/disbursements as detailed on the report as circulated. These were agreed and detailed at the end of the minutes. These were agreed (TH/MN).
- e. Any other financial matters: there were none.
 - Review of Reserves – the RFO reported that the Internal Auditor had recommended a review of the reserves with more ear marking of funds.
 - External Audit. the RFO stated that she had received one query from the Auditor but that they would be signing off the accounts.
 - Separating bank accounts. This was still ongoing.

8. Planning Committee.

- The minutes/delegated comments since the last Parish Council meeting were agreed as read.

9. Verbal Reports/updates from Council Members and the Clerk (if required).

- Liaison with ESCC on highway matters:
 - SLR meetings – none have been held.
- Clerk – report on any other items not recorded elsewhere in the agenda.
 - Parish drive around with Highways Steward detailing list of ‘hot spots’. The Clerk felt that she has a good relationship with the Highways Steward who is excellent at picking up queries quickly and that this drive round was now not necessary.
 - ASB/criminal damage in the Parish. This has been reported to the Police and put on Facebook.
 - Replacement defibrillators. The Chairman reported that both would need replacing very soon and the meeting agreed that the funds should be covered by CIL receipts.
 - Framfield Market. The Clerk reported that they hoped to open again on 25 September 2021 and she would be calling all stallholders etc to see who would attend.

10. Reports from Representatives

- **WDALC** (Wealden District Association of Local Councils) – minutes to be sent out as and when received.
- **Parish Planning Panel (c/o Clerk/Tony Hall)** - minutes to be sent out as and when received.
- **CSAG – Police (Chairman/Clerk)** – the Chairman and Clerk attend the meetings.
- **Cluster meetings – WDC Planning/Local Plan (Chairman/Clerk)** – the Clerk reported that the Sustainable Settlement Strategy was soon to be sent out by WDC for comment/completion by the Parish Council, ie what the Parish has in the way of amenities.

11. Items for referral by Councillors to the next appropriate Council or Committee agenda.

There being no further business, the meeting closed at 12 noon.

NEXT PARISH COUNCIL MEETING
Tuesday, 5 October 2021
commencing at 4.30 pm
to be held in the Village Hall, Blackboys.

Income and Expenditure April/May/June/July 2021

Invoice	Folio	Income/Exp	Item Heading	Payment	Comments	Pre VAT	VAT (£)	TOTAL (£)
07/06/2021		tfr	To ****6278	OLB	Bank Interest	1.50		1.50
07/06/2021		Inc	Interest	OLB	Bank Interest	1.50		1.50
22/04/2021		Inc	Other	OLB	Wealden DC CIL5	18,555.82		18,555.82
22/04/2021		Inc	Precept	OLB	Wealden DC	33,340.00		33,340.00
Invoice Date	Folio	Income/Exp	Item Heading	Payment Ref	Comments	Pre VAT VALUE (£)	VAT (£)	TOTAL (£)
16/07/2021	2291	exp	Streetlighting	OLB	Costains East Sussex Highways	400.00	80.00	480.00
14/07/2021	2290	exp	I A Fee/GDPR	OLB	Keith Robertson	112.00		112.00
14/07/2021	2287	exp	Stationery/Copyir	OLB	Post Office Counters	76.20		76.20
08/07/2021	2286	exp	general	OLB	Wickes	36.26		36.26
19/06/2021	2280	exp	NI & Paye	OLB	WG Accounting	533.39		533.39
28/06/2021	2279	exp	recreation Ground	OLB	HPS Services	225.00	45.00	270.00
30/06/2021	2278	exp	Bus Service	OLB	NWCT Partnership	158.76		158.76
29/06/2021	2277	exp	NI & Paye	OLB	WG Accounting	75.00		75.00
05/07/2021	2275	exp	recreation Ground	OLB	Epolyba	328.00	65.60	393.60
20/06/2021	2271	exp	Stationery/Copyir	OLB	Amazink Direct	56.60	11.32	67.92
27/06/2021	2269	exp	recreation Ground	OLB	Amazon	17.47	3.50	20.97
27/06/2021	2267	exp	telephone/Intern	OLB	Zoom	7.19		7.19
19/06/2021	2266	exp	Staff Costs	OLB	Staff Costs	2,667.41		2,667.41
18/06/2021	2263	exp	recreation Ground	OLB	Amazon	20.83	4.17	25.00
08/06/2021	2262	exp	recreation Ground	OLB	Play Inspection Co	278.00	55.60	333.60
28/05/2021	2255	exp	recreation Ground	OLB	HPS Services	225.00	45.00	270.00
01/06/2021	2254	exp	Dog Bins	OLB	Wealden DC	325.00	65.00	390.00
15/05/2021	2253	exp	Stationery/Copyir	OLB	Amazink Direct	24.98	5.00	29.98
27/05/2021	2252	exp	telephone/Intern	OLB	Zoom	4.87		4.87
28/05/2021		exp	general	OLB	Utility Aid	(300.00)		(300.00)
15/05/2021	2251	exp	recreation Ground	OLB	Barcombe Landscapes Ltd	315.00	63.00	378.00
20/05/2021	2250	exp	telephone/Intern	OLB	BT	118.30	23.66	141.96
17/05/2021	2249	exp	Staff Costs	OLB	Staff Costs	2,555.21		2,555.21
17/05/2021	2246	exp	NI & Paye	OLB	WG Accounting	533.59		533.59
01/05/2021	2245	exp	subscriptions	OLB	ESALC Ltd	675.31		675.31
15/05/2021	2244	exp	Stationery/Copyir	OLB	Post Office Counters	9.50		9.50
14/05/2021	2243	exp	Stationery/Copyir	OLB	Amazon	2.99		2.99
28/04/2021	2242	exp	recreation Ground	OLB	HPS Services	225.00	45.00	270.00
01/05/2021	2240	exp	telephone/Intern	OLB	Zoom	11.99	2.40	14.39