

FRAMFIELD PARISH COUNCIL
Minutes of the Meeting of Framfield Parish Council held remotely,
Thursday, 6 May 2021 at 11 am
(re-scheduled meeting from 25 May 2021)

Present (Councillors): Keith Brandon (Chairman) Maria Naylor
Peter Friend Tony Hall (Vice Chairman)
Councillor Ann Newton (WDC)

In attendance Ann Newton - Clerk Members of the Public – none.
Marie Owen - RFO

(The minutes are detailed in the order in which they appeared on the agenda but not necessarily the order in which they were taken at the meeting).

On 4 April 2020, the Government brought the Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 into force to allow local authorities to conduct meetings remotely. Members of the public still have the right to attend and will be given the link for the meeting prior to the meeting. However, questions from the public should be received 2 days in advance of the meeting by email to the Parish Clerk.

1. Apologies for Absence

There were none.

2. Declarations of Interest

Councillors to give notice of declarations of personal, prejudicial and pecuniary interests in respect of items on the agenda. There were none.

3. To accept the Minutes of the last meeting (1 April 2021)

It was resolved to accept the minutes of the meeting held on 1 April 2021, (the AGM minutes not yet being available) having been circulated, as a true and accurate record of the meeting as proposed by Keith Brandon and seconded by Maria Naylor. The minutes will be signed by the Chairman at a later date.

4. Matters Arising from the Minutes

To receive updates or agree any further actions – all detailed elsewhere on the agenda.

- Bus shelters – repairs – Framfield/Eastbourne Road. The Clerk reported that two other contractors have been approached for quotes.
- Parish streetlighting – the Clerk stated that she was waiting to hear from ESCC as to when the survey would be completed.
- Damaged finger post update – the Clerk reported that she was awaiting quotes from JAKK for their repair and to hear from ESCC on their licencing procedure to enable the Council to add the posts to their asset register and insure them. Correspondence has been received from a representative of a group who monitor Sussex finger posts concerning the post on the old Eastbourne Road near to Palehouse Common offering to help with the repairs. The Council agreed that they would discuss this post with ESCC along with the others.
- Update on damaged bench – a resident very kindly donated a bench to replace the damaged one. The memorial plaques have been installed along with the bench.
- Replacement bench update – Framfield recreation ground – this is still ongoing.
- Litter bin update – three new tops are required to concrete bins but are extortionately expensive. The Clerk will investigate other suppliers.

5. Correspondence received since the last meeting

Letters for noting/discussion (Including items that have been received after this agenda has been published) – most items were from pending matters and dealt with under separate headings.

- Judgement on Virtual Meeting Provision. The Clerk reported that the Court had ruled in favour of the Government and that all local authorities would have to start holding decision-making meetings live from 7 May 2021.
- Premises Licence Application – views sought: New Application WK/202100962 Unit 12, Squires Farm Industrial Estate, Palehouse Common, Framfield, East Sussex, TN22 5RB. Applicant: Merakai Brewing Co. Ltd, Sunny Brae, St Johns Road, Crowborough, East Sussex, TN6 1RP.
Councillors asked for clarification on what the actual licence application means? Does it enable online sales only with purchases being posted or delivered or will the public actually be visiting the site to either purchase and/or collect? If the latter is the case, the Council has concerns about residents entering the site which is in the middle of a busy industrial estate with large haulage and waste businesses (K2/Allied Waste) operating with forklifts going backwards and forwards for much of the day. This would be unsafe for anyone visiting the site, not necessarily knowing where exactly the brewery's offices were located. The hours of operation are noted as Monday to Saturday, 9 am to 8 pm. The Parish Council feels that this is excessive and not in line with the site's general opening hours with particular relevance to the 8 pm timing.

6. Covid-19 – any relevant items.

- Any relevant issues.
 - Bus shelters – more secure storage. This is ongoing.
 - Use of Zoona on the play areas. There were mixed views about the use of Zoona from June going forwards. The Clerk to enquire of Uckfield Town Council their views.

7. Finance and General Purposes:

- a. Air Ambulance Kent Surrey Sussex – request for donation to be included on the next agenda. Councillors agreed that it should go on the January 2022 agenda when other grants for the year would be known.
- b. Resolve to accept quote for the three-year Parish tree survey – details to be discussed at the meeting. Councillors agreed to accept the quote from the previous contractor.
- c. Resolve to accept a quote for wood chip for the Parish play areas – details to be discussed at the meeting. Councillors agreed to accept the quote from Stavertons who enable the delivery to suit the groundsmen spreading the woodchip.
- d. Bank reconciliation, balances and accounts – all Councillors were in receipt of a copy of the financial sheets for comparison and agreement. The accounts were verified as correct by the Council. (MN/TN).
- e. Resolve to agree the since the April 2021 meeting the payments/disbursements as detailed on the report as circulated. These were agreed and detailed at the end of the minutes. These were agreed (TH/MN).
- f. Any other financial matters: there were none.
 - Update on CIL receipts. The RFO reported that further CIL receipts had been passed over to the Council. As detailed at the AGM Councillors should put forward ideas for expenditure in the medium and long term.

8. Planning Committee.

- The minutes/delegated comments since the last Parish Council meeting were agreed as read.

9. Verbal Reports/updates from Council Members and the Clerk (if required).

- Liaison with ESCC on highway matters:
 - SLR meetings – none have been held.
- Clerk – report on any other items not recorded elsewhere in the agenda.
 - Parish drive around with Highways Steward detailing list of 'hot spots'. Still to be done.
 - Play area inspections – Chairman/Grounds Manager to drive around to see what could be done in-house. Some minor repairs have been carried out.

10. Reports from Representatives

- **WDALC** (Wealden District Association of Local Councils) – minutes to be sent out as and when received.
- **Parish Planning Panel (c/o Clerk/Tony Hall)** - minutes to be sent out as and when received.

- **CSAG – Police (Chairman/Clerk)** – the Chairman commented that he felt the Police were slightly lacking in attention to recent issues within the Parish.
- **Cluster meetings – WDC Planning/Local Plan (Chairman/Clerk)** – there was nothing to report as a meeting had not been held.

11. Items for referral by Councillors to the next appropriate Council or Committee agenda.

There being no further business, the meeting closed at 12 noon.

Income and Expenditure							
Invoice	Income/Exp	Item Heading	Payment	Comments	Pre VAT	VAT (£)	TOTAL (£)
22/04/2021	Inc	Other	OLB	Wealden DC CIL5	18,555.82		18,555.82
22/04/2021	Inc	Precept	OLB	Wealden DC	33,340.00		33,340.00
08/04/2021	Inc	VAT Income	OLB	VAT Rebate		3,449.99	3,449.99
Invoice Date	Income/Exp	Item Heading	Payment Ref	Comments	Pre VAT VALUE (£)	VAT (£)	TOTAL (£)
18/04/2021	exp	NI & Paye	OLB	WG Accounting	533.39		533.39
18/04/2021	exp	Staff Costs	OLB	Staff Costs	2,659.41		2,659.41
21/04/2021	exp	subscriptions	OLB	ICO	40.00		40.00
01/04/2021	exp	Bus Service	OLB	NWCT Partnership	129.77		129.77
08/04/2021	exp	urban Grass Cutting	OLB	East Sussex County Council	821.00	164.20	985.20
01/04/2021	exp	recreation Grounds	OLB	HPS Services	225.00	45.00	270.00
04/04/2021	exp	telephone/Internet	OLB	Zoom	11.99	2.40	14.39
06/04/2021	exp	Loan Interest	OLB	Public Works Loan	2,914.21		2,914.21

**NEXT PARISH COUNCIL MEETING
Tuesday, 27 July 2021
commencing at 10 am
to be held in the Memorial Hall, Framfield.
This will also include the AGM of the Trusts.**