

**FRAMFIELD PARISH COUNCIL**

**Minutes of an Extraordinary meeting of Framfield Parish Council held at the Village Hall, Blackboys, on Wednesday, 15 August 2018 at 7.30pm**

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**Present (Councillors):** Keith Brandon (Chairman) Danny Gallagher  
Selina Allen (Vice Chairman) Maria Naylor  
Peter Friend Sam Sharples

**In attendance** Ann Newton - Clerk Members of the Public – none.  
Members of the Press – none.

*Prior to the commencement of the meeting members of the public and County and District Representatives are invited to address the Parish Council if present.*

**1. Apologies for Absence**

Councillors Noel Mansley and Rob Newton.

**2. Declarations of Interest**

*Councillors to give notice of declarations of personal, prejudicial and pecuniary interests in respect of items on the agenda. There were none.*

**3. To accept the Minutes of the last meeting (26 June 2018)**

It was resolved to accept the minutes of the meeting held on 26 June 2018, having been circulated, as a true and accurate record of the meeting. The minutes were signed by the Chairman as proposed by Keith Brandon and seconded by Selina Allen.

**EXCLUSION OF THE PUBLIC**

Resolved pursuant under the Local Government Act 1972, Section 100(A)(4), to the public and press being excluded from the meeting during discussion of the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act. (KB/SA).

**4. Appointment of a Responsible Financial Officer (Section 151 Officer).**

A verbal report was presented by Keith Brandon and an interview summary was circulated to Councillors. Following discussion the panel (KB, SA and the Clerk) were thanked for following the process through so well and Keith proposed that Marie Owen be offered the role to commence on 1 September 2018, ten hours per month (fifteen for the first two months) at the agreed hourly salary. This would be for a probationary period of six months with the view to a permanent part-time contract from that time on subject to no concerns on either side. The was seconded by Selina Allen and agreed unanimously.

*There being no further business, the meeting closed at 8 pm.*

**NEXT PARISH COUNCIL MEETING:  
Tuesday, 25 September 2018  
at the Memorial Hall, Framfield.  
commencing at 7.30 pm.**