

**FRAMFIELD PARISH COUNCIL**  
**Minutes of the Meeting of Framfield Parish Council held at the Memorial Hall, Framfield, on Tuesday, 27 March 2018 at 7.30pm**

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**Present (Councillors):** Keith Brandon (Chairman) Noel Mansley  
Peter Friend Maria Naylor  
Danny Gallagher Rob Newton  
Rob Jackson Sam Sharples

Councillor Chris Dowling (ESCC)

**In attendance** Ann Newton - Clerk Members of the Public – none.  
Members of the Press – none.

*Prior to the commencement of the meeting members of the public and County and District Representatives are invited to address the Parish Council if present.*

**Councillor Chris Dowling (ESCC)** – Chris reported on the following items:

- B2192 – a meeting has been held with ESCC and the decision made to wait until the build-out at the Service Station site is well underway/complete to see what the measures conditioned into the planning approval have on the speed of the traffic on the road before any further dialogue is held.
- Bird-in-Eye – no further contact has been made from the residents so until it is, no further action can be taken.
- Parish highway maintenance issues – these were ongoing. The Clerk stated that she was liaising with Sam Neame at ESCC as a follow up to Alan Greenslade's work.
- Full Council – more cuts/savings were discussed for the 2018/19 year and beyond.

**Councillor Ann Newton (WDC)** – Ann reported on the following items:

- Wealden Local Plan. Ann informed the meeting that the Plan had again had to be delayed and would be published in the middle of June and go to Full Council on 18 July 2018. This was not the fault of the Council but for many reasons – revisions to the NPPF [National Planning Policy Framework] (which have to be taken into account) – response from Natural England concerned with the Ashdown Forest etc.
- Refuse service. Ann reminded everyone to report any missed bins to WDC so that they could address issues to Kier who were soon entering into the last year of their contract with the Council.

*(The minutes are detailed in the order in which they appeared on the agenda but not necessarily the order in which they were taken at the meeting. A copy of all the reports mentioned will be attached to the minutes for the minute book).*

## **1. Apologies for Absence**

Councillor Selina Allen (Vice Chairman).

## **2. Declarations of Interest**

*Councillors to give notice of declarations of personal, prejudicial and pecuniary interests in respect of items on the agenda.* Rob Newton declared a prejudicial pecuniary interest in the items under the Finance section of the agenda relating to the Clerk, the Clerk being his wife.

## **3. To accept the Minutes of the last meeting (30 January 2018)**

It was resolved to accept the minutes of the meeting held on 30 January 2018, having been circulated, as a true and accurate record of the meeting. The minutes were signed by the Chairman as proposed by Maria Naylor and seconded by Sam Sharples.

## **4. Co-option of Parish Councillors**

There were no interested parties present.

Signed .....

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Date .....

## 5. Matters Arising from the Minutes

To receive updates or agree any further actions.

- Blackboys – B2192. As detailed above. The Clerk was authorised to ask ESCC for a refund for the fee paid for the feasibility study.
- GDPR – update. Keith Brandon commented that he was still studying and working out a way forward for the Council and would update Councillors in due course.

## 6. Correspondence received since the last meeting

*Letters for noting/discussion (Including items that have been received after this agenda has been published) – most items were from pending matters and dealt with under separate headings.*

- ESCC: Grass Cutting Savings. The Clerk reported that the stance of ESCC had been clarified since the FGP meeting. The meeting agreed to inform ESCC that they would be accepting the two urban cuts offered this year. Any extra cuts, if deemed necessary would be arranged with the Council's grounds maintenance contractors on an ad hoc basis.
- ESCC: 231 Bus Service. The Clerk stated that the new timetable was now available and has been placed on the Council's website. The peak time bus service has been retained but with fewer services throughout off-peak times. The service was now being provide by Compass and funded by ESCC.
- Uckfield Town Council: Saturday 262 Bus Service. The Clerk informed the meeting that although it appeared that Heathfield & Waldron Parish Council had now dropped out of the funding arrangements the other parties were still keen to keep the service going. There would be no extra costs to Framfield following on from Heathfield's departure.
- WDC: Are your Emergency Plans up to date? The Chairman said this was on his agenda.
- The Stagers – request for a donation/grant. The Clerk explained that The Stagers had been informed of the potential full costs for the use of the Hall and a business plan for sponsorship etc had been requested prior to a meeting being held.

## 7. Finance and General Purposes:

- Resolve to agree the recommendations as detailed in the FGP minutes from the meeting held on 26 February 2018 including:
  - Revised Asset Register.
  - Reserves – earmarked and general
  - Extension of the grounds maintenance contract from three to five years.
- A further FGP meeting will be scheduled after the year end.
- Councillors were in receipt of the schedule of expenditure as at 28 February 2018, bank reconciliation and bank statement for February for comparison and agreement. The accounts were verified as correct by the Council. (KB/SS).
- Formal agreement of the February/March 2018 payments/disbursements – itemised below. This was agreed for payment by Peter Friend, seconded by Sam Sharples and agreed by all present.
- Any other financial matters. The Clerk detailed a request from the Monday Club to help them cover the cost of their insurance. The Clerk was asked to liaise with Uckfield Town Council to see if they might match-fund a donation considering approximately half of the members are from Uckfield.

	£
701398 – Framfield PCC (hire of Church Hall for meeting with ESCC)	20.00
BACS – Blackboys Trust (Hall hire)	20.00
BACS – HMRC; February tax and NI payments for the Clerk/RFO	490.19
701399 - D & J Greengrow (handyman charges [bi-annual])	2,614.38
701400 – WDC (dog bin emptying [January-March 2018])	360.00
701401 – ESCC (annual streetlighting fees – energy and maintenance)	3,235.50
BACS – Blackboys Trust (Hall hire)	20.00
BACS – HMRC; March tax and NI payments for the Clerk/RFO	495.00
<i>(Staff salaries are paid by BACS net of deductions)</i>	

Cheques received  
BlackRock dividends - £241.92

Barclaycard Payments  
February - £62.32 (various supplies etc)  
March - £101.54 (various supplies etc – market/BVH)

Bank Balances as at 28 February 2018  
Current Account £6,584.22  
Deposit Account £25,125.38  
National Savings Account £19,368.99

## **8. Planning Committee**

- Resolve to add Councillor Sam Sharples to the membership of the Planning Committee. This was agreed (KB/DG).

## **9. Verbal Reports/updates from Council Members and the Clerk (if required).**

- Liaison with ESCC on highway matters – Rob Jackson/Clerk. As detailed above.
- Clerk – report on any other items not recorded elsewhere in the agenda.
  - Traffic on Palehouse Common. The Clerk commented that she was in the process of writing to the owners of both the business parks asking them to inform their drivers etc to use Easons Green for access to their sites.
  - Items for the Annual Parish Meeting. The Chairman agreed to do an Annual Report.

## **10. Reports from Representatives**

- **Schools:** St Thomas à Becket Church of England Federation (Blackboys & Framfield CEP Schools) (KB). Keith Brandon reported the Headteacher, Jacqueline Davies, would be retiring at the end of academic year.
- **WDALC** (Wealden District Association of Local Councils) – minutes to be sent out as and when received.
- **Parish Planning Panel (c/o Clerk)** - minutes to be sent out as and when received.

## **11. Items for referral by Councillors to the next appropriate Council or Committee agenda.**

There was nothing further.

*There being no further business, the meeting closed at 8.10 pm.*

**NEXT PARISH COUNCIL MEETING:  
Tuesday, 29 May 2018 (the AGM)  
at the Village Hall, Blackboys.  
commencing at 7.30 pm.  
This will be followed by the  
Annual Parish Meeting at 8 pm.**