

FRAMFIELD PARISH COUNCIL

Clerk:
ANN E NEWTON (Mrs)
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"Highlands"
Blackboys
East Sussex
TN22 5LR

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Dear Councillor

To all Members of the Framfield Parish Council you are hereby summoned to the Parish Council Meeting to be held in the Village Hall, Blackboys, on Tuesday, 30 January 2018 at 7.30 pm.

Prior to the start of this meeting, at 7 pm, the Parish Council will have the opportunity to ask the Clerk for clarification on any items included in an update on the Trusts for which the Council act as Trustees. A full meeting (the AGM) of both Trusts will be held each July.

Meeting called by: Ann Newton – Clerk to the Council – 23 January 2018

Ann E Newton

AGENDA

At the Chairman's discretion, members of the Public will have the opportunity to address the Parish Council prior to the commencement of the meeting for a maximum of 15 minutes. This will be followed by reports from County and District Representatives – if present.

- 1. Apologies for Absence.**
- 2. Declarations of Interest** – Councillors to give notice of declarations of personal, prejudicial and pecuniary interests in respect of items on this agenda.
- 3. To accept the Minutes of the last meeting (28 November 2017)**
- 4. Co-option of Parish Councillors.**
- 5. Matters Arising from the Minutes/action points**
To receive updates or agree any further actions.
 - Blackboys – B2192 – feasibility study commissioned – update.
- 6. Correspondence – for noting or action.**
Including items that have been received after this agenda has been published. (The majority of correspondence is dealt with other relevant items of the agenda).
 - ESCC: Seaford & District Bus Service.
 - ESCC: Household Waste Recycling Site consultation.
 - WDC: Premises Licence Application - Variation WK/201712577 - Cellar Head Brewing Co Ltd, Unit 16, New Place Farm Industrial Units, Framfield Road, Blackboys, East Sussex, TN22 5EQ

7. Finance and General Purposes:

- Resolve to agree the recommendations as detailed in the FGP minutes from the meeting held on 11 December 2017.

A resolution on the budget/precept is detailed in full below along with a resolution for the earmarking of reserves (although there will be a slight change from that detailed in the FGP minutes due to expenditure on one further guidepost (£1,099.00 (earmarked reserves]) and further expenditure on the Wealdlink Saturday bus services (£96.84 [general reserves]).

- Resolve to set the budget and Precept for the next financial year – 2018/19. The FGP Committee recommend to full Council that the budget be set at £55,535 and the precept be kept the same at £51,200. The Council Tax Support Grant is £551.00 and £3,784.00 would be used from general reserves. Full details are included in the FGP minutes (11 December 2017).
- Resolve to earmark the reserve funds as detailed at the FGP meeting.

Gratuity account	£6,632.46
Traffic measures	£11,500.00
Recreation Ground/Play equipment contingency	£10,000.00
Blackboys : Connection to main sewer	£10,000.00
New Noticeboards	£2,000.00
Repair/replace guideposts	£2,000.00
Framfield Play Area Fencing	£2,000.00
Legal fee contingency	£8,000.00
General Reserves	£5,822.14
Total:	£57,954.60

- A further FGP meeting is scheduled for 26 February 2018.
- Appointment of an Internal Auditor.
- Schedule of expenditure as at 31 December 2017, bank reconciliation and bank statement for comparison and agreement – circulated. Queries in advance to the KB/RFO.
- December 2017/January 2018 payments/disbursements as detailed on the report as circulated.
- Any other financial matters.

8. Verbal Reports/updates from Council Members and the Clerk (if required).

- Liaison with ESCC on highway matters – Rob Jackson/Clerk.
- Clerk – report on any other items not recorded elsewhere in the agenda.

9. Reports from Representatives:

- **Schools: St Thomas à Becket Church of England Federation (Blackboys & Framfield CEP Schools) (KB)**
- **WDALC (Clerk)** – minutes distributed.
- **Parish Planning Panel** – minutes distributed.

10. Items for referral by Councillors to the next appropriate Council or Committee agenda.

The date of next meeting will be **Tuesday, 27 March 2018** at the Memorial Hall, Framfield, commencing at 7.30 pm.