

FRAMFIELD PARISH COUNCIL

Clerk:
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"Highlands"
Blackboys
East Sussex
TN22 5LR

ACTING AS TRUSTEES TO THE FRAMFIELD MEMORIAL HALL AND, RECREATION GROUND TRUST. CHARITY REGISTRATION NO: 305228

22 June 2015

Dear Trustee

May I please remind you that a meeting of the Trust will be held in the Memorial Hall, Framfield, on Tuesday, 30 June 2015 at 7 pm.

Yours sincerely



AGENDA

1. Apologies for Absence

2. Declarations of Interest – Trustees to give notice of declarations of personal, prejudicial and pecuniary interests in respect of items on this agenda.

3. Minutes of the Last Meeting (24 March 2015)

4. General Correspondence

- Matters arising

5. Finance

- Matters arising

FF 186	Clerk to send out hire agreements – update.	CLERK.
FF 187	Graham Pope would be discussing with the RFO a possible way forward for a slight change in presentation of the accounts.	GP/RFO.
FF 188	RFO to close all 'old' Trust accounts and collate a list of what has been done.	RFO.

- Approval of the year end statement.
- Schedules of expenditure as at 31 May 2015 (Trust and Hall) – attached.
- Formal agreement/ratification of the expenditure since the last meeting as detailed on the report to be circulated.

6. Recreation Ground

- Matters arising/updates.

FF 185	Clerk to send the 'usual' letter to the Framfield & Blackboys Horticultural Show giving them permission to hold the Summer Show on the recreation ground.	CLERK.
FF 189	Storage Container – update – letter of agreement received from the Horticultural Society containing request regarding the steps at the rear of the Hall. When the work has been completed a new gatepost will be installed at the entrance to the recreation ground.	CLERK
FF 190	Football clubs to firmly secure their goal posts whilst the works around the storage container were carried out. Posts to be	DJ/FC.

	secured to the shed once the repairs have been done.	
FF 191	Football shed – repair works. Works to be carried out by the football club as a matter of urgency.	FC.
FF 192	Football goal – Clerk to source a new net. Selina Allen to contact Jim Oliver for a supplier.	CLERK/SA.

- Any other recreation ground business

7. Memorial Hall

- Matters arising

FF 193	Keith Brandon to issue notes from a meeting with the School to discuss various issues. Update – survey commissioned by the School of the Hall – report put together in reply.	KB/CLERK.
FF 196	Clerk to investigate additional licensing arrangements if more events involving alcohol were required to be held in the Hall.	CLERK.
FF 197	David Jenner and Brian Short to investigate cupboards in rear hall for use by the football club.	DJ/BS.
FF 198	Stage – the underneath of the stage to be cleared out so that the Stagers could utilise the rear area for storage – update.	CLERK.
FF 199	Smell in kitchen to be investigated.	CLERK.

- Refurbishment – update/progress if available/matters arising.

FF 194	Update if available. Resolve to approve a quote for the redecorating of the front lobby, side corridor, WC's and store cupboard. Ratify quote for replacement flooring in the same area and external redecoration. All works to potentially be carried out perhaps with the exclusion of the external work in the School summer holidays. Give consideration to refurbishment of kitchen.	CLERK.
FF 195	Graham Pope to look at quotes for the refurbishment of the changing room areas.	GP.

- Any other Hall business/additional matters arising.

8. Framfield Allotments Trust

- Matters arising

FF 200	Pond area – flooding. Peter Friend and the Clerk to pay a visit to investigate – dates to be set up. Willow trees – a tenant has asked for their removal – Rob Newton and Peter Friend to investigate.	CLERK/PF
FF 201	Possible regeneration works to the allotments.	KB.

- Any other Allotment Trust business.

9. Trustees' Questions.

10. Date of Next Meeting, Tuesday, 24 November 2015, at the Memorial Hall, Framfield, commencing at 7 pm.

Copies to:

Representatives

Alayne Jenkins (Horticultural Society)
David Jenner (Framfield & Blackboys Football Club)
Graham Pope (Village Representative)

Employees:

Lisa Parsons (Cleaner)
Mary Short (Bookings Clerk/Caretaker)
Brian Short (Caretaker)