

FRAMFIELD PARISH COUNCIL

Clerk:
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"Highlands"
Blackboys
East Sussex
TN22 5LR

ACTING AS TRUSTEES TO THE FRAMFIELD MEMORIAL HALL AND, RECREATION GROUND TRUST. CHARITY REGISTRATION NO: 305228

16 November 2015

Dear Trustee

May I please remind you that a meeting of the Trust will be held in the Memorial Hall, Framfield, on Tuesday, 24 November 2015 at 7 pm.

Yours sincerely



AGENDA

1. Apologies for Absence

2. Declarations of Interest – Trustees to give notice of declarations of personal, prejudicial and pecuniary interests in respect of items on this agenda.

3. Minutes of the Last Meeting (30 June 2015)

4. General Correspondence

- Matters arising – there was none.

5. Finance

- Matters arising

FF 202	Graham Pope would be discussing with the RFO a possible way forward for a slight change in presentation of the accounts including the making up of the National Savings Accounts.	GP/RFO.
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- Schedules of expenditure as at 31 October 2015 (Trust and Hall) – attached.
- Formal agreement/ratification of the expenditure since the last meeting as detailed on the report to be circulated.

6. Recreation Ground

- Matters arising/updates.

FF 203	Summer Show – Brian Short to provide signs indicating that residents should be careful on the steps at the rear of the Hall.	BS.
FF 204	Clerk to obtain a quote for the repairs to the retaining walls, steps and rear paths behind the Hall.	CLERK.
FF 205	Football clubs to firmly secure their goal posts whilst the works around the storage container were carried out. Posts to be secured to the shed once the repairs have been done.	DJ/FC
FF 206	Football shed – repair works. Works to be carried out by the football club as a matter of urgency.	DJ.
FF 207	Football goal – Clerk to source a new net. David Jenner to liaise with Keith Brandon and utilise one of the two nets in the football club's store.	DJ/KB.

- **Any other recreation ground business**
 - Framfield recreation ground car park – handyman to tidy up and new signs sourced from WDC.
 - Play area fencing – handyman given the go-ahead to repair.

7. Memorial Hall

- **Matters arising**

FF 208	School to be given an update on the refurbishment works after the School holidays.	CLERK.
FF 209	Refurbishment to the rear corridor/cupboards and rationalisation of the cupboards.	CLERK.
FF 210	Stage – bespoke trolleys would have to be made to hold the tables.	GENERAL.
FF 211-12	Refurbishment programme of works – ongoing; update.	CLERK/ALL.
FF 213	Graham Pope obtaining quotes for the refurbishment of the changing rooms.	GP.

- **Any other Hall business/additional matters arising.**
 - Brian Short to arrange for a light to be put in the front porch activated on a movement detector.
 - Market dates for 2016 – schedule attached.

8. Framfield Allotments Trust

- **Matters arising**

FF 214	Pond area – flooding/willow trees. Rob Newton, Peter Friend and Keith Brandon to investigate.	PF/RN/KB
FF 215	Possible regeneration works to the allotments.	KB.
FF 216	Unpaid rent – the plot would be deemed as unwanted by July if still unpaid.	CLERK.

- **Any other Allotment Trust business.**
 - Site meeting to look at the possibilities of the erection of a polytunnel.

9. Trustees' Questions.

Blackboys Trust

- Pre-School – request for continued use of the Hall for the extended day (7am to 6.30pm) and use of the Hall for a holiday club in February half term.
- Clothes bin to be removed on non-viability grounds.

10. Date of Next Meeting, Tuesday, 22 March 2016, at the Memorial Hall, Framfield, commencing at 7 pm.

Copies to:

Representatives

Alayne Jenkins (Horticultural Society)
David Jenner (Framfield & Blackboys Football Club)
Graham Pope (Village Representative)

Employees:

Lisa Parsons (Cleaner)
Mary Short (Bookings Clerk/Caretaker)
Brian Short (Caretaker)