

# FRAMFIELD PARISH COUNCIL

Clerk:  
ANN E NEWTON (Mrs)  
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"Highlands"  
Blackboys  
East Sussex  
TN22 5LR

## ACTING AS TRUSTEES TO THE FRAMFIELD MEMORIAL HALL AND, RECREATION GROUND TRUST. CHARITY REGISTRATION NO: 305228

17 March 2015

Dear Trustee

May I please remind you that a meeting of the Trust will be held in the Memorial Hall, Framfield, on Tuesday, 24 March 2015 at 7 pm.

Yours sincerely



### AGENDA

#### 1. Apologies for Absence

#### 2. Declarations of Interest – Trustees to give notice of declarations of personal, prejudicial and pecuniary interests in respect of items on this agenda.

#### 3. Minutes of the Last Meeting (2 December 2014)

#### 4. General Correspondence

- Letter from the Framfield & Blackboys Horticultural Society regarding the use of the recreation ground for the Summer Show.
- **Matters arising**

FF 172	Drain in the recreation ground car park. Clerk to contact Strutt & Parker – update.	CLERK.
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#### 5. Finance

- **Matters arising**
  - Review of the hire agreements – Framfield and Blackboys – copies attached.

FF 173	Graham Pope would be discussing with the RFO a possible way forward for a slight change in presentation of the accounts.	GP/RFO.
FF 174	RFO to close all 'old' Trust accounts and collate a list of what has been done.	RFO.

- Schedules of expenditure as at 28 February 2015 (Trust and Hall) – attached.
- Formal agreement/ratification of the expenditure since the last meeting as detailed on the report to be circulated.

#### 6. Recreation Ground

- **Matters arising/updates.**

FF 175	Storage Container – update. Clerk to write to the Horticultural Society detailing their decision to proceed with Option 2 when the weather permits. When the work has been completed a new	CLERK
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	gatepost will be installed at the entrance to the recreation ground. Update – letter from Horticultural Society.	
FF 176	Football clubs to firmly secure their goal posts whilst the works around the storage container were carried out. Posts to be secured to the shed once the repairs have been done.	DJ/FC.
FF 177	Football shed – repair works. Works to be carried out by the football club as a matter of urgency.	FC.
FF 178	Football goal – Clerk to source a new net. Selina Allen to contact Jim Oliver for a supplier.	CLERK/SA.

- **Any other recreation ground business**

## 7. Memorial Hall

- **Matters arising**

FF 179	Stage steps. Clerk to attempt to source new ones or have a bespoke set made.	CLERK.
FF 181	Keith Brandon to arrange a meeting with the School to discuss various issues.	KB.

- **Refurbishment** – update/progress if available/matters arising.

FF 180	Update if available. Resolve to approve a quote for the redecorating of the main hall.	CLERK.
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- **Any other Hall business/additional matters arising**

## 8. Framfield Allotments Trust

- **Matters arising**

FF 182	Entrance gate, posts and fencing to be replaced by the handyman.	CLERK.
FF 183	Pond area – flooding. Peter Friend and the Clerk to pay a visit to investigate.	CLERK/PF
FF 184	Willow trees – a tenant has asked for their removal. Rob Newton and Peter Friend to investigate. Update – further letter from tenant.	RN/PF

- **Any other Allotment Trust business.**
  - Possible regeneration works to the allotment area including the communal shed.

## 9. Any Other Matters for Reporting at the Discretion of the Chairman.

## 10. Date of Next Meeting, Tuesday, 30 June 2015, at the Memorial Hall, Framfield, commencing at 7 pm.

Copies to:

### Representatives

Alayne Jenkins (Horticultural Society)  
David Jenner (Framfield & Blackboys Football Club)  
Graham Pope (Village Representative)

### Employees:

Lisa Parsons (Cleaner)  
Mary Short (Bookings Clerk/Caretaker)  
Brian Short (Caretaker)