# Minutes of the Meeting of Framfield Parish Council held at the Memorial Hall, Framfield, on Tuesday, 30 June 2015 at 7.30pm

Present Jeff Goggin (Chairman)

Selina Allen (Vice Chairman) Sue Newman Keith Brandon Rob Newton

Peter Friend

**In attendance** Ann Newton - Clerk Members of the Public – none.

Members of the Press – none.

Prior to the commencement of the meeting members of the public and County and District Representatives are invited to address the Parish Council if present.

**Councillor Ann Newton (WDC)** reported to the meeting that following her elections she had retained her Cabinet position as the Planning & Development Portfolio Holder – a challenging role! Wealden was pushing forwards with the Local Plan – a review of the Core Strategy and there would be further information on this later in the year.

(The minutes are detailed in the order in which they appeared on the agenda but not necessarily the order in which they were taken at the meeting. A copy of all the reports mentioned will be attached to the minutes for the minute book).

#### 1. Apologies for Absence

Maria Naylor. Councillor Chris Dowling (ESCC).

#### 2. Declarations of Interest

Councillors to give notice of declarations of personal, prejudicial and pecuniary interests in respect of items on the agenda. Rob Newton declared a prejudicial pecuniary interest in the items under the Finance section of the agenda relating to the Clerk, the Clerk being his wife.

## 3. Minutes of the Last Meeting for Approval

It was agreed that the minutes of the meeting held on 18 May 2015 having been circulated, be approved, adopted and signed as a correct record. (PF/JG).

## 4. Matters Arising from the Minutes

Some items were dealt with under other appropriate headings below.

PC 011	Traffic calming provision in Framfield - ongoing. Update on the installation of two flashing signs on The Street, Framfield, following on
	from site meeting with ESCC. The two signs were now in situ.
PC 012	Guideposts – A further programme of works could be put together for this
	year. Councillors were asked to nominate two or three signs for
	refurbishment. The suggestion was made for the sign at the junction of
	the B2192 and Palehouse Common Road. ACTION: PC 016 – ALL.
PC 013	Sue Newman to report an overgrown footpath (number 28) to ESCC -
	ongoing. Sue stated that it seemed as though the path in Sandy Lane
	had not been cleared. Sue to pass on the details to the Clerk. ACTION:
	<u>PC 017 – SN/CLERK.</u>
PC 014	Framfield Village Market - the Clerk to draw up a risk assessment for the
	event and write a letter to all stall-holders clarifying if they are registered
	businesses or not for insurance purposes and confirm with insurance
	company. This had been done.
PC 015	Clerk to issue agenda for Annual Parish Meeting. This had been done.

Matters arising from the Annual Parish Assembly – Clerk to investigate whether a
double white line had been part of the traffic calming measures in Blackboys High
Street. The Clerk reported that this had never been included in the proposals – it is
thought that the road width doesn't meet the appropriate criteria.

#### 5. Correspondence received since the last meeting

<u>Letters for noting/discussion</u> – most items were from pending matters and dealt with under separate headings.

- WDC Supply of the Register of Electors.
- JAKK offering a maintenance service to the posts. The meeting agreed that this be looked at again next year.
- CPRE Sussex Review magazine.
- Litter Pick the Clerk stated that a local resident was instigating a litter pick; further details will be sent through.

# 6. Finance and General Purposes:

- Grounds Maintenance Contract 2016-18. The meeting agreed that the tender process should start in the summer. Rob Newton and Peter Friend agreed to check the boundary maps prior to sending out. ACTION: PC 018 – CLERK/RN/PF.
- Schedule of expenditure as at 31 May 2015 this was adopted as read. (KB/JG).
- Formal agreement of the April/May/June 2015 payments/disbursements itemised below. This was agreed for payment by Peter Friend, seconded by Jeff Goggin and agreed by all present.

Cheques written in last financial year 2014/15 701267 – Hudson Electrical Services (installation of defibrillators at both halls) 701268 - D & J Greengrow (handyman services – October to March) 701269 – WDC (dog bin emptying [January to March 2015])	350.50 1,075.00 290.88
Cheques written in new financial year 2015/16 701270 - East Sussex ALC Ltd (annual subscription) BACS - DRH Sheet Metal Co (radiator covers – to be charged to Memorial Hall) 701271 - HMRC: April tax and NI payments for Clerk/RFO 701272 - Alison Hillman (Internal Auditor) 701273 - JAKK (third guidepost) 701274 - Glasdon UK Ltd (dog waste bin [to be charged to the BB a/c]) 701275 - Information Commissioner (annual fee) 701276 - HMRC: May tax and NI Payments for Clerk/RFO 701277 - Compact Cutting (grounds maintenance X 2) 701278 - A D Woolgar (works to storage container base) 701279 - HMRC: June tax and NI payments for Clerk/RFO (Staff salaries and HMRC)	521.86 2,737.94 273.73 150.00 1,504.56 401.12 35.00 1,128.00 1,128.00 1,920.00 273.70
Cheques received UK Power Networks (wayleave cheques various sites) BlackRock dividends (to be transferred to BB Trust account)	120.99 270.08
Parish Magazine  100012 - Print Matters (adverts)  100013 - P Tomsett (BR) (adverts and typesetting April/May edition)  100014 - Print Matters (printing April/May edition)  100015 - Print Matters (printing June/July edition)  100013 - P Tomsett (BR) (typesetting June/July edition)	

# Bank Balances as at 31 May 2015

Current Account £36,100.86
Deposit Account £119.14

## 7. Reports from Committees

• Planning – the minutes for the last meeting (March) and delegated comments were adopted at the Planning Committee meeting prior to full Council. The Clerk informed the meeting that there would be a further Planning Committee meeting on 21 July 2015 at 6.30 pm at the Village Hall, Blackboys.

## 8. Reports from Representatives

• Schools:

<u>Framfield</u> –nothing to report; details of the communications with the School discussed at the Framfield Trust meeting. Blackboys – nothing to report.

- Police Panel meeting nothing to report.
- WDALC minutes to be sent out as and when received.

### 9. Councillors' Questions

• The Clerk reported that she had received a request from the Blackboys Inn asking if they can play a cricket match on the recreation ground on 15 July 2015. The request was denied due to the non-payment of rent in 2014. The Clerk was asked to pass this message onto the pub but suggest they approach the Council with any proposals for further matches so that the matter can be properly discussed. <a href="ACTION: PC 019">ACTION: PC 019</a>
— CLERK.

Chairman	Date
The meeting closed at 9 pm.	

NEXT PARISH COUNCIL MEETING: Tuesday, 29 September 2015, at the Village Hall, Blackboys. commencing at 7.30 pm.