

Minutes of the Meeting of Framfield Parish Council held at the Village Hall, Blackboys, on Tuesday, 27 January 2015 at 7.30pm

Present Jeff Goggin (Chairman) Peter Friend
 Keith Brandon Maria Naylor
 Richard Brocklebank Rob Newton
 Myran Eade

In attendance Ann Newton - Clerk Members of the Public – none.
 Members of the Press – none.

Prior to the commencement of the meeting members of the public and County and District Representatives are invited to address the Parish Council if present.

Councillor Ann Newton (WDC) reported that on behalf of Wealden District Council she had been preparing a response to the consultation on a new runway option at either Gatwick or Heathrow airports. Wealden District Council were not in support of the Gatwick option as they believed there was little evidence to show any economic benefit for Wealden District. The evidence shows that the economic benefits realised for the options at Heathrow far outweighed those for Gatwick.

(The minutes are detailed in the order in which they appeared on the agenda but not necessarily the order in which they were taken at the meeting. A copy of all the reports mentioned will be attached to the minutes for the minute book).

1. Apologies for Absence

Councillors Selina Allen (Vice Chairman) and Sue Newman. Councillor Chris Dowling (ESCC).

2. Declarations of Interest

Councillors to give notice of declarations of personal, prejudicial and pecuniary interests in respect of items on the agenda. Rob Newton declared a prejudicial pecuniary interest in the items under the Finance section of the agenda relating to the Clerk, the Clerk being his wife.

3. Minutes of the Last Meeting for Approval

It was agreed that the minutes of the meeting held on 2 December 2014 having been circulated, be approved, adopted and signed as a correct record. (MN/JG).

4. Matters Arising from the Minutes

Some items were dealt with under other appropriate headings below.

PC 066	Yellow zig-zag lines outside Heathfield Community College. Clerk to investigate how the Police can issue enforcement tickets. The Clerk reported that having spoken to the Police in theory they cannot issue tickets as in line with Framfield and Blackboys, the lines are not formally adopted. However, they do, as it acts as a deterrent for anti-social parking but cannot take this through to appeal should someone take the enforcement to that stage.
PC 067	Clerk to send copies of the relevant paperwork to WDC once received from new Councillor, Sue Newman. This had been done.
PC 068	Traffic calming provision in Framfield - ongoing. On behalf of Councillor Chris Dowling the Clerk reported that ESCC had now agreed to install two flashing signs in appropriate places in The Street in the vicinity of the School. These would be solar powered. The cost of this was being covered by a local resident, Mr Glen Swire. ESCC will be covering the ongoing running costs and maintenance and it is assumed therefore that they will be insured by ESCC. The order has been formally placed by the

	Parish Council, so that the VAT can be saved. The net amount will then be covered by a donation from Mr Swire. ACTION: PC 001 – CLERK.
PC 069	Guideposts – Clerk to instruct the contractor to go ahead with the replacement post at the junction of Blackboys Road/Pump Lane. A further programme of works could be put together for next year – ongoing. ACTION: PC 002 – CLERK/ALL.
PC 070	Clerk to ask the RFO to complete the end of December finance sheet and circulate it so that Councillors can carry out a clear budgetary exercise prior to the meeting at the end of January. This had been done.
PC 071	The RFO was asked if she was claiming back the £2,000 now available from Government for Employer’s NI contributions. The Clerk reported that local authorities were not able to claim back the payments.
PC 072	Sue Newman to report an overgrown footpath (number 28) to ESCC. The meeting was unsure if this has been done. ACTION: PC 003 – SN.

5. Correspondence received since the last meeting

Letters for noting/discussion – most items were from pending matters and dealt with under separate headings.

- South East Water – water main replacements in Framfield Road, High Street and Lewes Road, Blackboys
- Gatwick Airport Limited asking for support for the Gatwick option.
- Framfield & Blackboys Monday Club – thanking the Council for the donation of the use of the Hall and reporting on the year’s programme ahead.
- WDC – Community & Regeneration Team Newsletter.

6. Finance and General Purposes:

- The Pensions Regulator. The Clerk reported that employers now have to auto-enrol employees who meet certain criteria into the scheme even though in certain situations they can then immediately opt out. The initial action is to nominate a point of contact – the Clerk. **ACTION: PC 004 – CLERK.**
- Resolve to set the Precept 2015/16. The Clerk explained what WDC intended to provide in the way of a Council Tax Support Grant in 2015/16 – namely a provisional allocation of £1,538. This is as reported last year a further 15% decrease due to a decrease in the grant from central government. Following discussion the meeting decided that their finances could cover the loss of some £300.00 and voted unanimously to keep the precept for 2015/16 at the same figure as 2014/15 - £50,198.00. This was formally proposed by Rob Newton, seconded by Jeff Goggin and agreed by all. Clerk to pass the details onto WDC. **ACTION: PC 005 – CLERK.**
- Revision of the Financial Regulations to include electronic payments. The meeting adopted the revised document as presented.
- Framfield Village Market – public liability insurance and risk assessment. The Clerk reported that following information from the Council’s insurers, they are happy to insure the market and to include the stall holders for public liability if they are ‘one man bands’. Everyone was in agreement to this. The Clerk would be issuing letters to all stallholders at the next market explaining this and asking any actual businesses to present a copy of their own public liability insurance – it was thought there to be only about three. **ACTION: PC 006 – CLERK.** Keith Brandon asked that the Clerk send him a copy of the market dates for 2015 electronically. **ACTION: PC 007 – CLERK.**
- Schedule of expenditure as at 31 December 2014 – this was adopted as read. (KB/ME).
- Formal agreement of the December 2014/January 2015 payments/disbursements – itemised below. This was agreed for payment by Peter Friend, seconded by Jeff Goggin and agreed by all present.

December

Broker Network Ltd (extra premium for play equipment/guideposts)	178.23
Compact Cutting (grounds maintenance)	1,680.00
Physio-Control UK Sales Ltd (2 defibrillator cabinets)	861.60

Cheques received

Blackrock charity dividends totalling £275.20 (to be transferred to the BB Trust a/c)

January
WDC (dog bin emptying – October/December 2014) 266.64

(Staff salaries and HMRC)

Bank Balances as at 31 December 2014

Current Account £27,239.42
Deposit Account £119.13

7. Reports from Committees

- **Planning** – the minutes for the last meeting and delegated comments will be adopted at the next Planning Committee meeting.

8. Reports from Representatives

- **Schools:**

Framfield – Keith Brandon has sent everyone an email detailing a recent report which the School had received on safeguarding children and the need to potentially make some improvements/changes to the Memorial Hall. They would also be upgrading the security on the School site itself – higher fencing etc, which would be in the form of trelliswork with planting to minimise the impact on the residents opposite. The meeting agreed that a meeting should be set up with representatives of the School to discuss the implications. Keith, the Clerk and the School to liaise over dates.

ACTION: PC 008 – KB/CLERK. Jeff Goggin also asked Keith to pass onto the School the current condition of the dishwasher following a recent inspection. The Council paid for a deep clean last year and expected the dishwasher to be kept in a good condition after that. **ACTION: PC 009 – KB.**

Blackboys – the Clerk mentioned that a similar report had been discussed at the last Governors' meeting as has been received at Framfield. There were obviously no implications for the Parish Council at Blackboys.

- **Police Panel meeting** – Selina Allen would be attending a LAT meeting this week. The Clerk asked the meeting if they would be interested in having a presentation from Jim Stobart of Operation Crackdown, if necessary sharing an evening with East Hoathly with Halland Parish Council. The Clerk will advise Councillors of the date for those interested. **ACTION: PC 010 – CLERK.**
- **WDALC** – minutes to be sent out as and when received.

9. Any Other matters for reporting at the Discretion of the Chairman

- Parish Magazine update. The Clerk reported that the letters had been sent out to renew the advertisements for another year keeping the price the same.

The meeting closed at 9 pm.

Chairman..... **Date**

**NEXT PARISH COUNCIL MEETING:
Tuesday, 24 March 2015,
at the Memorial Hall, Framfield
commencing at 7.30 pm.**

