

	year. Councillors to nominate. First suggestion, the sign at the junction of the B2192 and Palehouse Common Road. The meeting agreed to put this work temporarily on hold as the funds may be required to meet the costs of the speed limit reduction on Bird in Eye Hill.
PC 022	Clerk to report that Framfield footpath number 53 is impassable. This had been done.
PC 023	Grounds maintenance contract – 2016-18. Tender process to begin. Rob Newton and Peter Friend to review paperwork prior to publication. This had been done. The process was underway. <u>ACTION: PC 034 – ongoing.</u>
PC 024	Clerk to contact Affinity Sutton Housing Association to clarify the ownership of the hedge in front of the houses in John Dann Close. The Clerk reported that the housing group had confirmed that the entire hedge was under their ownership and they would arrange for a regular cut. The fence opposite the housing may also be removed as the hedge has now reached sufficient height.
PC 025	Uckfield Railway Line Parishes Committee. Clerk to make contact declining the request for a donation and suggesting that they use electronic communication. This had been done and electronic information now received.
PC 026	The Pensions Regulator. The Council agreed that the RFO should be assigned the task. This was underway. <u>ACTION: PC 035 – ongoing.</u>
PC 027	Invoice for flashing signs – the Clerk was asked to write to ESCC again declining to pay the administration charge on the grounds that a full quotation was never received for the work. Councillor Chris Dowling offered to liaise. The Clerk reported that the charge has been waived due to the full details of the quotation not being passed onto the Council.
PC 028	Earmarking of Reserves totalling £19,000. To be added to the November agenda. As detailed below.
PC 029	Clerk to send off paperwork to NS&I. This had been done and eventually completed by NS.
PC 030	Memorial Hall – coat hooks to be put back in lobby. This had been done.
PC 031	Clerk to pass on PC meeting dates for 2016 to the Clerk of the Governors – School Federation. This had been done – the meetings have now been scheduled for the 2015/16 school year.
PC 032	War Memorial – Clerk to ask David Jenner to seek another quote for the work. This had been done, (found to be more expensive) and the original invoice split 50/50 between the Church and the Council.

5. Correspondence received since the last meeting

Letters for noting/discussion – most items were from pending matters and dealt with under separate headings.

- WDC: Review of the Conservation Areas – to be placed on Framfield noticeboard and website. **ACTION: PC 036 – CLERK.**

6. Finance and General Purposes:

- Agreement to give the RFO four hours overtime for each Trust and the Parish Council accounts at year end on a permanent basis. This had been agreed.
- Earmarking of Reserves totalling £19,000. The meeting agreed to earmark as follows: Traffic measures - £5,000, Framfield Memorial Hall - £2,500, Blackboys Village Hall - £2,500, Framfield Allotments - £1,000, Playground equipment - £2,000, General Reserves - £6,000. The figures are not currently exact until the interest from the NS&I account has been added.
- Precept discussions – 2016/17. The Clerk was asked to forward to all Councillors the up to date finance schedule as soon as possible after Christmas to include the December expenditure. The item would be added to the January agenda. **ACTION: PC 037 – CLERK/RFO.**
- Schedule of expenditure as at 31 October 2015 – this was adopted as read. (KB/JG).
- Formal agreement of the October/November 2015 payments/disbursements – itemised below. This was agreed for payment by Peter Friend, seconded by Jeff Goggin and agreed by all present.

	£
701294 – D & J Greengrow (bi-annual handyman invoice)	1,258.00
701295 – Compact Cutting (grounds maintenance)	564.00
701296 – Wicksteed Leisure Ltd (annual play area inspections)	216.00
701297 – HMRC	
701298 – D & J Greengrow (reimbursement for wood etc – FF allotments)	202.99
701299 – Steve Moger Carpets & Vinyls (kitchen floor, Memorial Hall)	1,098.40
701300 – Derek Tourle Memorials (war memorial cleaning)	150.00
701301 – R Richards (annual contribution towards the grass-cutting /Beckets Way)	100.00
701302 – HMRC.	
 <u>Parish Magazine</u>	
100021 – Print Matters (December/January edition - printing)	546.00
100022 – P Tomsett (BR) (December/January edition – typesetting)	125.00
 <u>Bank Balances as at 31 October 2015</u>	
Current Account	£53,139.15
Deposit Account	£119.17

7. Reports from Committees

- **Planning** – the minutes of the previous meeting (29 September 2015) and delegated comments for October and November would have been be ratified at the meeting prior to full Council.

8. Reports from Representatives

- **Schools:**
 - Framfield – an item regarding Christmas decorations had been detailed at the Framfield Trust meeting. Keith Brandon was given agreement to produce to options for the installation of Wifi in the Hall. **ACTION: PC 038 – KB.** He further asked if there was a formal agreement in place for the football clubs to use the hall/changing rooms. The Clerk assured him that there was and they had priority usage of the changing rooms over other clubs. However, they could be encouraged to give as much information to the Bookings Clerk as they can regarding bookings etc.
 - Blackboys – the Clerk reported that she had attended the second meeting of the Federation.
- **Police Panel meeting** – 25 November 2015 – Selina Allen reported that she would be attending the meeting the next day.
- **WDALC** – minutes to be sent out as and when received.

9. Councillors' Questions

- Meeting dates for 2016.

The meeting closed at 8.25 pm.

Chairman.....

Date

**NEXT PARISH COUNCIL MEETING:
Tuesday, 26 January 2016,
at the Village Hall, Blackboys.
commencing at 7.30 pm.**

