

Minutes of the Meeting of Framfield Parish Council held at the Memorial Hall, Framfield, on Tuesday, 24 March 2015 at 7.30pm

Present Jeff Goggin (Chairman) Peter Friend
 Selina Allen (Vice Chairman) Maria Naylor
 Keith Brandon Rob Newton

In attendance Ann Newton - Clerk Members of the Public – none.
 Members of the Press – none.

Prior to the commencement of the meeting members of the public and County and District Representatives are invited to address the Parish Council if present.

(The minutes are detailed in the order in which they appeared on the agenda but not necessarily the order in which they were taken at the meeting. A copy of all the reports mentioned will be attached to the minutes for the minute book).

1. Apologies for Absence

Councillor Myran Eade. The Clerk confirmed to all present that Myran had been taken ill a few days after the January meeting and was still in hospital. Those present wished him well. Councillor Chris Dowling (ESCC).

2. Declarations of Interest

Councillors to give notice of declarations of personal, prejudicial and pecuniary interests in respect of items on the agenda. Rob Newton declared a prejudicial pecuniary interest in the items under the Finance section of the agenda relating to the Clerk, the Clerk being his wife.

3. Minutes of the Last Meeting for Approval

It was agreed that the minutes of the meeting held on 27 January 2015 having been circulated, be approved, adopted and signed as a correct record. (MN/JG).

4. Matters Arising from the Minutes

Some items were dealt with under other appropriate headings below.

- Provision of Grit bins around the Parish. The Clerk explained that ESCC were no longer providing new grit bins and she had been approached by a couple of residents who had experienced slippery roads in the winter if the Parish Council could do so, although they realised the expense involved. The meeting agreed that it was neither possible practically or financially to provide the bins.

PC 001	Traffic calming provision in Framfield - ongoing. The Parish Council has to formally place the order for the two flashing signs in The Street, Framfield. This has been done and there is to be a site meeting with ESCC after Easter to decide the best position for the signs. <u>ACTION: PC 011 – CLERK.</u>
PC 002	Guideposts – Clerk to instruct contractor to go ahead with the replacement post at the junction of Blackboys Road/Pump Lane. A further programme of works could be put together for next year. The post should be installed very shortly. <u>ACTION: PC 012 – CLERK.</u>
PC 003	Sue Newman to report an overgrown footpath (number 28) to ESCC. Possibly ongoing. <u>ACTION: PC 013 – SN.</u>
PC 004	The Pensions Regulator – the Clerk to start the process with the naming of a contact. This had been done.
PC 005	Precept – the Clerk to pass on the details to WDC. This had been done.
PC 006	Framfield Village Market - the Clerk to draw up a risk assessment for the event and write a letter to all stall-holders clarifying if they are registered

	businesses or not for insurance purposes. This had been done. Clerk to confirm with the insurance providers. ACTION: PC 14 – CLERK.
PC 007	Clerk to send Keith Brandon an electronic schedule of market dates. This had been done.
PC 008	Framfield School – Keith Brandon to liaise with the School and Clerk over dates for a meeting. A meeting had been held – Keith would provide the notes in due course – itemised on the Framfield Trust agenda.
PC 009	Keith Brandon to advise the School on the current unclean condition of the dishwasher. This had been done.
PC 010	Presentation by Jim Stobart of Operation Crackdown. Clerk to arrange a presentation for East Hoathly with Halland Parish Council and advise Framfield Councillors accordingly. (29 June 2015 – 7 pm. Village Hall, Churchmarks Lane, East Hoathly)

5. Correspondence received since the last meeting

Letters for noting/discussion – most items were from pending matters and dealt with under separate headings.

- Selina Allen – thank you letter – Christmas Tree.

6. Finance and General Purposes:

- Schedule of expenditure as at 28 February 2015 – this was adopted as read. (KB/JG).
- Formal agreement of the February/March 2015 payments/disbursements – itemised below. This was agreed for payment by Peter Friend, seconded by Jeff Goggin and agreed by all present.

701261 – WDC (planning application fee – BB pavilion)	385.00
BACS – British Telecom plc (telephone account [shared with EHwHPC])	182.24
701263 – Barry Richardson (annual website maintenance etc)	230.00
BACS – ESCC (annual streetlighting account)	2,934.80
701265 – Horizon Skills Ltd (part-payment of new computer system)	300.00
701266 – Horizon Skills Ltd (balance of payment [dated April 2015])	300.00
(Staff salaries and HMRC)	

Parish Magazine (Feb/March edition)

100011 - P Tomsett (BR)	125.00
100010 - Print Matters	488.00

Cheques received

Blackboys Cricket Club - £385.00 in payment of the pavilion planning application fees.
BlackRock charity investment dividends totalling £176.40 – to be transferred to the Blackboys Trust account.

Bank Balances as at 28 February 2015

Current Account	£26,961.60
Deposit Account	£119.13

7. Reports from Committees

- **Planning** – the minutes for the last meeting (January) and delegated comments will be adopted at the Planning Committee meeting prior to full Council.

8. Reports from Representatives

- **Schools:**
 - Framfield – Keith Brandon will be putting together the notes on the recent meeting held with the School regarding their use of the Hall.
 - Blackboys – the Clerk mentioned that there was soon to be a consultation process on the proposal to move the two Schools into a Federation which means that there will only be one Governing Body consisting of representatives of both Schools.
- **Police Panel meeting** – nothing to report.
- **WDALC** – minutes to be sent out as and when received.

9. Any Other matters for reporting at the Discretion of the Chairman

- Annual Parish Assembly – agenda and previous year’s minutes to follow. The Clerk would send these out in due course. **ACTION: PC 015 – CLERK.**

The meeting closed at 8.50 pm.

Chairman..... **Date**

NEXT PARISH COUNCIL MEETING:
Tuesday, 28 April 2015,
at the Village Hall, Blackboys.
commencing at 8 pm.
The Annual Parish Assembly.