

**MINUTES OF THE MEETING OF THE TRUSTEES TO THE BLACKBOYS VILLAGE  
HALL, RECREATION GROUND AND ALLOTMENTS TRUST INCORPORATING  
PALEHOUSE COMMON RECREATION GROUND.  
CHARITY REGISTRATION NO: 305225  
HELD AT THE VILLAGE HALL, BLACKBOYS,  
ON TUESDAY, 29 SEPTEMBER 2015 AT 7 PM**

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**Present**  
(Trustees)

Jeff Goggin (Chairman)  
Selina Allen (Vice Chairman)  
Keith Brandon  
Peter Friend

Maria Naylor  
Sue Newman  
Rob Newton

**In attendance**

Ann Newton – Parish Clerk  
(Officer to the Trust)

Members of the Public – two.

*Brian Short (Caretaker) was in attendance.*

*(The minutes are detailed in the order in which they appeared on the agenda but not necessarily the order in which they were taken at the meeting. A copy of all the reports mentioned will be attached to the minutes for the minute book).*

**1. Apologies for Absence**

There were none.

**2. Declarations of Interest**

*Councillors to give notice of declarations of personal and prejudicial interests in respect of items on the agenda.* Jeff Goggin declared a prejudicial pecuniary interest in any reference to Gill Goggin, cleaner/bookings clerk at the Hall, as she is his wife.

**3. Minutes of the last meeting**

It was agreed that the minutes from the last meeting held on 28 April 2015 having been circulated, be approved, adopted and signed as a correct record (SN/MN).

**4. General Correspondence**

There was none – all items were dealt with under specific items of the agenda.

**5. Finance**

- Matters arising – there were none.
- **Schedule of expenditures as at 31 September 2015 (Hall and Trust)** – the reports were adopted as read (PF/JG).
- **Agreement to the end of year accounts – 31 March 2015.** The accounts were adopted as read (PF/RN). The Clerk was asked to pass back to the RFO a query about the debtors on the balance sheet and the reason for the list. **ACTION: BB 014 – RFO.** Secondly discussion arose about the use of the heating system by in particular the Pre-school and the possible need for some rationalisation on the amount the heating is on when the weather is warm. **ACTION: BB 015 – JG/BS.**
- **Formal agreement of the payments/disbursements** as detailed in the report circulated at the meeting and detailed below (RN/MN). *Salary figures have been removed.*

<u>Blackboys Trust</u>	£
100057 – Go Pest (pest control; allotments/Hall)	£135.00
100064 – South East Water (recreation ground [28.04] and allotments [£74.10])	£102.14

<u>Blackboys Village Hall Expenditure (all in 2015/16 financial year)</u>	
100058 - HMRC: July tax for Cleaner/Bookings Clerk and Caretaker	73.00
100059 – Preventafire (annual fire extinguisher check)	45.60

100060 – Go Pest (pest control – wasps’ nest at the Hall)	45.00
100061 – Moody Sewage Ltd (cesspit emptying)	488.00
100062 - HMRC: August tax for Cleaner/Bookings Clerk and Caretaker	65.00
100063 – Chris Bartholomew Electrical Contractors Ltd (PAT testing)	£108.00
100065 – VOID	
100066- HMRC: September tax for Cleaner/Bookings Clerk and Caretaker (Staff Salaries and HMRC).	65.00

## 6. Allotments

- Matters arising

BB 009	Clerk to arrange the installation of a dog bin. This has been done.
BB 010	Clerk to investigate the possibility of a blanket planning application for a generic shed on each plot. An architect has been appointed and the work will commence soon. <b><u>ACTION: BB 016 – CLERK.</u></b>
BB 011	Clerk to look into the possibilities of putting down a more permanent path across the allotments – update. Two allotment tenants were in attendance regarding a path. The Clerk explained that having had a site meeting with the Parish Handyman who also works for Heathfield & Waldron Parish Council and the Engineer at WDC who oversees the Cuckoo Trail – the best option was thought to be the use of bags of woodchip as and when required. To put in a permanent path would be an engineering operation and expensive; to use anything other than biodegradable woodchip difficult to deal with as the allotment paths slope. <b><u>ACTION: BB 017 – CLERK/HANDYMAN.</u></b>
BB 012	Clerk to advertise any free plots and take into consideration whether there should be a charge. This has been done.

- Any other Allotment business – there was none.

## 7. Village Hall

- Matters arising.
- Any other Hall business.

BB 013	Clerk to confirm that the Pre-school could open with extended hours for a trial period until Christmas with a view to making this a permanent feature if there is sufficient interest from parents.
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## 8. Recreation Ground

- Matters arising – there were none.
- Any other recreation ground business
  - Play area inspections to be carried out by Wicksteed Leisure on 1 October 2015.
  - Update on the Pavilion Project – issues with grant funding. The Clerk explained that the Club was having issues with applying for grant funding and the Trust/Council would have to be the applicant, as the owner, and as discussed several years ago.
  - Drain – pathway from the recreation ground to School Lane. The Clerk was given permission to call in a local drainage contractor to investigate the continuously overflowing drain. **ACTION: BB 018 – CLERK.**

## 9. Palehouse Common Recreation Ground

- Matters arising.

BB 014	Selina Allen to speak to Dr Oliver who has promised to source a new net. This had been done – ongoing. Keith Brandon said he would look into the matter. <b><u>ACTION: BB 019 – KB.</u></b> A replacement net had appeared at Framfield courtesy of the Football Club.
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## 10. Any Other Business at the Discretion of the Chairman

### Framfield Trust

- Hall and Trust - finance schedules attached for information.

- Framfield recreation ground – car park. The Trustees gave permission for new signage and some weed clearance to be carried out. **ACTION: BB 020 – CLERK.**
- Fencing around the play area – the Clerk was given the go-ahead to ask the handyman to make the necessary repairs to the fencing, latch and gate. **ACTION: BB 021 – CLERK.** The Clerk highlighted some comments she had received on the behaviour of some of the children on the play area which seemed out of control on some occasions.
- WI Centenary – the Clerk informed the meeting that the WI wish to plant a tree to mark the WI Centenary. The Clerk was asked to request that the WI find a location and species of tree and let her know. **ACTION: BB 022 – CLERK.**
- Framfield Allotments – following a request for the erection of a polytunnel it was agreed that a site meeting should take place to look at the various aspects of the allotments including the pond area and trees. **ACTION: BB 023 – KB/PF/RN.**
- Memorial Hall – the Clerk was asked to contact Brian Short regarding putting a light in the front porch which would be on a movement detector. **ACTION: BB 024 – BS.**
- Memorial Hall – the Trust approved various quotes for the ongoing works to the Hall. The kitchen would be renewed in half term. It is hoped that the works to the rear corridor and provision of a unisex WC instead of the current urinal could be carried out before Christmas. **ACTION: BB 025 – CLERK.**

**11. Date of Next Meeting – Tuesday, 26 January 2015 at 7 pm.**

*The meeting closed at 7.50 pm.*

**Chairman..... Date .....**

Copies to:

Representatives

Jenny Novkovic (Pre-school)  
 Emma Doherty (New Life Church, Blackboys)  
 Erna Lewis (Rag Rugs)  
 Sheila Walters (Cricket Club)

Employees

Gill Goggin (Bookings Clerk/Cleaner)  
 Brian Short (Caretaker)