

**MINUTES OF THE MEETING OF THE TRUSTEES TO THE BLACKBOYS VILLAGE
HALL, RECREATION GROUND AND ALLOTMENTS TRUST INCORPORATING
PALEHOUSE COMMON RECREATION GROUND.
CHARITY REGISTRATION NO: 305225
HELD AT THE VILLAGE HALL, BLACKBOYS,
ON TUESDAY, 28 APRIL 2015 AT 7 PM**

Present
(Trustees)

Jeff Goggin (Chairman)
Selina Allen (Vice Chairman)

Peter Friend
Maria Naylor
Rob Newton

In attendance

Ann Newton – Parish Clerk
(Officer to the Trust)

Members of the Public – seven.

Sheila Walters (Blackboys Cricket Club representative) and David Jenner were in attendance.

(The minutes are detailed in the order in which they appeared on the agenda but not necessarily the order in which they were taken at the meeting. A copy of all the reports mentioned will be attached to the minutes for the minute book).

1. Apologies for Absence

Councillors Keith Brandon and Sue Newman.

2. Declarations of Interest

Councillors to give notice of declarations of personal and prejudicial interests in respect of items on the agenda. Jeff Goggin declared a prejudicial pecuniary interest in any reference to Gill Goggin, cleaner/bookings clerk at the Hall, as she is his wife.

3. Minutes of the last meeting

It was agreed that the minutes from the last meeting held on 27 January 2015 having been circulated, be approved, adopted and signed as a correct record (JG/PF).

4. General Correspondence

There was none – all items were dealt with under specific items of the agenda.

5. Finance

- Matters arising.

BB 001	Clerk to add to the March agenda for the Framfield Trust the review of the hire agreements for both football and cricket clubs. This had been done. The Clerk reported that Blackboys Cricket Club have completed the agreement, passed on the relevant insurance documentation and paid their subscription.
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- **Schedule of expenditures as at 31 March 2015 (Hall and Trust)** – the reports were adopted as read (PF/JG).
- **Formal agreement of the payments/disbursements** as detailed in the report circulated at the meeting and detailed below (RN/MN). *Salary figures have been removed.*

<u>Blackboys Trust</u>	£
100052 – Ship’s Cat (pest control; moles – recreation ground)	£132.50
<u>Blackboys Village Hall Expenditure (all in 2015/16 financial year)</u>	
100053 – Hudsons Electrical Services (works to BVH etc)	333.00
Staff Salaries and HMRC	

Pavilion Account

None.

6. Allotments

- Matters arising

BB 002	Clerk to write into next year's hire agreement that no reminders will be sent out. This had been done. The Clerk reported that approximately 75% of the fees had been received to date.
BB 003	Provision of a dog bin – Clerk to clarify if WDC would empty a bin not installed by them, ie agree the location and supply the bags etc - update. The Clerk reported that the Council could purchase a bin for approximately £200.00 from a recognised supplier – this would then have to be installed by the handyman. Wealden District Council were happy with the site (just outside the main gate into the allotments on the Hall side) and would empty the bin as specified by the Council and fit with new waste bags each time. The bin would have to be placed on the Council's insurance schedule. The meeting agreed that the Clerk should order the bin and arrange for its installation. This would save some £250 on the price from WDC. ACTION: BB 009 – CLERK.
BB 004	Clerk to investigate the possibility of a blanket planning application for a generic shed on each plot. The meeting agreed that this should be got underway and the Clerk was asked to contact a local architect. ACTION: BB 010 – CLERK.
BB 005	Rents to be sent out following review. This had been done.

- Any other Allotment business.
 - Letter from Robert Dann requesting that the Trustees give consideration to making a footpath across the allotments. Mr Dann and fellow allotment tenant, Mr Flegg, detailed the problem with the paths through the allotments during the wet months and the fact that the paths are public footpaths and part of the Vanguard Way. The meeting agreed that they would contact ESCC for advice on the best method of creating a low maintenance path. The meeting also discussed restricting the use of vehicles onto the allotments as has been done in the past. **ACTION: BB 011 – JG/CLERK.**
 - Mr Flegg asked if the plots which are unoccupied should be advertised as free of charge to encourage new tenants. The Clerk stated that she normally doesn't levy a fee once six months has passed from the start of the tenancy period and would advertise in the magazine at the appropriate time. **ACTION: BB 012 – CLERK.** (Post meeting note: there are only currently six vacant plots).

7. Village Hall

- Matters arising – there were none.

- Any other Hall business.

- Letter from the Pre-school regarding extended opening hours and use of the Hall. Mrs Victoria Brocklebank and Mrs Jenny Novkovic from the Pre-school put forward their wish to extend the opening hours of the Pre-school to offer a term time breakfast club and after school club which will attract more children and offer better support for working parents. The hours for which they would require the Hall would be from 7.30 am to 6.30 pm. The meeting discussed the merits of the suggestion and the possible issues there might be with other evening users and the cleaning of the Hall on a Friday. In conclusion the meeting agreed that the Pre-school could open for these extended times for a trial period from September to Christmas with the view to making this a permanent feature if there is sufficient interest from parents. There would have to be some flexibility until Christmas with any bookings that are currently in the diary for 2015 but that after that, evening users would be asked not to arrange events prior to 6.30 pm. It was also thought that the Cleaner would be able to work round the use of the Hall on a Friday evening. **ACTION: BB 013 – JG/CLERK.**
- Email from the Pre-school regarding a textile recycling bin which they inadvertently took delivery of! The meeting agreed that the Pre-school could retain the bin and could move it to just outside of their fenced garden area. If there proved any issues with vandalism, non-collection etc, the Council reserved the right to ask for the bin's removal.

8. Recreation Ground

- Matters arising.

BB 006	Pavilion Refurbishment. Planning application currently live. The Clerk reported that the planning application has been approved without the requirement for hardstanding car parking.
BB 008	Clerk to contact pest control regarding moles on the recreation ground and rats on the allotments. This had been done.

- Any other recreation ground business – there was none.

9. Palehouse Common Recreation Ground

- Matters arising.

BB 007	Selina Allen to speak to Dr Oliver who has promised to source a new net. This had been done – ongoing. ACTION: BB 014 – SA.
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10. Any Other Business at the Discretion of the Chairman

There was none.

11. Date of Next Meeting – Tuesday, 29 September 2015 at 7 pm.

The meeting closed at 7.50 pm.

Chairman..... Date

Copies to:

Representatives

Jenny Novkovic (Pre-school)
 Emma Doherty (New Life Church, Blackboys)
 Erna Lewis (Rag Rugs)
 Sheila Walters (Cricket Club)

Employees

Gill Goggin (Bookings Clerk/Cleaner)
 Brian Short (Caretaker)

