Minutes of the Annual Meeting of Framfield Parish Council held at the Memorial Hall, Framfield, on Tuesday, 18 May 2015 at 8 pm

Present Selina Allen (Acting Chairman) Maria Naylor

Keith Brandon Sue Newman Peter Friend Rob Newton

In attendance Ann Newton - Clerk Members of the Public – none.

Members of the Press – none.

1. Apologies

Jeff Goggin (Chairman).

2. To Receive Declarations of Acceptance of Office.

All Councillors signed their forms following an uncontested election on 7 May 2015. These were duly counter-signed by the Clerk. All Councillors were also in receipt of Register of Interests forms which the Clerk had asked to be completed and returned to her.

3. Declarations of Interest

Councillors to give notice of declarations of personal and prejudicial interests in respect of items on the agenda. There were none.

4. To Elect a Chairman and Receive Declaration of Office

Selina Allen proposed that Jeff Goggin be re-elected as Chairman; this was seconded by Rob Newton and agreed by all. There were no other nominations and the meeting understood that Jeff was willing to stand. Jeff would sign the Declaration of Office in due course.

5. To Elect a Vice Chairman

Maria Naylor proposed that Selina Allen be re-elected as Vice-Chair, this was seconded by Keith Brandon and agreed by all. There were no other nominations.

6. To Elect Committees and Representatives

Following discussion the meeting proposed that the membership of committees and representatives be adopted on bloc, as detailed below (SA/RN). The Chairman and Vice Chairman are both ex-officio members on the Planning Committee which was asked to elect a Chairman/Vice Chairman at their first meeting.

Committees

- Finance and General Purposes (Chairman, Vice Chairman, Chairmen, Vice Chairmen of Committees).
- Planning (SA, KB, PF, JG and MN).

Representatives

- School Governor Representatives (AN Blackboys, Framfield KB).
- WDALC/SALC/Wealden Planning Panel (Clerk)
- Emergency Planning Co-ordinator (KB).
- Police (SA).

7. Approval of the last minutes – 24 March 2015.

It was agreed that the minutes of the meeting held on 24 March 2015 having been circulated, be approved, adopted and signed as a correct record. Any matters arising would be dealt at the next meeting.

8. Formal approval of the accounts for the year ending 31 March 2015 and Statement of Assurance in line with the audit regulations.

The accounts were unanimously accepted and formally proposed for agreement by Maria Naylor and seconded by Peter Friend. Those present subsequently endorsed the Statement of Assurance.

9. Review and ratification of the Parish Council Risk Assessment.

The meeting proposed and agreed this for adoption (PF/MN).

11. Date of the next full Parish Council meeting – 3	30 June 2015.
The meeting closed at 8.30 pm.	
Chairman	Date

10. Councillors' Questions.

There were none.