

FRAMFIELD PARISH COUNCIL

Clerk:
ANN E NEWTON (Mrs)
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E-Mail: framfield.pc@virgin.net

"Highlands"
Blackboys
East Sussex
TN22 5LR

ACTING AS TRUSTEES TO THE FRAMFIELD MEMORIAL HALL AND, RECREATION GROUND TRUST. CHARITY REGISTRATION NO: 305228

18 February 2014

Dear Trustee

May I please remind you that a meeting of the Trust will be held in the Memorial Hall, Framfield, on Tuesday, 25 February 2014 at 7 pm.

Yours sincerely



AGENDA

1. Apologies for Absence

2. **Declarations of Interest** – Trustees to give notice of declarations of personal, prejudicial and pecuniary interests in respect of items on this agenda.

3. Minutes of the Last Meeting (26 November 2013)

4. General Correspondence

5. Finance

- **Matters arising**
 - Trust accounts – update Graham Pope/RFO.
 - Letter from the Framfield & Blackboys Horticultural Society.
 - Schedules of expenditure as at 31 January 2014 (Trust and Hall) – attached.
 - Formal agreement/ratification of the expenditure since the last meeting as detailed on the report to be circulated.

6. Recreation Ground

- **Matters arising/updates.**
 - Tree debris reported to the handyman.
- **Any other recreation ground business**
 - The future of the storage container.
 - Review of the hire agreement with the football clubs – copy attached.

7. Memorial Hall

- **Matters arising**

FF 120	Clerk to investigate the possibility of a representative to attend a meeting to make a presentation on defibrillators.	CLERK.
FF 121	Radiator covers – Brian Short is looking at the various types of cover as recommended by ESCC.	BS.
FF 124	The School Piano – the piano can now be stored in the rear hall if this is more convenient to the School.	CLERK.
FF 125	The Clerk was asked to source a replacement table – two tables are to be borrowed from Blackboys Hall.	CLERK.

FF 126	Stage steps – have been removed. Clerk to attempt to source new ones.	CLERK.
FF 127	Clerk to contact handyman regarding the guttering and overgrown flower bed.	CLERK.

- **Refurbishment** – update/progress if available/matters arising.

FF 122	Tender update. The Council is now in a position to be able to apply for lottery funding.	CLERK.
FF 123	RFO to detail what has been spent on the refurbishment to date and detail it on the monthly spreadsheets. Clerk to also confirm whether the £5k earmarked has been transferred to each Trust.	RFO/CLERK.

- **Any other Hall business/additional matters arising**
 - Parking in the Memorial Hall car park by non-users – letter written – update.
 - Jeff Goggin to inform the preferred contractor to give the Hall kitchen a deep clean in half term and for the dinner lady to be asked to keep the dishwasher clean after that time.

8. Framfield Allotments Trust

- **Matters arising**
 - There is none.
- **Any other Allotment Trust business.**
 - Review of the rents.

9. Any Other Matters for Reporting at the Discretion of the Chairman.

10. Date of Next Meeting, Tuesday, 29 April 2014, at the Memorial Hall, Framfield, commencing at 7 pm.

Copies to:

Representatives

Darren Cosshall (Framfield Stagers)
 Alayne Jenkins (Horticultural Society)
 David Jenner (Framfield & Blackboys Football Club)
 Graham Pope (Village Representative)

Employees:

Lisa Parsons (Cleaner)
 Mary Short (Bookings Clerk/Caretaker)
 Brian Short (Caretaker)