

# Minutes of the Meeting of Framfield Parish Council held at the Memorial Hall, Framfield, on Tuesday, 30 September 2014 at 7.30pm

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**Present**

Jeff Goggin (Chairman)	Maria Naylor
Selina Allen (Vice Chairman)	Sue Newman
Myran Eade	Rob Newton
Peter Friend	

**In attendance**

Ann Newton - Clerk	Members of the Public – none.
	Members of the Press – none.

*Prior to the commencement of the meeting members of the public and County and District Representatives are invited to address the Parish Council if present.*

**Councillor Ann Newton (WDC)** informed the meeting that two defibrillators were on their way, one for each Parish Hall. This were being given free of charge by the ambulance service courtesy of a local resident. A donation of £1,000 was being passed over by WDC, via Ann, as part of her allocated Community Dividend. This would cover the cost of the cabinets and electricity connection, all of which should be done by Christmas. The electrician was giving his time freely, only materials would have a cost. The remainder of her portion of the Community Dividend she has allocated to various other local organisations across the Ward – Framfield & Blackboys Monday Club, Friends of Framfield Church, Axess Films (a locally based organisation making films for the disabled), Friends of Waldron Churches and Heathfield & Waldron First Responders.

*(The minutes are detailed in the order in which they appeared on the agenda but not necessarily the order in which they were taken at the meeting. A copy of all the reports mentioned will be attached to the minutes for the minute book).*

## 1. Apologies for Absence

Keith Brandon and Richard Brocklebank. Councillor Chris Dowling (ESCC).

## 2. Declarations of Interest

*Councillors to give notice of declarations of personal, prejudicial and pecuniary interests in respect of items on the agenda.* Rob Newton declared a prejudicial pecuniary interest in the items under the Finance section of the agenda relating to the Clerk, the Clerk being his wife.

## 3. Minutes of the Last Meeting for Approval

It was agreed that the minutes of the meeting held on 29 July 2014 having been circulated, be approved, adopted and signed as a correct record. (PF/JG).

## 4. Matters Arising from the Minutes

*Some items were dealt with under other appropriate headings below.*

- Casual Vacancies. Sue Newman gave a brief history of herself before being formally co-opted onto the Council as proposed by Selina Allen, seconded by Rob Newton and agreed by all present. Sue signed her Declaration of Acceptance and was asked to return her completed Register of Interests form to the Clerk within 28 days. **ACTION: PC 049 – SN/CLERK.**

PC 040	Traffic calming provision in Framfield- site meeting held with ESCC. The Clerk detailed the results of the site meeting when the prospect of two flashing signs were mooted outside the School for use when the School starts and ends and also a Vehicle Activated Sign (VAS) on the Blackboys Road, Framfield. Both are to be funded by a local benefactor. The two signs on The Street seemed relatively straight forward. Katharine Rabson-Stark is to apply for match-funding from ESCC (even though the signs will be funded externally!). This seems to be the way to 'get into the system'. It is hoped that this aspect of the
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	work will be fast-tracked. The VAS is dependent upon if the location meets the relevant ESCC criteria. A speed check is to take place and feasibility of electrical connection and actual positioning is to be looked into by ESCC. Whatever is eventually in place, the Parish Council will be required to pick up the ongoing maintenance and energy charges and they will have to be placed on the Council insurance policy. A costings scheme has been requested. <b><u>ACTION: PC 050 - ESCC/CLERK/SCHOOL.</u></b>
PC 041	Provision of defibrillators in both Halls. As detailed above.
PC 042	Guideposts – update on the replacement two guideposts at a total cost of £2,000 (sites at the junction of The Street, Brookhouse Lane, and The Street with Gatehouse Lane). The Clerk voiced her disappointment that the two posts were yet to be installed. The Council also gave agreement to replace the now damaged sign at the junction of Pump Lane and Blackboys Road for which the Council does also hold a licence. <b><u>ACTION: PC 051 – CLERK.</u></b>
PC 043	Play area refurbishment - RFO to allocate costs to relevant Trusts if required. Still to be done. <b><u>ACTION: PC 052 - RFO.</u></b>
PC 044	Roundabouts – Clerk to ask the handyman to clean the tiles around the three roundabouts. To be confirmed. <b><u>ACTION: PC 053 – CLERK.</u></b>
PC 045	Conservation Area Appraisal. Clerk to discuss the Council's views with WDC. This had been done and was ongoing work. There had also been some suggestions from a local resident which would be discussed at the appropriate time. <b><u>ACTION: PC 054 – ongoing.</u></b>
PC 046	Review of Polling Stations – Clerk to pass onto WDC the views of the Council. This had been done.
PC 047	The Tour of Britain – Safety Advisory Group. Clerk to convey the views that as nothing had been organised the responsibility for the highway was with ESCC. This had been done.
PC 048	Blackboys School – Clerk to contact ESCC to ask discuss the 'ownership' of the yellow zig zag lines. The Clerk reported that ESCC have stated that the signs are advisory only and the only way to make them enforceable would be with a Traffic Regulation Order for which the resources do not exist on an individual school basis. The suggestion was made to do a Wealden-wide process but again resources or funding is not available. Councillor Dowling was asked to look at the matter which at the moment seems a nonsense. <b><u>ACTION: PC 055 – CD.</u></b> Selina Allen commented that she was pleased that the signs had recently been repainted.

## 5. Correspondence received since the last meeting

Letters for noting/discussion – most items were from pending matters and dealt with under separate headings.

- ESCC: Bus Consultation. The Clerk stated that she had responded formally from a WDC perspective with a colleague asking that ESCC look again at opportunities for re-aligning the bus service without potentially penalising as many residents as the current proposals could do.
- Kent, Surrey, Sussex Air Ambulance – letter ask for a donation. The Clerk was asked to advise them that a decision would be made after year end. **ACTION: PC 056 – CLERK.**
- Email from Ann Turner, Historical Society. The Clerk reported that the Society would be closing at the end of the year and had offered various items of equipment and memorabilia to the Blackboys Hall. A full list will be supplied in October. **ACTION: PC 057 – CLERK/AT.**

## 6. Finance and General Purposes:

- Local Audit and Accountability Act. The Clerk reported that this new act meant that residents/anyone could film and/or record Council meetings. No prior permission has to be sought and unless their behaviour is disruptive, their actions are permissible.
- Schedule of expenditure as at 31 August 2014 – this was adopted as read. (KB/ME). The Clerk was asked to clarify with the RFO a possible discrepancy on the salary line. **ACTION: PC 058 – CLERK/RFO.**
- Formal agreement of the August and September 2014 payments/disbursements – itemised below. This was agreed for payment by Selina Allen, seconded by Peter Friend and agreed by all present.

Action in Rural Sussex (annual subscription)	50.00
P C Batchelor (repairs to BB noticeboard)	55.00
British Telecom plc (telephone a/c – to be shared with EH)	207.62
Compact Cutting (grounds maintenance)	1,752.00
CPRE (annual subscription)	36.00
Blackboys Trust (Hall hire)	24.00
Staff Salaries and HMRC	XX.XX

Play Area Project

Wicksteed Leisure Ltd (repairs to BB roundabout)	1,974.00
Wicksteed Leisure Ltd (rubbing down/repainting of 3 roundabouts)	1,296.00

Parish Magazine

Print Matters Ltd (August/September edition)	546.00
P Tomsett (BR) (August/September edition)	125.00

Cheques Received

BlackRock (charity dividends) - £277.76 (to be transferred to the BB Trust).

Bank Balances as at 31 August 2014

Current Account £5,693.58  
 Deposit Account £114.20.

**7. Reports from Committees**

- **Planning** – there was Planning Committee meeting scheduled for prior to the Council meeting when the minutes for the last meeting would have been adopted.

**8. Reports from Representatives**

- **Schools:**
  - Framfield – Keith Brandon was at his first Governors' meeting.
  - Blackboys – The Clerk reported that there was a Governors' meeting the following week.
- **Police Panel meeting** – The Clerk has attended a meeting and sent out a report.
- **WDALC** – there had not been a meeting.

**9. Any Other matters for reporting at the Discretion of the Chairman**

- Meeting dates for next year. The meeting agreed to the suggestions for meeting dates for 2015 – a slight re-arrangement mainly due to the elections. The November meeting this was also rescheduled to 2 December 2014.
- New PCSO – Tony Moore.
- The Clerk was requested to contact a Dog Warden regarding the dog who is always wandering about in Framfield. **ACTION: PC 059 – CLERK.**

*The meeting closed at 9.45 pm.*

**Chairman**..... **Date** .....

**NEXT PARISH COUNCIL MEETING:  
 Tuesday, 28 October 2014,  
 at the Village Hall, Blackboys,  
 commencing at 7.30 pm.**