

Minutes of the Meeting of Framfield Parish Council held at the Village Hall, Blackboys, on Tuesday, 29 July 2014 at 7.30pm

Present Jeff Goggin (Chairman) Myran Eade
Selina Allen (Vice Chairman) Peter Friend
Keith Brandon Maria Naylor
Richard Brocklebank
Councillor Chris Dowling (ESCC)
PSCO Hannah Parkes and colleague [part].

In attendance Ann Newton - Clerk Members of the Public – one.
Members of the Press – none.

Prior to the commencement of the meeting members of the public and County and District Representatives are invited to address the Parish Council if present.

(The minutes are detailed in the order in which they appeared on the agenda but not necessarily the order in which they were taken at the meeting. A copy of all the reports mentioned will be attached to the minutes for the minute book).

Councillor Chris Dowling (ESCC) commented that a report had been written to address the petition presented to ESCC by the Chair of the School Governors regarding traffic concerns in Framfield. There is a sponsor for the provision of flashing signs outside the School and a VAS (Vehicle Activated Device) on Blackboys Road. A site meeting was to be arranged which the Clerk would attend. The County Council has very little funding for such works and does not consider the area to be a high priority but if necessary if any further funding was required, the County could be approached for Community Match Funding with the Parish Council. **ACTION: PC 040 – CD/CLERK.** Chris further stated that he noticed some progress was being made on guideposts and mentioned the fact that the Tour of Britain would be coming through Framfield in September.

PCSO Hannah Parkes gave an update on crimes in the area (there had been 3 reported crimes since May this year). She voiced her concern about the amount of scam mail and advised anyone seeing irresponsible motorists to contact Operation Crackdown.

1. Apologies for Absence

Rob Newton.

2. Declarations of Interest

Councillors to give notice of declarations of personal, prejudicial and pecuniary interests in respect of items on the agenda. There were none.

3. Minutes of the Last Meeting for Approval

It was agreed that the minutes of the meeting held on 27 May 2014 having been circulated, be approved, adopted and signed as a correct record. (PF/JG).

4. Matters Arising from the Minutes

Some items were dealt with under other appropriate headings below.

- Casual Vacancies. The Clerk stated that there were two interested parties for co-option.
- Provision of a defibrillator in both Halls. The Clerk reported that she was waiting for an update from WDC on their potential 'bulk purchase'. **ACTION: PC 041 – CLERK.**

PC 032	Clerk to pass on Keith Brandon's details to WDC etc. This had been done.
PC 033	Petition requesting traffic calming in The Street, Framfield - update. Update on the provision of a VAS on the Blackboys Road, Framfield. As detailed above.

PC 034	Guideposts – decisions to be made on replacements once the end of year financial situation is known. Update. Proposal to replace two guideposts at a total cost of £2,000 (sites at the junction of The Street, Brookhouse Lane, and The Street with Gatehouse Lane). This was proposed for agreement by Selina Allen, seconded by Peter Friend and agreed by all present. Clerk to contact the contractor. ACTION: PC 042 –CLERK.
PC 035	Clerk to ask local carpenter for a replacement back board on the Blackboys noticeboard. This had been done.
PC 036	Clerk to contact the PCSO again regarding the car repair business at Easons Green - update. The Clerk reported that having met with ESCC and spoken to the owner, the owner had now reported that the business would be moving on.
PC 037	Play area refurbishment – update. The Clerk reported that the play area refurbishment was almost complete with just the repairs to the roundabout at Blackboys to be carried out. The programme of works had not gone without its hitches but that she wished to extend her thanks to both Stavertons Nursery who provided the woodchip and to Dave Greengrow, the Parish Handyman and his team, who kept the show on the road. The project had only incurred one extra cost as extra woodchip was required for both Blackboys and Palehouse Common play areas. However as the woodchip had been earmarked for top up for several years this cost would be easily borne by the Trusts. ACTION: PC 043 – CLERK. Thanks were given to the Framfield Playground Action Group for raising the funds for the extra picnic tables on Framfield play area. The issue of cleaning the tiles around the roundabout would be looked into at Framfield ACTION: PC 044 – CLERK.
PC 038	Bank signatories – update. This had been completed.
PC 039	Clerk to convey the Council's thank to Derek Thorogood for his years of service co-ordinating the delivery of the Parish Magazine. This had been done.

5. Correspondence received since the last meeting

Letters for noting/discussion – most items were from pending matters and dealt with under separate headings.

ESCC:

- Vegetation Notice asking parish councils to perhaps initially contact residents direct if their trees/hedges are causing problems. The Clerk stated that this would be appropriate in some instances but not others – the Parish Council has no statutory authority with regard to such matters.
- Street Lighting Maintenance Agreement – 2014 rates.

WDC:

- Conservation Area Appraisal. The meeting considered the current boundary and the suggestion was made that the Hall be included although felt this could cause problems to the School if they were included as well. The Clerk stated that she would discuss with WDC the ramifications and also if there was a possibility of increasing the boundary around the Church Path. **ACTION: PC 045 –CLERK.**
- Review of Polling Stations and Polling Places within the District. The Council felt that there were no issues with the venues. **ACTION: PC 046 – CLERK.**
- Safety Advisory Group for the Tour of Britain Cycle Event. The Clerk detailed an email asking if the Council wished to send a representative to a Safety Group meeting to discuss the route. The meeting agreed that as nothing was planned for the cycle past, the safety aspect of the roads was very much down to East Sussex Highways. **ACTION: PC 047 – CLERK.**
- Brighton & Hove – Draft East Sussex, South Downs and Brighton & Hove Waste and Minerals Sites Plan Consultation.

6. Finance and General Purposes:

- Proposal to transfer a maximum of £4,000 from the Parish Magazine account evenly to the Friends of Framfield Church and the Parish Council. This was proposed for adoption by Maria Naylor, seconded by Richard Brocklebank and agreed by all present. The meeting agreed that they should earmark the £2,000 for a specific project – guideposts?
- Schedule of expenditure as at 30 June 2014 – this was adopted as read. (KB/ME).

- Formal agreement of the May, June and July 2014 payments/disbursements – itemised below. This was agreed for payment by Selina Allen, seconded by Peter Friend and agreed by all present.

<u>May</u>	£
Information Commissioner (annual registration fee)	35.00
Compact Cutting (grounds maintenance)	1,128.00
Framfield Trust (Hall hire)	15.00
Alison Hillman (Internal Audit fee)	107.70
British Telecom plc (telephone account to be shared with EH [paid by DD])	220.64
WDALC (annual subscription)	25.00
Staff Salaries and HMRC	XX.XX

<u>June</u>	
Compact Cutting (grounds maintenance)	£564.00
Simon Paddon (urgent removal of pine tree – FF rec)	320.00
Viking (stationery items)	70.94
Horizon Skills Ltd (update of anti-virus/annual 'service' [shared with EHWHPC])	50.00
Staff Salaries and HMRC	XX.XX

<u>July</u>	
Broker Network Ltd (insurance premium)	3,181.58
Wicksteed Leisure Ltd (play area annual inspections)	660.00
WDC (dog bin emptying April/June 2014)	230.28
Blackboys Trust (Hall hire)	12.00
Staff Salaries and HMRC	XX.XX

<u>Play Area Project</u>	
Wicksteed Leisure Ltd (repairs to FF roundabout - BACS)	1,974.00
Wicksteed Leisure Ltd (Framfield play area - BACS)	48,157.07
Wicksteed Leisure Ltd (Blackboys play area – BACS)	16,628.66
Wicksteed Leisure Ltd (PHC play area – BACS)	18,745.52
Stuart Foord (supplies for FF play area fencing)	1,068.76
Staverton Nursery (woodchip)	6,951.60
D&J Greengrow (handyman works for project + £229 to be charged 50/50 with PC and Pavilion a/c for compost bin and £30.00 to PC for tile disposal on FF rec)	£2,760.00

<u>Cheques Received</u>	
BlackRock dividends to be transferred into the BB Trust account	270.08

<u>Parish Magazine</u>	
Framfield Parish Council	£2,000.00
Friends of Framfield Church	£2,000.00

Bank Balances as at 30 June 2014

Current Account £27,910.72
 Deposit Account £80,114.20.

7. Reports from Committees

- **Planning** – there was Planning Committee meeting scheduled for prior to the Council meeting when the minutes for the last meeting would have been adopted.

8. Reports from Representatives

- **Schools:**
 - Framfield – Keith Brandon has taken on the role as School Governor.
 - Blackboys – Keith reported on his concerns over anti-social parking by the parents at the start and end of the day. There are two main issues parking on the yellow zig-zag lines and parking on the grass verges. He has been informed that the yellow lines are not adopted by the School or Council (!) and therefore no signs can be put up highlighting the restrictions. The Parish Council could install signs about verge parking. The Clerk was asked in the

first instance to contact ESCC regarding the yellow zig zag lines and their ownership. **ACTION: PC 048 – CLERK.**

- **Police Panel meeting** – Selina Allen reported that a meeting was scheduled for the later in the week to which she would be attending.
- **WDALC** – there had not been a meeting.

9. Any Other matters for reporting at the Discretion of the Chairman

- The Clerk commented that the grounds maintenance contractor had stated that he would be attending to talk to the Council about issues he has. Comment was made about the quality of grass-cutting etc.

The meeting closed at 8.30 pm.

Chairman.....

Date

**NEXT PARISH COUNCIL MEETING:
Tuesday, 30 September 2014,
at the Memorial Hall, Framfield,
commencing at 7.30 pm.**