

# Minutes of the Meeting of Framfield Parish Council held at the Village Hall, Blackboys, on Tuesday, 25 March 2014 at 7.30pm

---

**Present** Jeff Goggin (Chairman) Peter Friend  
Selina Allen Maria Naylor (Vice Chairman)  
Richard Brocklebank Rob Newton  
Myran Eade

Councillor Chris Dowling (ESCC)

**In attendance** Ann Newton - Clerk Members of the Public – two.  
Members of the Press – none.

*Prior to the commencement of the meeting members of the public and County and District Representatives are invited to address the Parish Council if present.*

**Mr Glen Swire, resident of Framfield**, elaborated on his email circulated to all Councillors on his intention to provide the installation funds for a Vehicle Activity Sign (VAS) just inside the 30 mph limit on the Blackboys Road, Framfield. Having spent some time previously carrying out a speedwatch campaign and having a radar speed check carried out by ESCC Highways which proves that there is a large percentage of vehicles breaking the speed limit and crossing the central line, he would like to make an attempt to curtail these issues before a serious road traffic accident occurs.

**Councillor Chris Dowling (ESCC)** following on from Glen's suggestions. Chris stated that he was very happy to follow this up with ESCC Highways. It would be a good idea to initially obtain some facts on the installation and running costs and the actual feasibility of putting a VAS in that area including the relevant criteria which ESCC follow in these instances. The Clerk stated that she would contact Brian Banks at ESCC, copying in Chris to start the process. **ACTION: PC 024 – CLERK.** Chris then continued to detail the petition which was presented to ESCC that morning by Katherine Rabson-Stark on behalf of Framfield School asking that ESCC investigate what they could put in place in The Street to improve conditions at School opening and closure times. Chris explained that the petition would go to the next Lead Members' meeting with a report from Officers on their recommendations for a way forward. Chris explained that the petition followed on from the recent road safety week.

**Mr Keith Brandon** presented a petition to the Council in support of the refurbishment of the play areas and in the Council obtaining the loan. Keith was thanked for his efforts. Details of the resolution regarding the loan are minuted under 'Finance' below.

*(The minutes are detailed in the order in which they appeared on the agenda but not necessarily the order in which they were taken at the meeting. A copy of all the reports mentioned will be attached to the minutes for the minute book).*

## 1. Apologies for Absence

The Clerk reported that John Mordaunt had resigned from the Council due to the pressure of other commitments. The Clerk was asked to write him a letter of thanks. **ACTION: PC 025 – CLERK.**

## 2. Declarations of Interest

*Councillors to give notice of declarations of personal, prejudicial and pecuniary interests in respect of items on the agenda.* Rob Newton declared a prejudicial pecuniary interest in the items under the Finance section of the agenda relating to the Clerk, the Clerk being his wife.

## 3. Minutes of the Last Meeting for Approval

It was agreed that the minutes of the meeting held on 25 February 2014 having been circulated, be approved, adopted and signed as a correct record. (PF/JG).

#### 4. Matters Arising from the Minutes

*Some items were dealt with under other appropriate headings below.*

- Casual Vacancies. The Clerk reminded the Council that they are now free to co-opt members.
- Road Safety Week – Email from Glen Swire – all Councillors had been furnished with a copy of the email the contents of which had been discussed at the start of the meeting.

PC 016	Guideposts – decisions to be made on replacements once the end of year financial situation is known. Update if available. The Clerk stated that she believed that there was a potential to replace five guideposts, having sponsors for three. She would obtain licences from ESCC to enable the Council to have ownership of the new posts. <b><u>ACTION: PC 026 – CLERK.</u></b>
PC 017	Peter Friend and Rob Newton to see if they could prune the overhanging branches from a tree near to the village sign in Framfield. Peter explained that if the tree were to be pruned enough to assist with a view of the sign, it would have to be removed altogether! As there had been no complaints, they thought doing nothing was the best option.
PC 018	VAT matters. Awaiting a reply. The Clerk detailed a telephone conversation and letter she had received confirming that the Trust can go ahead with VAT registration/de-registration for the proposed refurbishment works to the Hall.
PC 019	Clerk to ask local carpenter for a replacement back board on the Blackboys noticeboard. This was still to be done. <b><u>ACTION: PC 027 – CLERK.</u></b>
PC 020	Clerk to revise the Standing Orders in line with the new requirements under the Code of Conduct. On agenda.
PC 021	PC finance sheet – January total figure to be corrected. The Clerk explained that the total amounts were apparently incorrect by £1 because the actual figures include pence but are rounded up or down for the totals.
PC 022	Jeff Goggin to contact the PCSO over the parking at the grass triangle at the top of Brookhouse Lane. Jeff explained that the PCSO said that the parking acted as informal traffic calming and there was nothing she could do about it.
PC 023	Clerk to contact the PCSO again regarding the car repair business at Easons Green. The Clerk stated that the PCSO had said that the issue was not within her jurisdiction. The Clerk said she would pursue with the PCSO and ESCC. <b><u>ACTION: PC 028 – CLERK.</u></b>

#### 5. Correspondence received since the last meeting

*Letters for noting/discussion – most items were from pending matters and dealt with under separate headings.*

- WDC: WDC: Submission of the Strategic Sites DPD.
- CPRE.

#### 6. Finance and General Purposes:

- Resolve to ask the Clerk to make the application for a fixed rate loan of £80,000 to be repaid over a period of 20 years. The loan will take the form of an annuity and will be repayable in half-yearly fixed rate instalments. Selina Allen proposed that the Clerk apply for the loan; this was seconded by Richard Brocklebank and approved by everyone except Myran Eade who voted against the proposal. **ACTION: PC 029 – CLERK.**
- Resolve to revise the Standing Orders in light of the revisions to the Code of Conduct. All Councillors were in receipt of a copy of the revised Standing Orders and Financial Regulations which were adopted unanimously.
- Bank signatories – due to the loss of two signatories, the Clerk asked if the Council would consider making replacements. Rob Newton subsequently proposed that Jeff Goggin and Peter Friend become signatories to the bank accounts. This was agreed by all. Jeff and Peter were asked to visit the bank and pass back to the Clerk the identification paperwork provided. **ACTION: PC 030 – JG/PF/CLERK.**
- Schedule of expenditure as at 28 February 2014 – this was adopted as read. (SA/JG).

- Formal agreement of the March 2014 payments/disbursements – itemised below. This was agreed for payment by Selina Allen, seconded by Peter Friend and agreed by all present.

<u>Payments made in March</u>	£
East Sussex County Council (annual streetlighting invoice)	2,924.76
D&J Greengrow (bi-annual handyman account)	1,351.00
Framfield Trust (Hall hire)	15.00
Blackboys Trust (transfer of dividends)	176.40
Jan Riddle, RFO	XX.XX
Ann Newton, Clerk	XX.XX
HMRC: March tax and NI payments for Clerk/RFO	XX.XX

Cheques received  
BlackRock Dividends - £176.40

Bank Balances as at 28 February 2014  
Current Account £23,067.90  
Deposit Account £107.72.

## 7. Reports from Committees

- **Planning** – there was Planning Committee meeting scheduled for prior to the Council meeting when the minutes for the last meeting would have been adopted.

## 8. Reports from Representatives

- **Schools:**
  - Framfield – Selina Allen stated that although she was no longer the official Governor Representative she was happy to still liaise with the School.
  - Blackboys – Ann Newton reported that there is a Governors’ meeting the following week.
- **Police Panel meeting** – there had not been a meeting.
- **WDALC** – there had not been a meeting.

## 9. Any Other matters for reporting at the Discretion of the Chairman

- World War I Commemorative leaflet. The Clerk explained that Pam Alsop (author of ‘Framfield Through the Ages’) had been working on a leaflet to commemorate those who fell in World War I. In addition members of the Horticultural Society were preparing something for the Summer Show. Both parties have now met and the Clerk stated that she was awaiting the outcome. Pam is looking at producing a booklet with an approximate printing cost of £1,000 (500 copies). **ACTION: PC 031 – CLERK.**
- Framfield Village Market. Again this had been a great success, although not many residents attended £150.00 profit was made, mainly due to the cake stall. A flyer is to be put in the next edition of the Parish Magazine.

*The meeting closed at 9 pm.*

**Chairman**.....

**Date** .....

**NEXT PARISH COUNCIL MEETING: Tuesday, 29 April 2014,  
at the Memorial Hall, Framfield,  
commencing at 7.30 pm.**

