Minutes of the Meeting of Framfield Parish Council held at the Memorial Hall, Framfield, on Tuesday, 25 February 2014 at 7.30pm

Present Jeff Goggin (Chairman) Peter Friend Selina Allen John Mordaunt

Myran Eade

In attendance Ann Newton - Clerk Members of the Public – one.

Members of the Press - none.

Prior to the commencement of the meeting members of the public and County and District Representatives are invited to address the Parish Council if present.

Councillor Ann Newton (WDC) following on from the last meeting discussed the funds that she would have available from the Community Dividend for projects within the Parish. She would be putting something in the Parish Magazine asking residents' for suggestions.

(The minutes are detailed in the order in which they appeared on the agenda but not necessarily the order in which they were taken at the meeting. A copy of all the reports mentioned will be attached to the minutes for the minute book).

1. Apologies for Absence

Maria Naylor and Rob Newton. Councillor Chris Dowling (ESCC).

2. Declarations of Interest

Councillors to give notice of declarations of personal, prejudicial and pecuniary interests in respect of items on the agenda. There were none.

3. Minutes of the Last Meeting for Approval

It was agreed that the minutes of the meeting held on 28 January 2014 having been circulated, be approved, adopted and signed as a correct record. (PF/JG).

4. Matters Arising from the Minutes

Some items were dealt with under other appropriate headings below.

 Casual Vacancies. The Clerk reminded the Council that they are now free to co-opt members.

PC 001	Guideposts – update if available. The Clerk reported that once the year end situation is known and what funds are available a decision could be made on which ones to replace and when. ACTION: PC 016 – CLERK.	
PC 002	Peter Friend and Rob Newton to see if they could prune the overhanging branches from a tree near to the village sign in Framfield. This was still to be done. ACTION: PC 017 – PF/RN.	
PC 003	VAT matters. Awaiting a reply. The meeting had been informed by Graham Pope at the Trust meeting that the information received from the professional advisor still stood and a letter would be sent in this regard. ACTION: PC 018 – CLERK/GP.	
PC 004	Clerk to ask local carpenter for a replacement back board on the Blackboys noticeboard. This was still to be done. ACTION: PC 019 – CLERK.	
PC 005	Guidepost/bollards opposite the top of Tickerage Lane – update. In line with item 001 above.	
PC 006	Clerk to inform ESCC that the Council would not be replacing the missing streetlights. This had been done.	
PC 007	Clerk to apply for borrowing approval. This had been done. [Post meeting]	

	note: the approval has been granted – letter dated 18 February 2014].	
PC 008	Clerk to inform WDC of the precept figures. This had been done.	
PC 009	Clerk to advise Wicksteed Playscapes that they are the preferred contractor	
	and the other two contractors that they had not been successful. This had	
	been done.	
PC 010	Clerk to pass on the revised Code of Conduct to WDC. This had been	
	done.	
PC 011	Clerk to revise the Standing Orders in line with the new requirements under	
	the Code of Conduct. This was still to be done. ACTION: PC 020 -	
	CLERK.	
PC 012	Framfield School Governor – update. The Clerk reported that the School	
	would let the position stay open for a while.	
PC 013	John Mordaunt to give consideration to take over the role of volunteer	
	magazine distributor for Framfield from Derek Thorogood. The position has	
	been kindly filled by Barbara Trickey.	
PC 014	Village Markets – reminder to everyone to offer their help.	
PC 015	Clerk to arrange for removal of tree debris from behind the property	
	adjacent to Myran Eade. This had been done.	

5. Correspondence received since the last meeting

<u>Letters for noting/discussion</u> – most items were from pending matters and dealt with under separate headings.

6. Finance and General Purposes:

- Resolve to revise the Standing Orders in light of the revisions to the Code of Conduct. The Clerk explained she would endeavour to do this prior to the next meeting.
- Schedule of expenditure as at 31 January 2013 this was adopted as read. (SA/JG). Selina Allen stated that the total figure in the January column should be corrected to £4,217 and then followed through to the Total and Balance columns. ACTION: PC 021 RFO.
- Formal agreement of the February 2014 payments/disbursements itemised below.
 This was agreed for payment by Selina Allen, seconded by Peter Friend and agreed by all present.

Payments made in February	£	
Blackboys Trust (donation towards Pavilion Refurbishment costs)		
Framfield Trust (donation towards Memorial Hall Project costs)		
Blackboys Trust (Hall hire)		
P C Batchelor (carpenter – repairs to noticeboard)		
British Telecom plc (telephone account – shared 50/50 with EHwHPC) [paid by DD]		
Jan Riddle, RFO		
Ann Newton, Clerk		
HMRC: February tax and NI payments for Clerk/RFO		

Bank Balances as at 31 January 2014

Current Account £
Deposit Account £107.72.

7. Reports from Committees

Planning - the Planning Committee meeting scheduled for prior to the Council
meeting was cancelled and the minutes for the last meeting will be adopted at the
next meeting scheduled for 25 March 2014.

8. Reports from Representatives

- Schools:
 - Framfield the School is have a road safety week involving the Police and Fire Brigade. It is believed that there is an information morning open to the public on Thursday, 27 February 2014 in the Church Hall. Jeff Goggin said that he would endeavour to attend.
 - Blackboys nothing to report.
- Police Panel meeting there had not been a meeting.

• WDALC – there had not been a meeting.

9. Any Other matters for reporting at the Discretion of the Chairman

- Myran Eade commented on the parking at the top of Brookhouse Lane. Jeff Goggin said he would email the PCSO. <u>ACTION: PC 022 JG.</u>
- Comment was also made about the ongoing issues with parking at Easons Green. The Clerk would follow this up. **ACTION: PC 023 CLERK.**
- Comment was also made on the Burdon Bros sign at the top of Pump Lane. The Clerk stated that this was in the hands of WDC/ESCC for enforcement action.

Chairman	Date
The meeting closed at 9 pm.	

NEXT PARISH COUNCIL MEETING: Tuesday, 25 March 2014, at the Village Hall, Blackboys, commencing at 7.30 pm.