

**MINUTES OF THE MEETING OF THE TRUSTEES TO THE BLACKBOYS VILLAGE
HALL, RECREATION GROUND AND ALLOTMENTS TRUST INCORPORATING
PALEHOUSE COMMON RECREATION GROUND.
CHARITY REGISTRATION NO: 305225
HELD AT THE VILLAGE HALL, BLACKBOYS,
ON TUESDAY, 29 JULY 2014 AT 6.30 PM**

Present Jeff Goggin (Chairman) Myran Eade
 Selina Allen (Vice Chairman) Peter Friend
 Keith Brandon Maria Naylor
 Richard Brocklebank

In attendance Ann Newton – Parish Clerk Members of the Public – three.
 (Officer to the Trust)

(The minutes are detailed in the order in which they appeared on the agenda but not necessarily the order in which they were taken at the meeting. A copy of all the reports mentioned will be attached to the minutes for the minute book).

David Jenner and Sheila Walters (Cricket Club Representative) were in attendance.

1. Apologies for Absence

Rob Newton.

2. Declarations of Interest

Councillors to give notice of declarations of personal and prejudicial interests in respect of items on the agenda. Jeff Goggin declared a prejudicial pecuniary interest in any reference to Gill Goggin, cleaner/bookings clerk at the Hall, as she is his wife.

3. Minutes of the last meeting

It was agreed that the minutes from the last meeting held on 27 May 2014 having been circulated, be approved, adopted and signed as a correct record (JG/PF).

4. General Correspondence

There was none – all items were dealt with under specific items of the agenda.

5. Finance

- Matters arising

BB 090	The Clerk/RFO were asked to transfer the sum of £395.10 from the Pavilion account to the Trust account to cover the overspend on the Pavilion project costs. This had been done.
BB 091	Clerk to provide a receipt to the Cricket Club for their subscription. This had been done.

- **End of Year Accounts.** The accounts were formally adopted (SA/MN).
- **Schedule of expenditures as at 30 June (Hall and Trust)** – the reports were adopted as read (PF/JG). Selina Allen commented on the apparent high level of cleaning costs at the Hall compared to Framfield. This was thought to be due to the fact that much of the cleaning supplies are not split between the Trusts – the matter would be looked into and allocated accordingly. **ACTION: BB 095 – RFO.** The Clerk was asked to inform the RFO to ‘write off’ the Poultry Club debt. **ACTION: BB 096 – RFO.**
- **Formal agreement of the payments/disbursements** as detailed in the report circulated at the meeting and detailed below (SA/PF). *Salary figures have been removed.*

<u>Blackboys Village Hall Expenditure</u>	£
<u>June</u>	
Nigel Godwin (window repair)	130.00
Go Pest Ltd (bee treatment at the Hall)	45.00

Moody Sewage Ltd (cess pool emptying)	480.00
R Hudson (PAT)	32.00
Mrs Gill Goggin, Cleaner/Bookings Clerk	XX.XX
Mr Brian Short, Caretaker	XX.XX
HMRC: May tax for Cleaner/Bookings Clerk and Caretaker	XX.XX

July

Preventafire (annual service etc fire extinguishers)	45.60
Mrs Gill Goggin, Cleaner/Bookings Clerk	XX.XX
Mr Brian Short, Caretaker	XX.XX
HMRC: May tax for Cleaner/Bookings Clerk and Caretaker	XX.XX
Mrs Ann Newton (paper towels for Hall)	£33.60
Go Pest (rat treatment – allotments)	60.00
Mrs Gill Goggin (window cleaner receipt and cleaning materials)	37.99

6. Allotments

- Matters arising – there was none.

BB 092	Hedge-cutting. Requirement for a survey of the entire area and possibility of warning tenants of a 'hard' cut to the hedge at the end of the season. Peter Friend agreed to assist the Clerk in a survey. <u>ACTION: BB 097 – PF/CLERK.</u>
BB 093	Clerk to write into next year's hire agreement that no reminders will be sent out. <u>ACTION: BB 098 – CLERK/MARCH 2015.</u>

- Any other Allotment business.
 - The Clerk mentioned that she had received comments about the rabbit population on the allotments. The meeting generally felt that tenants could take some safe precautions themselves such as putting chicken wire around their beds as long as the wire is within the boundary of their allotments. The Clerk would also have a word with Go Pest. **ACTION: BB 099 – CLERK.**

7. Village Hall

- Matters arising

BB 094	The provision of defibrillators in both Halls – to be placed on the main PC agenda for future discussion. This has been done.
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- Any other Hall business.
 - The Clerk mentioned that she had investigated a way in which bees can be humanly removed and moved on. She would discuss with Go Pest if they return. **ACTION: BB 100 – CLERK.**

8. Recreation Ground

- Matters arising. *Myran Eade declared a prejudicial interest in the next item and was asked to leave the meeting room.*

BB 094	Pavilion Refurbishment. The Clerk detailed a favoured proposal by the Cricket Club to build a replacement Pavilion at a revised site, on the recreation ground adjacent to John Dann Close. The replacement would be of the same footprint/size as the current Pavilion and should enable an easier/potential less costly build as the site is nearer to main services (except foul water) and meets the fire brigade access requirements. The only issue would be if any hardstanding car parking were to be conditioned in to any approval. The meeting agreed that the idea should be explored. The Clerk stated that she had an initial meeting with the architect and President of the Club next week. The meeting agreed that the Club would be requested to pass over an initial sum of money (say £1,000 dependent on the estimate of costs from the architect) to the Parish Council account to cover the architect's and planning fees thus enabling the Council to claim back the VAT and obtain the planning approval for half price. This also demonstrates that the Club is willing to co-operate with the Council which if the project is to go forward is paramount. Full details should be brought to the next meeting. <u>ACTION: BB 101 – CLERK.</u>
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- Any other recreation ground business
 - Provision of a compost bin. This was now in situ. The meeting agreed that the cost of the bin should be shared 50/50 with the Trust and Cricket Club account. **ACTION: BB 102 – RFO.**

Myran Eade returned to the meeting room.

9. Palehouse Common Recreation Ground

- Matters arising. There were none.

10. Any Other Business at the Discretion of the Chairman

There were none.

11. Date of Next Meeting – Tuesday, 28 October 2014 at 7 pm.

The meeting closed at 7 pm.

Chairman.....

Date

Copies to:

Representatives

Jenny Novkovic (Pre-school)
 Emma Doherty (New Life Church, Blackboys)
 Erna Lewis (Rag Rugs)
 Ann Turner (Historical Society)
 Sheila Walters (Cricket Club)

Employees

Gill Goggin (Bookings Clerk/Cleaner)
 Brian Short (Caretaker)

