

**MINUTES OF THE MEETING OF THE TRUSTEES TO THE BLACKBOYS VILLAGE
HALL, RECREATION GROUND AND ALLOTMENTS TRUST INCORPORATING
PALEHOUSE COMMON RECREATION GROUND.
CHARITY REGISTRATION NO: 305225
HELD AT THE VILLAGE HALL, BLACKBOYS,
ON TUESDAY, 28 OCTOBER 2014 AT 7 PM**

Present Jeff Goggin (Chairman) Myran Eade
 Selina Allen (Vice Chairman) Peter Friend
 Keith Brandon Maria Naylor
 Richard Brocklebank Rob Newton

In attendance Ann Newton – Parish Clerk Members of the Public – three [part].
 (Officer to the Trust)

(The minutes are detailed in the order in which they appeared on the agenda but not necessarily the order in which they were taken at the meeting. A copy of all the reports mentioned will be attached to the minutes for the minute book).

Ann and Brian Turner (Historical Society Representatives) along with Brian Short (Caretaker) were in attendance.

Ann Turner (Historical Society) gave the Clerk a list of items which the Historical Society would be happy for the Hall to re-utilise. Anything that is not required, Ann asked to be returned to her. The meeting commented that it was a shame that the group was closing down after seventeen years in the village.

1. Apologies for Absence

Sue Newman.

2. Declarations of Interest

Councillors to give notice of declarations of personal and prejudicial interests in respect of items on the agenda. Jeff Goggin declared a prejudicial pecuniary interest in any reference to Gill Goggin, cleaner/bookings clerk at the Hall, as she is his wife.

3. Minutes of the last meeting

It was agreed that the minutes from the last meeting held on 29 July 2014 having been circulated, be approved, adopted and signed as a correct record (JG/PF).

4. General Correspondence

There was none – all items were dealt with under specific items of the agenda.

5. Finance

- Matters arising

BB 095	RFO to look into splitting the costs of cleaning materials between the two Trusts. This was in the process of being done.
BB 096	Clerk to ask the RFO to 'write off' the Poultry Club debt. This would be done in the end of year accounts.

- **Schedule of expenditures as at 30 September (Hall and Trust) –** the reports were adopted as read (PF/JG).
- **Formal agreement of the payments/disbursements** as detailed in the report circulated at the meeting and detailed below (RN/SA). *Salary figures have been removed.*

<u>Blackboys Village Hall Expenditure</u>	£
Moody Sewage Ltd (cess pool emptying)	480.00
Go Pest Ltd (treatment of hornets' nest at the Hall)	45.00
Staff Salaries and HMRC	

6. Allotments

- Matters arising – there was none.

BB 097	Hedge-cutting. Requirement for a survey of the entire area and possibility of warning tenants of a 'hard' cut to the hedge at the end of the season. Note placed in Parish Magazine. The Clerk reported that the hedges have been cut.
BB 098	Clerk to write into next year's hire agreement that no reminders will be sent out. <u>ACTION: BB 103 – CLERK.</u>
BB 099	Clerk to speak to Go Pest about the rabbit population when necessary.

- Any other Allotment business.
 - Provision of a dog bin – a price is still awaited from WDC. **ACTION: BB 104 – CLERK.**
 - The Clerk reported that a new tenant was requesting permission to erect a shed and greenhouse. In line with the planning regulations these structures are not permissible under PD (Permitted Development) Rights and as such require full planning permission. As an application for the entire area would be required and to incorporate (retrospectively) the structures that are already in situ the Trustees agreed that the tenant should be informed that he can only erect a storage facility of a temporary nature. **ACTION: BB 105 – CLERK.**
 - Rob Newton commented that he would turn off the water. **ACTION: BB 106 – RN.**

7. Village Hall

- Matters arising

BB 100	Removal of bees – Clerk to take advice if the bees appear to have returned on a humane way of moving them on.
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- Any other Hall business.
 - Jeff Goggin stated to the meeting that he thought the hire charges should be increased at the Hall. The item would be added to the January agenda for implementation on 1 April 2015. **ACTION: BB 107 – CLERK/JG.**

8. Recreation Ground

- Matters arising.

BB 101	Pavilion Refurbishment. Plans to be drawn up for a replica Pavilion on a new site adjacent to John Dann Close. Cricket Club to cover costs – update. Everyone was in receipt of a drawing detailing the proposals. Comment was made on the lower level for the storage area; it was thought that the proposed pavilion was raised to enable a better view over the cricket pitch, hence then the necessity to have the store at ground level to enable the easy storage of the roller. Concerns were also raised about the apparent outward opening doors onto the verandah and also disabled access. The meeting subsequently agreed that they were happy with the proposals in principle including the new location once these queries had been addressed (as proposed by Jeff Goggin and seconded by Maria Naylor). The suggestion was made for a further site meeting to agree the exact location which it was thought needs to be slanted towards the cricket square rather than 'square on' as depicted in the drawing. The demolition and decommissioning of the original site prior to first usage of the new pavilion would also need factoring into any planning application. Clerk to make contact with Bob Ruthven. <u>ACTION: BB 108 – CLERK.</u> (<i>Myran Eade and Rob Newton declared a prejudicial interest and left the meeting room prior to any decision being made</i>).
BB 102	Provision of a compost bin – cost to be shared 50/50 with the Cricket Club. This had been done.

- Any other recreation ground business
There was none.

9. Palehouse Common Recreation Ground

- Matters arising.
 - Provision of another goal post and a new net in the current one. Selina Allen reported that she has spoken to Dr Oliver who is still sourcing a new net. **ACTION: BB 109 – SA.**

10. Any Other Business at the Discretion of the Chairman

Framfield Trust

- Keith Brandon will very kindly erect the 'no dogs' signs at the play area on Framfield Recreation Ground. The meeting gave permission for the Clerk to ask the handyman to lock the two gates forming the vehicular entrance into the play area with a radar key. **ACTION: FF – CLERK.**

11. Date of Next Meeting – Tuesday, 27 January 2015 at 7 pm.

The meeting closed at 7.40 pm.

Chairman.....

Date

Copies to:

Representatives

- Jenny Novkovic (Pre-school)
- Emma Doherty (New Life Church, Blackboys)
- Erna Lewis (Rag Rugs)
- Ann Turner (Historical Society)
- Sheila Walters (Cricket Club)

Employees

- Gill Goggin (Bookings Clerk/Cleaner)
- Brian Short (Caretaker)