

# FRAMFIELD PARISH COUNCIL

Clerk:  
ANN E NEWTON (Mrs)  
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"Highlands"  
Blackboys  
East Sussex  
TN22 5LR

## **ACTING AS TRUSTEES TO THE BLACKBOYS VILLAGE HALL, RECREATION GROUND AND ALLOTMENTS TRUST INCORPORATING PALEHOUSE COMMON RECREATION GROUND CHARITY REGISTRATION NO: 305225**

18 March 2014

Dear Trustee

May I please remind you that a meeting of the Trust will be held in the **Village Hall, Blackboys, on Tuesday, 25 March 2014 at 7 pm.**

*At the start of the meeting there will be a presentation from Ian Pearse of WEL Medical on defibrillators.*

Yours sincerely



### **AGENDA**

#### **1. Apologies for Absence**

#### **2. Declarations of Interest** – Trustees to give notice of declarations of personal, prejudicial and pecuniary interests in respect of items on this agenda.

#### **3. Minutes of the last meeting (28 January 2014)**

#### **4. General Correspondence**

#### **5. Finance**

- Matters arising

BB 072	Clerk to obtain from the RFO a running total of the funds expended to date on the Pavilion Project – see revised Hall expenditure sheet.	CLERK/RFO.
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- Schedules of expenditure as at 28 February (Trust and Hall) – attached.
- Formal agreement of the payments/disbursements as detailed on the report to be circulated at the meeting.

#### **6. Allotments**

- Matters arising

BB 073	Clerk to confirm the arrangements for hedge cutting with Mr Horn.	CLERK.
BB 074	Clerk to send out the rent renewal invitations.	CLERK.

- Any other Allotment business.
  - Condition of Pre-school allotment.

## 7. Village Hall

- Matters arising

BB 075	Clerk to arrange presentation from an appropriate person regarding the placement of a defibrillator in both Halls. On agenda.	CLERK.
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- Any other Hall business.
  - Pre-school – request to erect a TV screen in the Hall.

## 8. Recreation Ground

- Matters arising.

BB 076	Pavilion Refurbishment. Update – Clerk.	CLERK.
BB 077	Clerk to send a reply to Heathfield Park Cricket Club.	CLERK
BB 078	Tree surveys - tree works to be commissioned if required.	CLERK.
BB 079	Clerk to ask handyman to carry out repairs to the doors at the rear of the Pavilion.	CLERK.
FF 139	Risk assessment to be carried out on Blackboys Pavilion.	PF/RN/DJ

- Any other recreation ground business
  - Review of the hire agreement with Blackboys Cricket Club.
    - Provision of a compost container.

## 9. Palehouse Common Recreation Ground

- Matters arising

BB 080	Removal of the Jubilee tree – Clerk to organise.	CLERK.
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## 10. Any other Trust matters for reporting at the discretion of the Chair

### Framfield

- FF 129 - future of the storage container on Framfield recreation ground – site meeting to be held. Recommendation to remove the current storage container and base, assess the ground, placement a suitable hardstanding and install a new container which will be clad for appearances purposes. This will be for the use of the Framfield & Blackboys Horticultural Society to enable the group to run the Summer Show.
- Football shed – urgent repairs are required to the roof and front.
- Portable goal post.

## 11. Date of Next Meeting – Tuesday, 27 May 2014 at 7 pm.

Copies to:

### Representatives

Janet Ashdown (Pre-school)  
Emma Doherty (New Life Church, Blackboys)  
Erna Lewis (Rag Rugs)  
Ann Turner (Historical Society)  
Sheila Walters (Cricket Club)

### Employees:

Jill Goggin (Bookings Clerk/Cleaner)  
Brian Short (Caretaker)