

FRAMFIELD PARISH COUNCIL

Clerk:
ANN E NEWTON (Mrs)
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"Highlands"
Blackboys
East Sussex
TN22 5LR

ACTING AS TRUSTEES TO THE FRAMFIELD MEMORIAL HALL AND, RECREATION GROUND TRUST. CHARITY REGISTRATION NO: 305228

19 November 2013

Dear Trustee

May I please remind you that a meeting of the Trust will be held in the Memorial Hall, Framfield, on Tuesday, 26 November 2013 at 7 pm.

Yours sincerely



AGENDA

1. Apologies for Absence

2. **Declarations of Interest** – Trustees to give notice of declarations of personal, prejudicial and pecuniary interests in respect of items on this agenda.

3. Minutes of the Last Meeting (24 September 2013)

4. General Correspondence

5. Finance

- **Matters arising**

FF 107	Trust audit – Graham Pope to get together with Jan Riddle prior to the September meeting.	GP/RFO.
FF 108	Year end accounts – Clerk to send them out again with the minutes.	CLERK.

- Schedules of expenditure as at 31 October 2013 (Trust and Hall) – attached.
- Formal agreement/ratification of the expenditure since the last meeting as detailed on the report to be circulated.

6. Recreation Ground

- **Matters arising/updates.**

FF 109	Clerk to start investigating the possibility of a loan for the replacement of the play area equipment - update.	CLERK.
FF 110	Clerk to ask the handyman to remove the swing seats and chains at Palehouse Common recreation ground.	CLERK
FF 111	Clerk to ask the handyman to go-ahead with the minor repairs to the multi-gyms etc.	CLERK.

- **Any other recreation ground business**

7. Memorial Hall

- **Matters arising**

FF 112	Clerk to investigate the possibility of installing a defibrillator via a different source.	CLERK.
FF 113	Clerk to contact ESCC regarding the provision of radiator covers. There is to be a meeting on 4 December 2013.	CLERK/School
FF 116	Village Markets – Clerk to set up a meeting with Sandy and Keith Rogers.	CLERK.
FF 119	Clerk to contact the Horticultural Society about Brian's ladder.	CLERK.

- **Refurbishment** – update/progress if available/matters arising.

FF 114	Clerk to ask the Architect to put the contract out to tender.	CLERK.
FF 115	RFO to draft a reply to Graham Pope.	RFO.

- **Any other Hall business**
 - The School piano – request to leave it in the main hall.

8. Framfield Allotments Trust

- **Matters arising**

FF 117	Clerk to advertise the security marking session in the Village Hall, Blackboys on 7 December 2013 for all Parish allotment tenants.	CLERK.
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- **Any other Allotment Trust business.**

9. Any Other Matters for Reporting at the Discretion of the Chairman.

10. Date of Next Meeting, Tuesday, 25 February 2014, at the Memorial Hall, Framfield, commencing at 7 pm.

Copies to:

Representatives

Darren Cosshall (Framfield Stagers)
 Alayne Jenkins (Horticultural Society)
 David Jenner (Framfield & Blackboys Football Club)
 Graham Pope (Village Representative)
 Sandy Rogers (Village Markets)

Employees:

Lisa Parsons (Cleaner)
 Mary Short (Bookings Clerk/Caretaker)
 Brian Short (Caretaker)