

FRAMFIELD PARISH COUNCIL

Clerk:
ANN E NEWTON (Mrs)
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E-Mail: framfield.pc@virgin.net

"Highlands"
Blackboys
East Sussex
TN22 5LR

ACTING AS TRUSTEES TO THE FRAMFIELD MEMORIAL HALL AND, RECREATION GROUND TRUST. CHARITY REGISTRATION NO: 305228

19 February 2013

Dear Trustee

May I please remind you that a meeting of the Trust will be held in the Memorial Hall, Framfield, on Tuesday, 26 February 2013 at 7 pm.

Yours sincerely



AGENDA

1. Apologies for Absence

2. **Declarations of Interest** – Trustees to give notice of declarations of personal, prejudicial and pecuniary interests in respect of items on this agenda.

3. Minutes of the Last Meeting (27 November 2012)

4. General Correspondence

5. Finance

- Matters arising

FF 065	Trust audit – a quote was to be provided by Swindells for the work.	CLERK.
FF 066	VAT advice – update awaited from Swindells.	CLERK.

- Schedules of expenditure as at 31 January 2013 (Trust and Hall) – attached.
- Formal agreement/ratification of the expenditure since the last meeting as detailed on the report to be circulated.

6. Recreation Ground

- Matters arising/updates
- Any other recreation ground business

7. Memorial Hall

- Matters arising

FF 067	School – any further information on the purchase of a projector and screen.	CLERK/ SCHOOL
FF 068	Redecoration of the Hall, internally. This item to be put on hold.	-
FF 069	Clerk to approach the school to see if the radiator covers could be removed in line with the Village Hall in Blackboys.	CLERK.
FF 070	The donation passed from David Jenner should have been denoted as from the Cleve Close street party.	RFO.
FF 072	Deep clean of Hall floor.	JG.
FF073/075	Clerk to liaise with School over extra cleaning.	CLERK.

FF 074	Clerk to liaise with ESCC over unpaid back rent.	CLERK.
FF 076	Clerk to request that the handyman clears out the gutters at the Hall.	CLERK.

- **Refurbishment** – update/progress if available/matters arising.

FF 071	Structural engineer to provide input for building regs application.	CLERK/JM/JG
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- **Any other Hall business**

8. Framfield Allotments Trust

- **Matters arising**
- **Any other Allotment Trust business.**
 - Review of the allotment rent – a recommendation to raise the rent from £15.00 to £20.00 per plot in line with Blackboys Allotments.

9. Any Other Urgent Business at the Discretion of the Chairman.

10. Date of Next Meeting, Tuesday, 30 April 2013, at the Memorial Hall, Framfield, commencing at 7 pm.

Copies to:

Representatives

Darren Cosshall (Framfield Stagers)
 Alayne Jenkins (Horticultural Society)
 David Jenner (Framfield & Blackboys Football Club)
 Graham Pope (Village Representative)
 Sandy Rogers (Village Markets)

Employees:

Lisa Parsons (Cleaner)
 Mary Short (Bookings Clerk/Caretaker)
 Brian Short (Caretaker)