

FRAMFIELD PARISH COUNCIL

Clerk:
ANN E NEWTON (Mrs)
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Blackboys
East Sussex
TN22 5LR

ACTING AS TRUSTEES TO THE FRAMFIELD MEMORIAL HALL AND, RECREATION GROUND TRUST. CHARITY REGISTRATION NO: 305228

18 June 2013

Dear Trustee

May I please remind you that a meeting of the Trust will be held in the Memorial Hall, Framfield, on Tuesday, 25 June 2013 at 7 pm.

Yours sincerely



AGENDA

1. Apologies for Absence

2. **Declarations of Interest** – Trustees to give notice of declarations of personal, prejudicial and pecuniary interests in respect of items on this agenda.

3. Minutes of the Last Meeting (30 April 2013)

4. General Correspondence

5. Finance

- **Matters arising**

FF 087	Trust audit – Graham Pope to get together with Jan Riddle in the first instance to see what is required.	GP/RFO.
FF 088	VAT advice – to be discussed at the next FGP meeting.	CLERK.

- Schedules of expenditure as at 31 May 2013 (Trust and Hall) – attached.
- Formal agreement/ratification of the expenditure since the last meeting as detailed on the report to be circulated.

6. Recreation Ground

- **Matters arising/updates.**

FF 089	Clerk to inform the fundraising group for the play area that unfortunately they cannot be given a preferential rate for the use of the Hall – they are already entitled to the lower local rate and with the urgent requirement to refurbish the Hall itself for which funds are required an additional discount is not possible.	CLERK.
FF 090	Clerk to start investigate the possibility of a loan for the replacement of the play area equipment.	CLERK.
FF 091	Clerk to put a note in the magazine about dog fouling.	CLERK.

- **Any other recreation ground business**
 - Update on a meeting with the grounds maintenance contractor – ME.

7. Memorial Hall

- **Matters arising**

FF 092	The Clerk was asked to investigate the provision of new stoppers for all the Hall chairs - update.	CLERK.
FF 093	Brian Short to look at problems with the cooker rings and urn tap	BS.
FF 094	Clerk to investigate and possibility of installing a defibrillator.	CLERK.
FF 095	Refuse collection – hire agreement to be altered to add that hirers should remove any excessive rubbish from the Hall.	CLERK.

- **Refurbishment** – update/progress if available/matters arising.
- **Any other Hall business**

8. Framfield Allotments Trust

- **Matters arising**
- **Any other Allotment Trust business.**
 - Unpaid tenancies.

9. Any Other Matters for Reporting at the Discretion of the Chairman.

10. Date of Next Meeting, Tuesday, 24 September 2013, at the Memorial Hall, Framfield, commencing at 7 pm.

Copies to:

Representatives

Darren Cosshall (Framfield Stagers)
Alayne Jenkins (Horticultural Society)
David Jenner (Framfield & Blackboys Football Club)
Graham Pope (Village Representative)
Sandy Rogers (Village Markets)

Employees:

Lisa Parsons (Cleaner)
Mary Short (Bookings Clerk/Caretaker)
Brian Short (Caretaker)