

**MINUTES OF THE MEETING OF THE TRUSTEES TO THE BLACKBOYS VILLAGE  
HALL, RECREATION GROUND AND ALLOTMENTS TRUST INCORPORATING  
PALEHOUSE COMMON RECREATION GROUND.  
CHARITY REGISTRATION NO: 305225  
HELD AT THE VILLAGE HALL, BLACKBOYS,  
ON TUESDAY, 29 OCTOBER 2013 AT 7 PM**

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<b>Present</b>	Jeff Goggin (Chairman) Selina Allen Richard Brocklebank Myran Eade	Peter Friend John Mordaunt Maria Naylor (Vice Chair) Rob Newton
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<b>In attendance</b>	Ann Newton – Parish Clerk (Officer to the Trust)	Members of the Public – two
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*(The minutes are detailed in the order in which they appeared on the agenda but not necessarily the order in which they were taken at the meeting. A copy of all the reports mentioned will be attached to the minutes for the minute book).*

*Mrs Sheila Walters (representing Blackboys Cricket Club) and Brian Short (Caretaker) were in attendance.*

### **1. Apologies for Absence**

Felicity Groves and Ian Paisley.

### **2. Declarations of Interest**

*Councillors to give notice of declarations of personal and prejudicial interests in respect of items on the agenda.* Jeff Goggin declared a prejudicial pecuniary interest in any reference to Gill Goggin, cleaner/bookings clerk at the Hall, as she is his wife. Rob Newton declared a prejudicial interest on any decision-making discussions involving the Pavilion, as an adjacent neighbour to the recreation ground. Myran Eade declared a personal and prejudicial in any item concerned with Blackboys Cricket Club as a leading member of the Club.

### **3. Minutes of the last meeting**

It was agreed that the minutes from the last meeting held on 23 July 2013 having been circulated, be approved, adopted and signed as a correct record (JG/PF).

### **4. General Correspondence**

There was none – all items were dealt with under specific items of the agenda.

### **5. Finance**

- Approval of the Year End accounts – all Councillors were in receipt of the details which were approved as read. Rob Newton asked for a running total of the funds expended to date on the Pavilion Project. **ACTION: BB 065 – RFO.**
- **Schedule of expenditure as at 30 September 2013 (Hall and Trust)** – the reports were adopted as read (PF/JG).
- **Formal agreement of the payments/disbursements** as detailed in the report circulated at the meeting and detailed below (JG/RN).

<u>Blackboys Village Hall Expenditure</u>	£
Mrs Gill Goggin, Cleaner/Bookings Clerk (October)	XX.XX
Mr Brian Short, Caretaker (October)	XX.XX
<i>Both salaries paid net of deductions</i>	
HMRC: October tax for Cleaner/Bookings Clerk and Caretaker	XX.XX
<u>Pavilion Account</u>	
Richardson Architecture Ltd (fee for tender process)	360.00

## 6. Allotments

- Matters arising – there was none.

BB 059	Peter Friend's details to be passed to Robert Dann for correspondence purposes. This had been done.
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- Any other Allotment business.
  - Request for a plot from a non-resident. The request was granted as there are vacant plots and no waiting list. **ACTION: BB 066 – CLERK.**
  - Update on the offer of security marking by the Parish PCSO. The Clerk stated that PCSO Hannah Parks would be at the Village Hall on Saturday, 7 December 2013 between 10 am and 12 noon marking tenants' allotment equipment for security purposes. Notices will be put up at both allotments nearer the time and the date is being advertised on the website and will be put in the Parish Magazine. **ACTION: BB 067 – CLERK.**

## 7. Village Hall

BB 060	Hippo bags and push-tops to be sourced for the WC's. Jeff Goggin reported that this had been done and there was a vast improvement in the amount of water going into the cess pit.
BB 061	Clerk to arrange a presentation from an appropriate person regarding the placement of a defibrillator in both Halls. The Clerk stated that she was running out of steam and would now contact David Jenner for his contact. <b><u>ACTION: BB 068 – CLERK.</u></b>

- Any other Hall business.
  - Pre-school - Update on the noticeboard and tap as requested by the Pre-school. Jeff Goggin stated that he had informed the Pre-school that the Trust had not approved their requests.
  - Jeff reported that the Church had requested that they leave two wall hangings up in the main hall. This request was declined and Jeff said he would inform the Church. **ACTION: BB 069 – JG.**
  - Jeff informed the meeting that the floor in the disabled WC was to be replaced next week and the main hall is being repainted. Thanks were given to Jeff and Gill for all their continued hard work.

## 8. Recreation Ground

- Matters arising.

BB 062	Grounds maintenance contract. There was no update.
BB 063	Pavilion Refurbishment: Clerk to instruct the Architect to go out to tender. <i>A discussion was held under exempt session as proposed by Jeff Goggin and seconded by Maria Naylor. Myran Eade and Rob Newton left the meeting with the public present during this discussion on the three tenders received. When the public re-entered they were informed of the decision by the Trust to recommend that as the prices received were somewhat unrealistic, that a breakdown of the costs for phases one and two be looked at with the potential to ask local contractors to put in further prices. Phases one and two are the most important part of the refurbishment and if that could be attained realistically, this would be the best plan. The meeting suggested that a meeting is held between Bob Ruthven, Sheila Walters and David Jenner to discuss.</i> <b><u>ACTION: BB 070 – CLERK.</u></b>
BB 064	Second fee for use of the recreation ground by Pub team [the team did not play]. Update on the non-payment by the Blackboys Inn for the cricket match played in the summer. The Clerk reported that two verbal approaches had been made and a follow-up letter written, but no reply had been received. The Trust agreed that the Pub would not be allowed the use of the ground/Pavilion next season for a match.

- Any other recreation ground business
  - Update on the progress of the quotes for the refurbishment of the play areas. Email from the Framfield Playground Action Group (FPAG). The Clerk reported that she is awaiting one

final quote for the part refurbishments of Blackboys and Palehouse Common play areas. She hoped to bring the quotes to the November Parish Council meeting for a decision. She has also asked if some pictures could be put up at both Schools' Christmas fairs and would do a similar display at subsequent village markets. A further note would be put in the next edition of the Parish Magazine.

- The meeting discussed the email from FPAG advising the Council that they could not attend a meeting until 26 November 2013. The Council voiced their disappointment that the Group could not make a meeting earlier particularly as no attempt has been made by the Group to remove some of the more derogatory remarks about the Council/Hall from their website. Until this is done, the Council believe that the Group isn't attempting to have any sort of working relationship with the Council/Trust. The article in the Parish Magazine was purely to inform residents (and leave an audit trail) about the possibility of the application for a loan and consequential raise in precept. This is a separate issue and has to be dealt with in isolation from any other matter. In conclusion, the Council agreed that they will go-ahead with progressing the loan and will formalise a decision on the quotes by the end of the year. If the loan is successful, the play areas could be installed before next summer. The meeting thanked FPAG for their efforts to date and asked that any funds raised are used to enhance what is installed in the way of picnic tables etc. The Clerk was asked to inform the Group. **ACTION: BB 071 – CLERK.**

## 9. Palehouse Common Recreation Ground

- Update on the swings. The Clerk stated that the actual swings had been removed.

## 10. Any Other Business at the Discretion of the Chairman

### Framfield

- Village Markets – update. Details of Food Hygiene course. The Clerk reported that she had investigated courses via WDC and the cost per person to attend is £68.00 or the Parish could run its own course for £400.00. She has therefore contacted other parish organisations to see if they would be interested in attending to bring the numbers up to make an in-house course worthwhile. **ACTION: BB 072 – CLERK.**

## 11. Date of Next Meeting – Tuesday, 28 January 2014 at 7 pm.

*The meeting closed at 7.40 pm.*

**Chairman**.....

**Date** .....

Copies to:

### Representatives

Janet Ashdown (Pre-school)  
Emma Doherty (Welcome Church)  
Erna Lewis (Rag Rugs)  
Ann Turner (Historical Society)  
Sheila Walters (Cricket Club)

### Employees

Gill Goggin (Bookings Clerk/Cleaner)  
Brian Short (Caretaker)