

FRAMFIELD PARISH COUNCIL

Also acting as Trustees to the

FRAMFIELD MEMORIAL HALL AND, RECREATION GROUND TRUST.

CHARITY REGISTRATION NO: 305228

and BLACKBOYS VILLAGE HALL, RECREATION GROUND AND ALLOTMENTS TRUST

INCORPORATING PALEHOUSE COMMON RECREATION GROUND

CHARITY REGISTRATION NO: 305225

Councillors Friend, Goggin, Groves, Naylor and Newton.

Elements of this agenda on staffing matters will need to be held in exempt session.

I hereby give notice of a Finance & General Purposes Committee Meeting to be held on Wednesday, 19 September 2012, at the Memorial Hall, Framfield, at 7.30 pm (or on the rising of the Planning Committee).

AGENDA

- 1. Apologies for Absence**
- 2. Declarations of Interest**
- 3. Minutes of the Last Meeting for Approval (9 May 2012)**
- 4. Matters Arising**

FGP 029	RFO asked to set up a monthly limit of £2,000 on the BACS facility. The RFO stated that she is not able to set this up as she is not a signatory on the account. The meeting suggested that this was something that could be discussed at the meeting with Barclays as detailed below.	RFO.
FGP 030	Meeting at Barclays Bank to 'rationalise' the bank accounts – Maria Naylor and RFO.	RFO/MN
FGP 031	H&S Policy – Clerk asked to draw this up.	CLERK.
FGP 032	Pension arrangements – Clerk. To be investigated.	CLERK.
FGP 033	RFO to update charity investment figure on accounts.	RFO.
FGP 034	Village signs – Clerk to obtain quotes for repair.	CLERK.
FGP 035	RFO to make alterations to the accounts for the Annual Return.	RFO.
FGP 037	PC to make donation to the FF & BB Monday Club.	CLERK.
FGP 038	Payslips – Chairman to pass spreadsheet to the RFO.	MN/RFO.
FGP 039	Streetlights – Jeff Goggin to contact FF residents with the costs of supplying a rear shield to a streetlight.	JG.
FGP 040	Clerk to inform BB resident that the PC would not be replacing the streetlight.	CLERK.
FGP 041	Footpath – Clerk to convey to FF resident and Councillor Chris Dowling (ESCC) the reason why they would not support the upgrading of the footpath to Uckfield.	CLERK.
FGP 042	Jeff Goggin to take up position of Vice-Chair on Environment Committee to enable him to sit on the FGP Committee. Clerk to advise.	CLERK.

5. Administration

- Recreation Grounds – grounds maintenance specification and tender exercise.**
- Any other business.**

6. Precept – 2013/14 - discussion

7. Trusts - General

- **Matters arising**

FGP 036	Gift Aid – Framfield Trust. The RFO was still awaiting confirmation from HMRC.	RFO.
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- **Administration**

- **Accounts – external audit?**
- **Halls – Review of hire rates – see attached proposals.**
- **Any other business.**

Framfield Trust

- **Proposal to allocate a proportion of the Memorial Hall funds to the refurbishment project.**
- **Any other business.**

Blackboys Trust

- **Any other business.**

8. Any Other Business at the Discretion of the Chair.

9. Next Committee Meeting.



ANN NEWTON/13 September 2012
Parish Clerk (01825) 890182. (framfield.pc@virgin.net)