

FRAMFIELD PARISH COUNCIL

Clerk:
ANN E NEWTON (Mrs)
Telephone/Fax: 01825-890182
E-Mail: framfield.pc@virgin.net

"Highlands"
Blackboys
East Sussex
TN22 5LR

ACTING AS TRUSTEES TO THE FRAMFIELD MEMORIAL HALL AND, RECREATION GROUND TRUST. CHARITY REGISTRATION NO: 305228

21 November 2012

Dear Trustee

May I please remind you that a meeting of the Trust will be held in the Memorial Hall, Framfield, on Tuesday, 27 November 2012 at 7 pm.

Yours sincerely



AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest** – Trustees to give notice of declarations of personal and prejudicial interests in respect of items on this agenda.
3. **Minutes of the Last Meeting (25 September 2012)**
4. **General Correspondence**
5. **Finance**
 - Year end accounts @ 31 March 2012 – already held.
 - Schedules of expenditure as at 31 October (Trust and Hall) – to follow.
 - Formal agreement/ratification of the November expenditure as detailed on the report to be circulated at the meeting.
6. **Recreation Ground**
 - **Matters arising/updates**
 - **Any other recreation ground business**
7. **Memorial Hall**
 - **Matters arising**

FF 053	Clerk to put year-end accounts on the next agenda.	CLERK.
FF 054	Memorial plaque – details passed to David Jenner.	DJ.
FF 055	Application for a variation of the Premises Licence – update.	CLERK.
FF 057	Mary Short to liaise with the Zumba class regarding banners.	MS.
FF 058	Sandy Rogers asked if the rear/front door could be adjusted.	BS.
FF 059	Clerk to meet with the head of the school to ask for more clarification over the suggested purchase of a projector and screen.	CLERK.
FF 060	Clerk to meet with the head of the school to discuss the possible sharing of the provision of stage lighting.	CLERK.
FF 061	Clerk to give the go-ahead to the school to place a Christmas tree on the stage.	CLERK.
FF 062	Selina Allen was given permission to put a Christmas tree at the front of the Hall.	SA/CLERK.
FF 063	Jeff Goggin to obtain three quotes for the painting of the Hall.	JG/CLERK.

FF 064	Clerk to approach the school to see if the radiator covers could be removed in line with the Village Hall in Blackboys.	CLERK.
--------	---	--------

- **Refurbishment** – update/progress if available/matters arising.

FF 052	The donation passed from David Jenner should have been denoted as from the Cleve Close street party.	RFO.
FF 056	Convene a meeting to discuss moving forward.	JM/GP/CLERK.

- **Any other Hall business**

- Framfield School – request that they decorate the Hall for Christmas.
- Cleaning – update on quotes for a deep clean of the floor/update on extra mid-week cleans by the school caretaker.
- School - hire agreement with ESCC.

8. Framfield Allotments Trust

- **Matters arising**
- **Any other Allotment Trust business.**

9. Any Other Urgent Business at the Discretion of the Chairman.

Blackboys Trust

- Letter from David Jenner regarding the cricket square.
- Email from the Chairman of Buxted Cricket Club.

10. Date of Next Meeting, Tuesday, 26 February 2013, at the Memorial Hall, Framfield, commencing at 7 pm.

Copies to:

Representatives

Darren Cosshall (Framfield Stagers)
 Alayne Jenkins (Horticultural Society)
 David Jenner (Framfield & Blackboys Football Club)
 Graham Pope (Village Representative)
 Sandy Rogers (Village Markets)

Employees:

Lisa Parsons (Cleaner)
 Mary Short (Bookings Clerk/Caretaker)
 Brian Short (Caretaker)