

FRAMFIELD PARISH COUNCIL

Clerk:
ANN E NEWTON (Mrs)
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E-Mail: framfield.pc@virgin.net

"Highlands"
Blackboys
East Sussex
TN22 5LR

ACTING AS TRUSTEES TO THE FRAMFIELD MEMORIAL HALL AND, RECREATION GROUND TRUST. CHARITY REGISTRATION NO: 305228

19 September 2012

Dear Trustee

May I please remind you that a meeting of the Trust will be held in the Memorial Hall, Framfield, on Tuesday, 25 September 2012 at 7 pm.

Yours sincerely



AGENDA

1. Apologies for Absence

2. Declarations of Interest – Trustees to give notice of declarations of personal and prejudicial interests in respect of items on this agenda.

3. Minutes of the Last Meeting (26 June 2012)

4. General Correspondence

5. Finance

- Schedules of expenditure as at 31 August (Trust and Hall) – attached.
- Formal agreement/ratification of the August/September expenditure as detailed on the report to be circulated at the meeting.

6. Recreation Ground

- Matters arising/updates

FF 044	Gate – now complete.	
FF 045	Removal of multi-gym – now complete.	

- Any other recreation ground business

7. Memorial Hall

- Matters arising

FF 046	Memorial plaque – update.	CLERK.
FF 047	Application for a variation of the Premises Licence. Clerk to meet with WDC Licensing Department.	CLERK.
FF 050	Brian Short given go-ahead to ask an electrician to look at the kitchen lighting.	BS.
FF 051	Brian Short given the go-ahead to organise the annual fire-extinguisher check.	BS.
FF 052	Clerk to look into the purchase of a vacuum cleaner for the Hall.	CLERK.

- Refurbishment – update/progress if available/matters arising.

FF 048	Graham Pope to provide some publicity for the next magazine.	GP/CLERK.
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FF 049	Convene a meeting to discuss moving forward.	JM/GP/CLERK.
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- Any other Hall business

8. Framfield Allotments Trust

- Matters arising
- Any other Allotment Trust business.

9. Any Other Urgent Business at the Discretion of the Chairman.

10. Date of Next Meeting, Tuesday, 27 November 2012, at the Memorial Hall, Framfield, commencing at 7 pm.

Copies to:

Representatives

Darren Cosshall (Framfield Stagers)
Alayne Jenkins (Horticultural Society)
David Jenner (Framfield & Blackboys Football Club)
Graham Pope (Village Representative)
Sandy Rogers (Village Markets)

Employees:

Lisa Parsons (Cleaner)
Mary Short (Bookings Clerk/Caretaker)
Brian Short (Caretaker)