

# FRAMFIELD PARISH COUNCIL

Clerk:  
ANN E NEWTON (Mrs)  
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"Highlands"  
Blackboys  
East Sussex  
TN22 5LR

## **ACTING AS TRUSTEES TO THE FRAMFIELD MEMORIAL HALL AND, RECREATION GROUND TRUST. CHARITY REGISTRATION NO: 305228**

18 April 2012

Dear Trustee

May I please remind you that a meeting of the Trust will be held in the Memorial Hall, Framfield, on Tuesday, 24 April 2012 at 7 pm.

Yours sincerely



### **AGENDA**

#### **1. Apologies for Absence**

#### **2. Declarations of Interest** – Trustees to give notice of declarations of personal and prejudicial interests in respect of items on this agenda.

#### **3. Minutes of the Last Meeting (28 February 2012)**

#### **4. General Correspondence**

#### **5. Finance**

- Schedules of expenditure as at 31 March (Trust and Hall) – attached.
- Formal agreement of the April expenditure as detailed on the report to be circulated at the meeting.

#### **6. Recreation Ground**

- **Matters arising**
  - Goal post – removal – as detailed on PC agenda – (PC 068 – SA)
- **Any other recreation ground business**

#### **7. Memorial Hall**

- **Matters arising**

FF 028	Application for a variation of the Premises Licence. Clerk to meet with WDC Licensing Department.	CLERK.
FF 029	Clerk to furnish David Jenner with a copy of the H&S Risk Assessment.	CLERK.
FF 030	Pyrotech – update over invoice.	CLERK.
FF 032	Jan Riddle to confirm with Mary Short the charge made to the Stagers for last year.	RFO.

- **Refurbishment** – update/progress if available/matters arising.

FF 026	Jan Riddle to move across the earmarked £5,000 from the Hall account to fundraising section of the account.	RFO.
FF 027	Gift Aid – this was in hand – update if available.	RFO.
FF 033	Graham Pope to provide some publicity for the next (June/July)	GP/CLERK.

	magazine.	
FF 034	A VAT expert to be contacted at some point to see if there is any advantage in registering the Hall for VAT.	CLERK/ONGOING.

- **Any other Hall business**
  - Storage – Framfield Stagers.

## **8. Framfield Allotments Trust**

- **Matters arising**

FF 031	Clerk to issue tenancy agreements.	CLERK.
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- **Any other Allotment Trust business.**

## **9. Any Other Urgent Business at the Discretion of the Chairman.**

- Blackboys Trust - Blackboys Cricket Club – hosepipe exemption.

## **10. Date of Next Meeting, Tuesday, 26 June 2012, at the Memorial Hall, Framfield, commencing at 7 pm.**

Copies to:

### Representatives

Darren Cosshall (Framfield Stagers)  
 Alayne Jenkins (Horticultural Society)  
 David Jenner (Framfield & Blackboys Football Club)  
 Graham Pope (Village Representative)  
 Sandy Rogers (Village Markets)

### Employees:

Lisa Parsons (Cleaner)  
 Mary Short (Bookings Clerk/Caretaker)  
 Brian Short (Caretaker)