

Minutes of the Meeting of Framfield Parish Council held at the Village Hall, Blackboys, on Tuesday, 31 July 2012 at 7.30 pm

Present

Maria Naylor (Chairman)
Myran Eade
Peter Friend
John Mordaunt
Rob Newton

Councillor Chris Dowling (ESCC)

In attendance

Ann Newton - Clerk
Members of the Public – none.
Members of the Press – none.

Prior to the commencement of the meeting members of the public and County and District Representatives were invited to address the Parish Council.

(The minutes are detailed in the order in which they appeared on the agenda but not necessarily the order in which they were taken at the meeting. A copy of all the reports mentioned will be attached to the minutes for the minute book).

Councillor Chris Dowling (ESCC) – reported on the following:

- Chris would be following up with Michael Higgs (ESCC) the conclusion reached from the recent public consultation on the proposed alterations to the High Street.
- Chris asked if there any been any more feedback on the road re-alignment at the junction of the B2102 and the B2192.
- The new anti-skid surface was due to be installed on the B2192 near the petrol station soon.
- Significant works are to be done at the Warren Lane junction with the B2192 following the fatality – an anti-skid surface, and signage.

1. Apologies for Absence

Selina Allen, Jeff Goggin, Felicity Groves and Ian Paisley.

2. Declarations of Interest

Councillors to give notice of declarations of personal and prejudicial interests in respect of items on the agenda. Rob Newton declared a prejudicial interest in the items under the Finance section of the agenda relating to the Clerk, the Clerk being his wife.

3. Minutes of the Last Meeting for Approval

It was agreed that the minutes of the meeting held on 26 June 2012 having been circulated, be approved, adopted and signed as a correct record. (JM/RN).

4. Matters Arising from the Minutes

Some items were dealt with under other appropriate headings below.

PC 086	Guideposts. Clerk to complete questionnaire and return to ESCC. This had been done stating that the only way the PC would consider taking the guideposts on would be if ESCC brought them up to a satisfactory standard first. The outcome of the meeting with ESCC is awaited. ACTION: PC 094 – CLERK. John Mordaunt commented that Peter Berry had offered to sponsor the repair of some of the signs. The Clerk explained that another sponsor had also come forward but at the moment all works have to be carried out by ESCC approved contractors. Peter was however thanked for his offer.
PC 087	Traffic calming proposals – Blackboys. The consultation on the proposals has closed. A report is awaited from Michael Higgs (ESCC) as mentioned above.
PC 088	Village signs – the Clerk commented that the blacksmith who will be repairing the Blackboys Village Hall sign has offered to provide a quote for their repair by November so that the amount could be added to the precept. ACTION: PC 095 – CLERK.

PC 089	Replacement bracket/light – junction B2102 and B2192. Clerk to find out from ESCC if they deem it necessary to have a light at the junction. Update – Peter Friend to speak to resident concerned. This had been done.
PC 090	Clerk to ask ESCC to redraw the arm showing the High Street on the sign travelling south on the B2192 as it stands it no longer reflects the new road layout. This had been done and updated by ESCC.
PC 091	ESCC – Clerk to complete a questionnaire on grit bins. This had been done.
PC 092	Code of Conduct. Clerk to pass on forms for the Register of Interests when available. This had been done.
PC 093	Church Path – Clerk to contact ESCC regarding the clearance of the path. It appeared that the Path had been cleared.

5. Correspondence received since the last meeting

Letters for noting/discussion – most items were from pending matters and dealt with under separate headings.

WDC

- ESCC: Changes to streetlighting in the Wealden Area. The Clerk stated that she would contact ESCC as there seemed to be some confusion as to who owned what! **ACTION: PC 096 – CLERK.**
- South East Water announcing the removal of the hosepipe ban.
- Victim Support asking for a donation. The Clerk was asked to let them know that the request would be considered at the end of the financial year although the Council tends to only give donations to organisations within the Parish. **ACTION: PC 097 – CLERK.**

6. Finance and General Purposes:

- Trusts – grounds maintenance contract renewal. The Clerk stated that the contracts are due for renewal next year so the tender process needs to commence fairly soon. She would advertise it in the usual way. Discussion ensued around the potential to give the Parish Council the option to extend the contract from three to five years after say one year entirely at their own discretion. Consideration was also to be given to no cuts at the weekend. Maria Naylor asked for a copy of the details. **ACTION: PC 098 – CLERK/MN**
- Trusts - hire rates – Halls. The Clerk explained that following on from the meeting with the New Life Church regarding their usage of Blackboys Village Hall, Jeff Goggin had looked at potentially increasing the hire rates of both halls from January 2013. There has been no increase since 2009. There was also the intention to endeavour to achieve consistency across the two halls. The Clerk was asked to send out the suggestions to all councillors. **ACTION: PC 099 – CLERK/ALL.**
- Schedule of expenditure as at 30 June 2012 – this was adopted as read. (JG/JM).
- Formal agreement of the July 2012 payments/disbursements – itemised below. This was agreed for payment by John Mordaunt, seconded by Peter Friend and agreed by all present.

Arbor Management (grounds maintenance)	1,044.53
Digley Associates Limited (play area inspections – to be shared with EHwHPC)	270.00
WDC (dog bin emptying service April/June 2012)	299.52
P Saunders (removal of multi-gym – FF rec)	440.00
East Hoathly with Halland PC (share of computer anti-virus upgrade/support)	38.75
Blackboys Trust (Hall hire)	8.00
Framfield Trust (Hall hire)	75.00
Jan Riddle, RFO	XX.XX
Ann Newton, Clerk	XX.XX
<i>Both salaries paid net of deductions.</i>	
HMRC: Tax and NI payments for Clerk/RFO	XX.XX

Cheques received

East Hoathly with Halland Parish Council (share of play area inspection)	45.00
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Bank Balances as at 30 June 2012

Current Account	£19,472.22
Deposit Account	£107.66

7. Reports from Committees

- **Planning** - the Planning Committee minutes for the meetings held since the last meeting have been circulated. The meeting scheduled for Wednesday, 8 August 2012 has been cancelled. The next scheduled meeting is 29 August 2012 unless an earlier one is required. The meeting agreed that

delegated comments should be sent to WDC on application number WD/2012/1436/LB supporting the proposals. **ACTION: PC 100 – CLERK.**

- **Environment** – the meeting scheduled for Wednesday, 8 August 2012 has been cancelled.

8. Reports from Representatives

Schools:

- Framfield – There was nothing to report.
- Blackboys – There was nothing to report.

9. Any Other Business at the Discretion of the Chairman

Framfield Trust

- Email from a resident regarding the condition of FF play area. Maria Naylor will be replying. **ACTION: PC 101 – MN.**
- The Council acting as Trustees gave their permission for Ian Breeds to use Framfield recreation ground for a party and BBQ the day after the Show. He would carry out the required risk assessment. He had been advised to contact Mary Short regarding any other potential bookings and the Horticultural Society regarding use of the marquee.
- Myran Eade reported that the works to the entrance gate had been completed. The Clerk was asked to write to the Horticultural Society asking for a contribution towards the cost. **ACTION: PC 102 – CLERK.**
- Maria Naylor commented that a bag of sand appears to have been left on the recreation ground. She stated that she would contact the football club in case it belongs to them. **ACTION: PC 103 – CLERK.**

General

- Annual play area inspection report. There are no high risk items following the removal of the multi-gym at Framfield. Maria Naylor offered to take a look at Framfield's. Clerk to pass her a copy. **ACTION: PC 104 – CLERK/MN.**
- Myran Eade commented on the condition of the verges/footpaths – this was thought to be due to the weather, also forcing ESCC to get behind in their schedule.
- Peter Friend asked if the suggested delegation of some tasks to councillors was working. The Clerk stated that it was as and when required.
- Rob Newton commented on the need for better councillor attendance at meetings.
- Parish Pump. The Clerk stated that she would be putting items of interest in the Parish Pump from September.
- John Mordaunt asked Myran Eade if the Cricket Club were intending to 'pull out all the stops' at the Classic Car Show to endeavour to fundraise for the Pavilion Refurbishment Project – some £38,000 is required for the initial phases. He assumed that the percentage of the profit received from the Show is for the refurbishment, although Myran indicated that the money goes into Cricket Club funds and that they make the decision as to how it should be spent.

The meeting closed at 8.25 pm.

Chairman..... Date

**NEXT PARISH COUNCIL MEETING:
Tuesday, 25 September 2012, at the Memorial Hall, Framfield
commencing at 7.30 pm.**