

# Minutes of the Meeting of Framfield Parish Council held at the Village Hall, Blackboys, on Tuesday, 31 January 2012 at 7.30 pm

---

**Present**

Maria Naylor (Chairman)	Felicity Groves
Salina Allen	John Mordaunt
Myran Eade	Rob Newton (Vice Chairman)
Peter Friend	Ian Paisley
Jeff Goggin	

Councillor Chris Dowling (ESCC)

**In attendance**

Ann Newton - Clerk	Members of the Public – none.
	Members of the Press – none.

*Prior to the commencement of the meeting members of the public and County and District Representatives were invited to address the Parish Council.*

*(The minutes are detailed in the order in which they appeared on the agenda but not necessarily the order in which they were taken at the meeting. A copy of all the reports mentioned will be attached to the minutes for the minute book).*

**Councillor Chris Dowling (ESCC)** reported to the meeting that the work had commenced on the re-alignment of the junction of the B2102 and B2192 in Blackboys. There would also be a new road surface from the junction to the garage – this was as a result of the petition presented by Mrs Jill Hunt of the Lewes Road. He has a further meeting with officers regarding the revised proposals for the High Street shortly. The Clerk stated that she had written to ESCC officers asking for confirmation that the funds for the project have been safeguarded although a reply has not yet been received. Chris further reported that ESCC would be freezing the Council Tax for 2012/13 – a grant from central Government had been received enabling them to do this.

**Councillor Ann Newton (WDC)** in her role as District Councillor reported that the consultation was underway for the strategic sites earmarked for development in the LDF. These were all around the towns of the District and gave some options. As with ESCC, WDC have frozen Council Tax for the year 2012/13. WDC have just entered into a Joint Waste Contract with our local authorities. This was a big decision made after many months of investigation into the best way forward.

## 1. Apologies for Absence

Richard Brocklebank.

## 2. Declarations of Interest

*Councillors to give notice of declarations of personal and prejudicial interests in respect of items on the agenda.* Rob Newton declared a prejudicial interest in the items under the Finance section of the agenda relating to the Clerk, the Clerk being his wife.

## 3. Minutes of the Last Meeting for Approval

It was agreed that the minutes of the meeting held on 29 November 2011 having been circulated, be approved, adopted and signed as a correct record. (SA/RN).

## 4. Matters Arising from the Minutes

Some items were dealt with under other appropriate headings below.

PC 042	Traffic calming proposals – the PC agreed to send a firm letter to ESCC regarding the length of time for the revised designs for the proposals in Blackboys to materialise and to ask for confirmation that the funding for the project be safeguarded accordingly. As detailed above – ongoing. <b>ACTION: PC 046 – ONGOING.</b>
PC 043	Refurbishment Projects. Jan Riddle to register both Trusts with HMRC for Gift Aid. The Clerk reported that the registration for Blackboys was underway but confirmation on certain items from the Charity Commission was still required for Framfield.

	<b><u>ACTION: PC 047 – CLERK/RFO.</u></b>
PC 044	Clerk to contact ESCC again regarding the condition of the roadside banks between the Hare & Hounds and Hammonds Green. This had been done but had not been dealt with. Selina Allen offered to include it in her list for the Village Maintenance Team as detailed under AOB below.
PC 045	Clerk to contact Simon Paddon to ask him to deal with the trees at the top of Becketts Way. The Clerk reported that she had contacted Simon before Christmas but had not received a reply so she called upon another contractor who completed the work. Ian Paisley would source a replacement tree. <b><u>ACTION: PC 048 – IP.</u></b>

## 5. Correspondence received since the last meeting

*Letters for noting/discussion – most items were from pending matters and dealt with under separate headings.*

- WDC: Publication of Strategic Sites Development Plan Document (DPD) Issues and Options Consultation Paper. As detailed in the report at the start of the meeting.
  - ESCC: Street lighting Maintenance Agreement – 2012 Rate Revision - £1.00 per column.
  - South East Water. The Clerk reported that various letters had been received originally stating the very low levels of water, finishing with, following on from all the rainfall, news that the reservoirs were now at an acceptable level again.
  - CPRE – A Guide to Neighbourhood Planning.
  - Selina Allen thanking the Parish Council for their help over the Tree of Light. Some £220.00 was raised and given to Macmillan Nurses in Uckfield.
  - David Jenner asking if the Council were organising anything for the Diamond Jubilee celebrations. Selina Allen confirmed that she would endeavour to arrange a Parish Picnic on Framfield Recreation Ground.
- ACTION: PC 049 – SA.**

## 6. Finance and General Purposes:

- Letter from Sandy Rogers – Framfield & Blackboys Monday Club asking for a donation. The meeting agreed to look at this at the end of the financial year. The Clerk was asked to contact Sandy with this information. **ACTION: PC 050– CLERK.**
- Schedule of expenditure as at 31 December 2011 – this was adopted as read. (IP/JM).
- Formal agreement of the December 2011/January 2012 payments/disbursements – itemised below. This was agreed for payment by Myran Eade, seconded by Jeff Goggin and agreed by all present.

<u>December</u>	£
Blackboys Trust (Hall hire)	8.00
Blackboys Trust (transfer of charity dividends)	275.53
Jan Riddle, RFO	XX.XX
Ann Newton, Clerk	XX.XX
<i>Both salaries paid net of deductions.</i>	
HMRC: December tax and NI payments for Clerk/RFO	XX.XX

<u>January</u>	
WDC (election fees)	395.39
WDC (dog bin emptying October/December 2011)	290.16
Framfield Trust (Hall hire)	37.50
Blackboys Trust (Hall hire)	8.00
Framfield Trust Allotment Account (transfer of allotment funds to new a/c)	1,317.67
Saunders & Son (removal of dead tree – Becketts Way)	100.00
Office Test Ltd (H&S assessments to both Halls – to be reimbursed by Trust funds)	540.00
Jan Riddle, RFO	XX.XX
Ann Newton, Clerk	XX.XX
<i>Both salaries paid net of deductions.</i>	
HMRC: January tax and NI payments for Clerk/RFO	XX.XX

### Cheques received

Charity dividends - £275.53.

Bank Balances as at 31 December 2011

Current Account £26,699.94

Deposit Account £107.61

**7. Reports from Committees**

- **Planning:** the Planning Committee minutes for the meetings held since the last full PC meeting have already been circulated. The meeting scheduled for Wednesday, 1 February 2012 has been cancelled. Members were reminded of the delegated decision to be made on one application after the meeting. The Clerk reported that the owner of Blackboys Stud had made contact asking for a site meeting to discuss her proposals for the Stud. The Clerk was asked to reply declining a site visit but inviting the applicant to attend the Planning Committee when the application is discussed. **ACTION: PC 051 – CLERK.**
- **Environment:** the minutes for the meeting held on 12 October 2011 have been circulated and the next meeting scheduled for 1 February 2012 has been cancelled. The next meeting will therefore take place on 22 February 2012 after the Planning Committee meeting. The Clerk mentioned that she had been approached by a resident of the Parish wishing to cover the cost of replacing some guideposts. The Clerk has obtained some prices from an alternative source and asked members to think about the issue prior to discussion at the Environment Committee meeting. **ACTION: PC 052 – ALL/CLERK.**

**8. Reports from Representatives**

**Schools:**

- Framfield –Selina Allen reported that Mrs Jacqueline Davies, the Deputy Head, has taken the role of Acting Headteacher. Applications have been received for the post of Headteacher and the shortlisting is to take place shortly.
- Blackboys – The Clerk reported that the School Secretary had left after many years service. Interviews had been held for her replacement.

**9. Any Other Business at the Discretion of the Chairman**

- Jeff Goggin asked Chris Dowling if it would be possible for double yellow lines to be put at the top of Becketts Way as parking problems were now rife. Chris Dowling suggested a letter to Ian Johnson (ESCC) in the first instance. **ACTION: PC 053 – CLERK.**
- John Mordaunt asked if there would be a review of the Hall rents shortly. The meeting stated that as both Halls had healthy bank accounts and with the economic climate it was thought unlikely. The end of year financial reports of the Halls would be viewed at the end of the financial year. **ACTION: PC 054 – RFO/FGP.**
- Selina Allen stated that she would be completing the task list for the ESCC Village Maintenance Team this year. She would include the pathway between the Hare & Hounds and Hammonds Green and asked members to contact her with any other items. **ACTION: PC 055 – SA.**

*The meeting closed at 9 pm.*

**Chairman..... Date .....**

**NEXT PARISH COUNCIL MEETING:  
Tuesday, 28 February 2012, at the Memorial Hall, Framfield,  
commencing at 7.30 pm.**