

**MINUTES OF THE MEETING OF THE TRUSTEES TO THE BLACKBOYS VILLAGE
HALL, RECREATION GROUND AND ALLOTMENTS TRUST INCORPORATING
PALEHOUSE COMMON RECREATION GROUND
CHARITY REGISTRATION NO: 305225
HELD AT THE VILLAGE HALL, BLACKBOYS,
ON TUESDAY, 27 MARCH 2012 AT 7 PM**

Present	Maria Naylor (Chairman)	Felicity Groves
	Selina Allen	Rob Newton (Vice Chairman)
	Myran Eade	John Mordaunt [part]
	Peter Friend [part]	Jeff Goggin

In attendance	Ann Newton – Parish Clerk (Officer to the Trust)	Members of the Public – one. Members of the Press – none.
	Jan Riddle – Treasurer to the Trust	

(The minutes are detailed in the order in which they appeared on the agenda but not necessarily the order in which they were taken at the meeting. A copy of all the reports mentioned will be attached to the minutes for the minute book).

One representative from the Village Hall was in attendance – Mr Brian Short (Caretaker).

1. Apologies for Absence

John Mordaunt and Ian Paisley. Emma Doherty (Welcome Church Representative).

2. Declarations of Interest

Councillors to give notice of declarations of personal and prejudicial interests in respect of items on the agenda. Myran Eade declared an interest in the item on the Blackboys Pavilion Project due to his roles within Blackboys Cricket Club. Rob Newton stated that he would not vote, on any decision-making discussions involving the Pavilion, as an adjacent neighbour to the recreation ground. Jeff Goggin declared a prejudicial interest in any item on Gill Goggin, the Cleaner/Bookings Clerk to the Hall, Gill being his wife.

3. Minutes of the last meeting

It was agreed that the minutes from the last meeting held on 31 January 2012 having been circulated, be approved, adopted and signed as a correct record.

4. General Correspondence

All items were dealt with elsewhere in the agenda.

5. Finance

- **Schedule of expenditure as at 29 February 2012 (Hall and Trust)** – the report was adopted as read (FG/SA).
- **Formal agreement of the payments/disbursements** as detailed in the report circulated at the meeting (SA/FG).

<u>Blackboys Village Hall Expenditure</u>	£
<u>Cheques already paid</u>	
Hudsons Electrical Services (PAT testing)	28.00
<u>Cheques to pay</u>	
Mrs Ann Newton (reimbursement for cost of toilet rolls/paper towels)	15.58
Mrs Gill Goggin, Cleaner/Bookings Clerk	XX.XX
Mr Brian Short, Caretaker	XX.XX
<i>Both salaries paid net of deductions</i>	
HMRC: tax for Cleaner/Bookings Clerk and Caretaker	XX.XX

Blackboys Trust Expenditure
None.

6. Recreation Ground

- Matters arising

BB 014	Gated access – Clerk to follow up on one household in Blackboys. This had been done. A similar letter would be sent to the household periodically.
BB 015	Clerk to contact WDC regarding gate at number 19 Mapleleaf Cottages. The Clerk stated that the matter had been passed onto WDC.

- Pavilion Refurbishment

BB 016	Pavilion refurbishment – update. Various meetings have been held. Agreement is awaited from the Cricket Club to the transfer of the funds into the Blackboys Trust account prior to the project going forward to the next stage – planning permission etc. The revised drawings were agreed and costings for the various phases obtained. The Clerk handed everyone a copy of the agreement as signed by Sheila Walters and David Jenner. This was agreed and duly signed by Maria Naylor and the Clerk as Officer to the Trust. ACTION: BB 025
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- Any other recreation ground business
 - Use of the Pavilion by other users. The Cricket Club had declined to allow a neighbouring side to use the pitch as the team had no groundsman and Blackboys did not wish to prepare the square for another side. This will be reconsidered next year and if necessary the maintenance of the square put out to tender and charged out on a pro-rata basis to any side that uses it.
 - Pavilion/Grounds - Hire Agreement – Blackboys Cricket Club. The Clerk was asked to issue the hire agreement in its current form this year. **ACTION: BB 026**
 - Myran Eade voiced his concern over the number of mole heaves. He stated that he would deal with them.

7. Village Hall

Brian Short, Caretaker, was welcomed to the meeting.

- Matters arising.

BB 017	Clerk to ask RFO who the usual supplier is for oil to the BVH. The RFO stated that it seemed as though the cheapest option was found each time. Brian would order some oil when required.
BB 018	Clerk to issue agendas/minutes to the representatives of the regular users to the Hall. This had been done.
BB 019	H&S Risk Assessments – Clerk not to issue cheque until the reports have been received. The reports had been received and the cheques issued.
BB 020	Rob Newton to look into the possibility of the installation of a thermostat in the Hall. This was still to be done. ACTION: BB 027 – RN.
BB 021	Rob Newton and John Mordaunt to investigate the installation of a light on the side of the Hall facing the top car park. ACTION: BB 028 – RN/JM.
BB 022	Clerk to issue paperwork to Jill Goggin. This had been done.

- Any other Hall business
 - The Clerk mentioned that she had asked the Pre-school and Welcome Church to tidy up toys etc which were in the rear corridor and small store room at the rear. It appeared that the Church use the small room for small groups of people. The Pre—school had previously used it as a quiet area for young children. It was likely that the Church was to expand becoming independent and using the Hall as it's main venue. The Clerk felt a meeting was needed to discuss booking/hire rates etc. Jeff Goggin offered to help sort this out. **ACTION: BB 029 – JG/CLERK/BS.**

8. Blackboys Allotments

- Matters arising

BB 023	Clerk to issue tenancy agreements with letter stating that the rents would be reviewed in 2013/14. This had been done.
BB 024	Clerk to advertise potential vacant plots in Magazine. This would not be necessary as

	all would be taken.
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- Any other allotment business.
 - Rob Newton stated that he would turn the water on. **ACTION: BB 030 – RN.**

9. Palehouse Common Recreation Ground

There was none.

10. Any Other Business at the Discretion of the Chairman

There was none.

11. Date of Next Meeting – Tuesday, 29 May 2012 at 7 pm.

The meeting closed at 7.35 pm.

Chairman.....

Date