

FRAMFIELD PARISH COUNCIL

Also acting as Trustees to the

FRAMFIELD MEMORIAL HALL AND, RECREATION GROUND TRUST.

CHARITY REGISTRATION NO: 305228

and BLACKBOYS VILLAGE HALL, RECREATION GROUND AND ALLOTMENTS TRUST
INCORPORATING PALEHOUSE COMMON RECREATION GROUND

CHARITY REGISTRATION NO: 305225

Councillors Friend, Groves, Mordaunt, Naylor and Newton. Mrs Jan Riddle (Responsible Financial Officer).

Elements of this agenda on staffing matters will need to be held in exempt session.

I hereby give notice of a Finance & General Purposes Committee Meeting to be held on Tuesday, 23 November 2011, at the Memorial Hall, Framfield, on the rising of the Planning Committee (say 7.45 pm).

AGENDA

1. Apologies for Absence
2. Declarations of Interest
3. Minutes of the Last Meeting for Approval (7 June 2011)
4. Matters Arising
 - Parish Magazine – adverts/income.
 - Bank Mandates/BACS payment of salaries – Committee to set monthly limit for security purposes
 - Risk Assessment – Committee to agree to recommend to full Council adoption – copy attached.
 - Health & Safety Policy
 - Gangmowers
 - Clerk's gratuity account/retirement payments.
5. Setting of the budget and Precept for 2012/13.
6. Cross-checking of record books.

Trusts - General

7. Matters arising
 - Gift Aid.
 - Finance schedules – addition of 'Pavilion' column/donation of £1,000 to each project minus expenditure.
 - Framfield Allotments account.
8. Any Other Business at the Discretion of the Chair.
 - Village signs – repairs.
 - Guidepost repairs.
9. Next Committee Meeting.

