

**MINUTES OF THE MEETING OF THE TRUSTEES TO THE FRAMFIELD MEMORIAL
HALL AND, RECREATION GROUND TRUST.
CHARITY REGISTRATION NO: 305228
HELD AT THE MEMORIAL HALL, FRAMFIELD,
ON TUESDAY, 22 FEBRUARY 2011 AT 7 PM**

Present	Maria Naylor (Chairman) Selina Allen Myran Eade	Peter Friend Felicity Groves Rob Newton (Vice Chairman)
----------------	---	---

In attendance	Ann Newton – Parish Clerk (Officer to the Trust)	Members of the Public – none. Members of the Press – none.
----------------------	---	---

(The minutes are detailed in the order in which they appeared on the agenda but not necessarily the order in which they were taken at the meeting. A copy of all the reports mentioned will be attached to the minutes for the minute book).

1. Apologies for Absence

Richard Brocklebank, John Mordaunt and Fred Thurston.

2. Declarations of Interest

Councillors to give notice of declarations of personal and prejudicial interests in respect of items on the agenda. There were none.

3. Minutes of the Last Meeting

The minutes of the last meeting of the Trust held on 30 November 2010 had been circulated to all councillors and were adopted as read.

4. Matters arising

- **Gated access to the recreation ground.** The Clerk reported that Selina Allen had accompanied her to meet with Mr and Mrs Wedd that morning and following a series of minor alterations to the proforma and further reassurance given that it is not the Council's intention to remove the gate, they are happy to sign the paperwork.

5. Correspondence

There was none.

6. Finance

- **Payroll for employees of the Trust - update.** The Clerk reported that following discussion with all those involved, the payroll had been set up to everyone's mutual satisfaction. The Halls would cover the tax accrued from September to December 2010, but that the employees would be paid net from January 2011. Suitable job descriptions and contracts of employment are also in the process of being drawn up.
- **Booking/charging for the use of the ground etc – update (football clubs).** Rob Newton reported that the two Clubs were to be issued with a similar agreement to that drafted for Blackboys Cricket Club – a charge of £275.00 hire for the current season would be charged – one Club has already paid. All were in agreement with this.
- **Schedule of expenditure as at 31 January 2011.** This was adopted as read.
- **Formal agreement of the February 2011 payments/disbursements** as detailed on the report to be circulated at the meeting. (SA/PF).

<u>Framfield Memorial Hall Expenditure</u>	£
Mrs Mary Short, Bookings Clerk: February (gross salary £150.00)	120.00
Mrs Lisa Parsons, Cleaner: February (gross salary £150.00)	120.00

Both salaries paid net of deductions.

HMRC: February tax for Cleaner and Bookings Clerk
Peter Davis Ltd (boiler repair and service)

60.00
203.76

7. Report from the Chairman of the Memorial Hall Committee

- **Update from the Framfield Village Markets** – Sandy Rogers had furnished Rob Newton with a breakdown on monies raised since the start – some £7,000. Great thanks were given to Sandy for all her efforts.

Rob Newton reported on the following:

- Boiler - he had to have the boiler repaired as the thermostat had broken. It was serviced at the same time.
- Framfield Stagers – Panto – he has spoken to the representative from the Framfield Stagers regarding the hire charges that will be implemented for the use of the Hall (some £600.00). Any donation, as reported in the Sussex Express will be on top of that amount and will be put towards the refurbishment.
- Graham Pope had suggested that new chairs and lights should be purchased, but it was thought more reasonable to wait until the refurbishment has been completed.
- The decision was made to dispose of the shed and chairs at the rear of the Hall.
- There had also been a request from the Summer Show for an outside tap – this again could be considered at the time of the refurbishment although there would be concerns regarding it being left on. Perhaps an internal tap to which a hose could be connected would be a better prospect.

8. Framfield Allotments Trust.

- Update – the Clerk stated that she was on the point of letting some of the new plots.

9. Any Other Business at the Discretion of the Chairman

There was none.

10. Date of Next Meeting, Tuesday, 28 June 2011, at the Memorial Hall, Framfield, commencing at 7 pm.

The meeting closed at 7.30 pm.

Chairman..... Date