

FRAMFIELD PARISH COUNCIL

Clerk:
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ACTING AS TRUSTEES TO THE FRAMFIELD MEMORIAL HALL AND, RECREATION GROUND TRUST. CHARITY REGISTRATION NO: 305228

14 June 2011

Dear Trustee

May I please remind you that a meeting of the Trust will be held in the Memorial Hall, Framfield, on Tuesday, 21 June 2011 at 7 pm.

Yours sincerely



AGENDA

- 1. Apologies for Absence**
- 2. Declarations of Interest** – Trustees to give notice of declarations of personal and prejudicial interests in respect of items on this agenda.
- 3. Minutes of the Last Meeting**
- 4. Matters arising**
- 5. Correspondence**
 - Jeffers Goggin
 - Big Lottery Fund
 - Dawson Hart.
 - Graham Pope.
- 6. Finance**
 - Contracts of employment for employees of the Trust – update.
 - Regularise position of Caretaker in the Hall.
 - Booking/charging for the use of the ground etc – update (football clubs).
 - Approval of the year end accounts (31 March 2011)
 - Schedules of expenditure as at 31 May 2011 (Trust and Hall) – attached.
 - Formal agreement of the April, May and June 2011 payments/disbursements as detailed on the report to be circulated at the meeting.
- 7. Report from the Chairman of the Memorial Hall Committee**
 - AGM: Monday, 11 July 2011, 7 pm.
 - Emergency works.
 - External tidy-up.
- 8. Framfield Allotments Trust**
 - Tenancy Agreements.
- 9. Any Other Business at the Discretion of the Chairman.**
- 10. Date of Next Meeting, Tuesday, 27 September 2011, at the Memorial Hall, Framfield, commencing at 7 pm.**