

Minutes of the Meeting of Framfield Parish Council held at the Village Hall, Blackboys, on Tuesday, 25 October 2011 at 7.30 pm

Present

Maria Naylor (Chairman)	Felicity Groves
Salina Allen	John Mordaunt
Richard Brocklebank	Rob Newton (Vice Chairman)
Myran Eade	Ian Paisley
Peter Friend	

In attendance

Ann Newton - Clerk	Members of the Public – none.
	Members of the Press – none.

Prior to the commencement of the meeting members of the public and County and District Representatives were invited to address the Parish Council.

(The minutes are detailed in the order in which they appeared on the agenda but not necessarily the order in which they were taken at the meeting. A copy of all the reports mentioned will be attached to the minutes for the minute book).

Ann Newton in her role as District Councillor reported that she had attended the exploratory meeting with the Inspector investigating whether the evidence detailed in the Core Strategy was sound with particular relevance to the lower housing numbers than specified in the South East Plan. Although the meeting was hard going, attended by mainly developers wishing to promote their corners (!) the Inspector has now confirmed that he will allow the Core Strategy to progress. On a different note, WDC has sent a reply to the consultation from Government on the new planning policy document voicing concerns at the apparent lack of protection for the countryside not just Green Belt with doesn't exist in Sussex. Ann further handed everyone a copy of a report on the recent Wealden Parish Conference which she had attended covering mainly the Localism Bill, changes in affordable housing and the Queen's Diamond Jubilee in June. Selina Allen asked if the PC would have any objection to a picnic to celebrate the Jubilee on the recreation Ground in Framfield. The meeting thought this was a good idea but with potentially so many groups organising some sort of celebration some co-ordination might be necessary.

1. Apologies for Absence

Jeff Goggin and Councillor Chris Dowling (ESCC) who is on Chairman's duties.

2. Declarations of Interest

Councillors to give notice of declarations of personal and prejudicial interests in respect of items on the agenda. Rob Newton declared a prejudicial interest in the items under the Finance section of the agenda relating to the Clerk, the Clerk being his wife.

3. Minutes of the Last Meeting for Approval

Following an alteration to the venue (Framfield not Blackboys) it was agreed that the minutes of the meeting held on 27 September 2011 having been circulated, be approved, adopted and signed as a correct record. (SA/RN).

4. Matters Arising from the Minutes

Some items were dealt with under other appropriate headings below.

PC 027	Traffic calming proposals – Blackboys. The Clerk reported that there was no further news from Michael Higgs but that Chris Dowling was following this up. PC 032 – CD/CLERK.
PC 028	Refurbishment Projects - Jan Riddle to transfer the equivalent of £1,000 out of the funds earmarked by the PC for each project into both Trust accounts. The amount will have deducted any monies already expended. A separate schedule will be maintained for each project to show fundraising income and expenditure. The Clerk believed that certainly in the case of Blackboys, Jan had started a scheduled as detailed at the earlier Trust meeting but that the equivalent of £1,000 had not yet been transferred. ACTION:

	PC 033 – RFO.
PC 029	Refurbishment Projects. Jan Riddle to register both Trusts with HMRC for Gift Aid. The Clerk reported that this had still not been done and in the case of Framfield the amended scheme is still awaited from the Charity Commission before the submission to HMRC can go ahead. ACTION: PC 034 - RFO.
PC 030	External Audit – Clerk to advertise the audit in the usual way. This had been done.
PC 021	Clerk to speak to the Pizza man. This had been done.

5. Correspondence received since the last meeting

Letters for noting/discussion – most items were from pending matters and dealt with under separate headings.

ESCC:

- East Sussex, South Downs and Brighton & Hove Waste and Minerals Plan.

Other:

- Ministry of Defence. The Clerk reported that a resident had contacted the MOD regarding the frequent visits by Chinooks. A letter of reply/explanation has been received and will be kept on file.
- Mr John Duffell. Mr Duffell has advised the PC that Persimmon Homes who own the stretch of land at the top of Becketts Way adjacent to his property had carried out some clearance works and would be spraying the area in the Spring. The PC agreed to write and thank Persimmon in order to maintain contact with them. **ACTION: PC 035 – CLERK.**
- Diamond Jubilee Beacons Ltd – passed to Selina Allen.

6. Finance and General Purposes:

- Convene a FGP meeting to discuss the Precept for 2012/13. The meeting was arranged for 23 November 2011 on the rising of the Planning Committee meeting. **ACTION: PC 036 – CLERK.**
- Schedule of expenditure as at 30 September 2011 – this was adopted as read.
- Formal agreement of the October 2011 payments/disbursements – itemised below. This was agreed for payment by Selina Allen, seconded by John Mordaunt and agreed by all present.

	£
<u>Cheques already paid</u>	
Richardson Architecture Ltd (BB Pavilion drawing – cost to be allocated to Pavilion ‘account’)	540.00
<u>Cheques to pay</u>	
Arbor Management (grounds maintenance)	1,044.53
WDC (dog bin emptying July/September)	290.16
Dawson Hart LLP (fees for land registry titles)	16.00
Framfield Trust (Hall hire)	60.00
Blackboys Trust (Hall hire)	8.00
D&J Greengrow (handyman April/September)	890.00
Jan Riddle, RFO:	XX.XX
Ann Newton, Clerk:	XX.XX
<i>Both salaries paid net of deductions.</i>	
HMRC: October tax and NI payments for Clerk/RFO	274.41
Ann Newton, Clerk (reimbursement for cost of LR fee and printer cartridge)	68.00

Bank Balances as at 30 September 2011

Current Account £29,131.91

Deposit Account £107.61

7. Reports from Committees

- **Planning:** the Planning Committee minutes for the meetings since the last full PC meeting in September have been circulated.
- **Environment:** the minutes for the meeting held on 12 October 2011 have been circulated and the next meeting is scheduled for 14 December 2011.

8. Reports from Representatives

Schools:

- Framfield – Nothing to report. Selina Allen reported that moves are being made to find a new headteacher.
- Blackboys – The Clerk had nothing to report.

SALC/WDALC: Nothing to report. The Clerk was asked to remove the item from the agenda. **ACTION: 037 – CLERK.**

9. Any Other Business at the Discretion of the Chairman

- The Clerk was asked to contact ESCC Highways regarding the condition of the banks between the Hare & Hounds and Hammonds Green. **ACTION: 038 – CLERK.**
- The Clerk was also asked to contact ESCC regarding the signs by the bridge on Brookhouse Lane which are currently obscured by greenery. **ACTION: 039 – CLERK.**
- Tree of Light – Memorial Hall – Selina Allen asked if the Parish Council would give permission to have the tree of light again this year. The date will be either 25 November 2011 or 4 December 2011. The PC subsequently agreed to pay for the tree which Selina would source. **ACTION: 040 – CLERK/SA.**
- Myran Eade asked if the Trust bank balances could be put on each of the schedules. **ACTION: 041 – RFO.**
- Comment was made on how the website looks very professional.

The meeting closed at 8.25 pm.

Chairman..... **Date**

**NEXT PARISH COUNCIL MEETING:
Tuesday, 29 November 2011, at the Memorial Hall, Framfield,
commencing at 7.30 pm.**