

FRAMFIELD PARISH COUNCIL

Clerk:
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Blackboys
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20 July 2011

Dear Councillor

May I please remind you that the next meeting of the Parish Council will be held in the Village Hall, Blackboys, on **Tuesday, 26 July 2011 at 7.30 pm.**

Prior to the meeting Michael Higgs (ESCC) will attend to go through with members the revised proposals for the traffic calming measures along Blackboys High Street. This will commence at 6.30 pm.

Yours sincerely



AGENDA

Members of the Public will have the opportunity to address the Parish Council prior to the commencement of the meeting at 7.30 pm for a maximum of 15 minutes. This will be followed by reports from County and District Representatives – if present.

1. Apologies for Absence

2. Declarations of Interest – Councillors to give notice of declarations of personal and prejudicial interests in respect of items on this agenda.

3. Approval of the Minutes of the last meetings (21 June 2011)

4. Matters Arising from the Minutes/action points

Most items will be dealt with under subsequent headings.

PC 001	Traffic calming proposals – Blackboys. Clerk to arrange a meeting with Michael Higgs – ESCC. On agenda.	CLERK.
PC 002	Palehouse Common Road – Clerk to pass letter from Jane Baylie, resident, to Chris Dowling.	CLERK.
PC 003	Clerk to send a letter of acknowledgement to Professor Young of Lions Hotels.	CLERK.
PC 004	Uckfield Railway Line Parishes Committee. Members to contact the Clerk if they would be interested in attending any of the meetings. Clerk to inform the group.	ALL/CLERK.
PC 005	South East Water – Clerk to put the full details of the works on the website.	CLERK.
PC 006	Freedom of Information Act Publication. Clerk to finalise and publish on the website.	CLERK.
PC 007	Refurbishment Projects - Jan Riddle to transfer the equivalent of	JR.

	£1,000 out of the funds earmarked by the PC for each project into both Trust accounts. The amount will have deducted any monies already expended. A separate schedule will be maintained for each project to show fundraising income and expenditure.	
PC 008	Clerk to finalise and issue job descriptions and contracts.	CLERK.
PC 009	Clerk to regularise position of Caretaker in both Halls and issue the paperwork.	CLERK.
PC 010	Blackboys Pavilion refurbishment – Clerk to make contact with the architect.	CLERK.
PC 011	Emergency works to the Memorial Hall – Clerk to ask Brian Short to obtain quotes.	CLERK.
PC 012	Streetlight repair – Clerk to confirm with ESCC that the light should not be repaired at the current time. The situation could be revised after the re-engineering works to the junction have been completed.	CLERK.
PC 013	Refurbishment Projects. Jan Riddle to register both Trusts with HMRC for Gift Aid.	JR.
PC 014	Clerk to remove salary figures from the PC minutes.	CLERK.
PC 015	Clerk to investigate the possibility of storing the new screen for Planning Committee meetings at the Memorial Hall.	CLERK.

5. Correspondence received since last meeting

The majority of correspondence is dealt with other relevant items of the agenda.

WDC:

- Housing Allocations Policy – Consultation Questionnaire.
- Review of all Polling Stations.
- Review of the method in which individuals can register to speak at Planning Committees.
- E-Consultation on Planning Applications.
- Wealden Parish Conference 2011 and the Localism Bill.

6. Finance and General Purposes:

- **Barclays Bank. Resolution authorising application for the Business Debit Card service to allow the PC to operate electronic banking.** Jan Riddle and Ann Newton to be the nominated persons. The PC is required to resolve that:-
 1. It is the Council's interest to apply for the Business Debit Card service.
 2. The Council agrees to be bound by the Business Debit Card Terms and Conditions.
 3. Notwithstanding that the existing Appointment of Bankers provides for more than one person to give instructions to the Bank, the Council agrees, for the provision of Business Debit Cards only, to allow Barclays to accept and act on instructions from any one nominated cardholder.
 4. Authorised persons identified in Section 3 of the Appointment of Bankers are authorised to apply for, nominate cardholders, and to accept the Business Debit Card Terms and Conditions on behalf of the Company/Association.
- Schedule of expenditure as at 30 June 2011 – attached.
- Formal ratification of the July 2011 payments/disbursements as detailed on the report to be circulated at the meeting.

7. Reports from Committees:-

- **Planning** - the Planning Committee minutes for the meeting held on 29 June 2011 have been circulated.
- **Environment** – the next meeting is scheduled for Wednesday, 10 August 2011.

8. Reports from Representatives:

- **Schools:**
 - Framfield.
 - Blackboys.
- **WDALC/SALC**

9. Any Other Business at the Discretion of the Chairman.

10. Date of Next Meeting, Tuesday, 27 September 2011 at the Memorial Hall, Framfield, commencing at 7.30 pm.